

Business Start up Information

Your local **Business License** can be obtained at the District of Mission municipal hall.

In the process of applying for a business license, you may have questions as listed below regarding your business registration:

- **How do I complete a business Name Request?**
- **How do I register my business name?**
- **How do I get an HST number?**
- **Where do I go to get an Import/Export number?**
- **Do I need to register with WorkSafeBC?**

Inquiry BC (1-800-663-7867) can assist you with identifying and contacting the right departments for the above mentioned regulatory issues.

Business Name Request: Community Futures Development Corporation of North Fraser can process your application for a business name request.

Business Registration: Community Futures Development Corporation of North Fraser can process your business registration after your Name Request has been approved as listed above.

For registration of a Corporation please visit your local Notary for further information. The Provincial Department responsible for name search and registry is called the BC Registry Services of the Ministry of Finance.

HST Registration: You can apply for a harmonized Sales Tax number and obtain additional information from **Community Futures Development Corporation of North Fraser**.

WorkSafeBC: If you are hiring employees, it is mandatory to register with WorkSafeBC. **Community Futures Development Corporation of North Fraser** can process your application. To contact WorkSafeBC directly, call 1-888-967-5377

All of these tasks can also be performed with One Stop Business Registry. Visit www.bcbusinessregistry.ca.

For further information please call Community Futures North Fraser at 604-826-6252. Office hours are Monday – Friday 8:30am – 4:30pm or visit www.northfraser.org

Community Futures Development Corporation of North Fraser

32386 Fletcher Avenue, Mission V2V 5T1

Phone: 604-826-6252 Fax: 604-826-0052

Email: info@northfraser.org