



Volunteer Community Facilitator Oath of Confidentiality

As a volunteer Community Facilitator with Mission Restorative Resolutions, I understand that I may be privy to personal information about clients and their families. This privilege must be handled with respect and integrity. Specifically:

I will not discuss specific facts concerning personal data pertaining to any client or their family with the media, private citizens, or any other person from outside the Mission Restorative Resolutions program, except where required by law.

I will discuss cases only with the Mission Restorative Resolutions staff, the referring agent if necessary, and Mission Restorative Resolutions volunteer Community Facilitators who have the need to know information regarding a specific file. If the release of information is questionable, I will err on the side of caution and not provide the information before clarification from and discussion with MRR Staff .

File processing will be completed in such a manner that any writing or updates on files will be kept in a secure, locked location and not disclosed to any party other than the Mission Restorative Resolutions staff. Once a file is completed, all paperwork will be presented to the Mission Restorative Resolutions staff for filing in a secure location.

In any writing or speaking I do (outside my duties for Mission Restorative Resolutions), I will not provide, through fact or inference, any case-specific information that would allow any clients to be identified.

I understand that I cannot promise complete confidentiality to any client. Specifically, I understand that I am required, by law, to report any child protection concerns I may have. If I have specific information that someone is going to make an attempt to harm themselves or someone else, I understand that I am required to release to the appropriate authorities such information that would be necessary to ensure the safety of that person.

I have read the above Oath of Confidentiality and agree to abide by the conditions set forth.

Name of Community Facilitator

Signature of Community Facilitator

Date

MRR Staff Name

Signature of MRR Staff

Date