

MINUTES of the **SPECIAL INAUGURAL COUNCIL MEETING** held at the Best Western Mission City Lodge, 32281 Lougheed Highway, Mission, British Columbia, on December 5, 2011 commencing at 1:40 p.m.

Council Present: Mayor Ted Adlem
Councillor Dave Hensman
Councillor Jeff Jewell
Councillor Tony Luck
Councillor Larry Nundal
Councillor Jenny Stevens
Councillor Nelson Tilbury

Staff Members Present: Glen Robertson, Chief Administrative Officer
Paul Gipps, Chief Administrative Officer
Christine Brough, Acting Executive Assistant

The ceremony commenced at 1:00 p.m.

WELCOME

The Chief Administrative Officer thanked and welcomed everyone for attending the Inaugural ceremony and asked everyone to stand for the singing of O Canada, led by Mr. Jack Ethier.

O CANADA

All stood for the singing of O Canada.

PRAYER

Reverend Ken Critchley, of the Mission Ministerial Association, Giani Vir Singh Pannu, from Gur Sikh Society, and Lekeyten, of Kwantlen First Nation, offered prayers.

OATHS OF OFFICE

As required by the *Local Government Act and the Community Charter*, Mayor Elect Ted Adlem, and Councillors Elect Dave Hensman, Jeff Jewell, Tony Luck, Larry Nundal, Jenny Stevens, and Nelson Tilbury made the oaths of office before Elyssa Lockhart, a Commissioner of Oaths for the Province of British Columbia. They then assumed their seats on Council.

Mayor Adlem called the Special Inaugural meeting of Council to order at 1:40 p.m.

1. INTRODUCTION OF GUESTS

SC2011/050
DEC 5/11

Mayor Ted Adlem welcomed guests and dignitaries and thanked them for attending the Inaugural ceremony and for the ongoing contributions they provide to the residents of the District of Mission.

Mayor Adlem also thanked the 2008-2011 Council for their efforts on behalf of the community and presented James Atebe with a District of Mission Coat of Arms pin in recognition of his many years of service.

2. MAYOR'S INAUGURAL ADDRESS

SC2011/051
DEC 5/11

Mayor Ted Adlem gave the following Inaugural Address:

"I am honoured and humbled by the support given to me and my Council colleagues this past election season. Clearly the people of Mission have spoken and loudly said they are looking for change.

Today is the beginning of a new chapter for Mission.

I will lead the way in guiding the initiatives that were supported by the Mission voters.

I will institute a task force to deal with the Core Service Review, which will allow Council to bring in a budget at Target Zero, which means 2011 levels.

I believe that developers looking to invest, and businesses looking to relocate, will migrate to our community when they realize that Mission's business model is one that emphasizes time-sensitive decisions, a deep understanding and consideration of controlled taxes, and putting the taxpayer first. We will lead the way in controlling municipal taxes in the Province of British Columbia.

As your new Mayor I will emphasize, through our Economic Development Office, the expansion of our tax base through quality development rather than tax increases that are over double the rate of inflation and population growth. That was a clear message sent to me on November 19th.

The bottom line is, effective today, the District of Mission is open for business. Simply call the Mayor.

Mission Council will function as an open government. In-camera meetings will be kept to a minimum and will primarily be held for legal, land, and labour issues. All other processes of government will be dealt with in public.

On the issue of our seniors, who during the election season expressed deep concerns about having their own Seniors Center, as I promised I will look at every available option, in close consultation with our seniors. Council will make a decision regarding a Seniors Centre, which is in the best interest of Missions seniors and Missions taxpayers. This also will be done in a timely manner.

During the election season we promised to ensure that the Sturgeons on the River Project, also known as "McBarge", would be brought forward to public hearing in a speedy manner. That, ladies and gentlemen, will happen.

I look forward to moving ahead with a positive group of individual thinking councillors, whose opinions I deeply respect and whose common goal is the betterment of our community.

In closing, I look forward to serving the citizens of Mission for the next three years by providing a new era of stewardship that will emphasize positive economic opportunity, taxation stability, and open government.

Thank you."

3. APPOINTMENT OF STANDING COMMITTEES

SC2011/052
DEC 5/11

The Mayor announced the appointment of the following standing committees, with the first named being the chair and the second named, alternate chair.

Administration and Finance

- | | |
|------------------------------------|--------------------------|
| (i) Councillor Luck (Chair) | (v) Mayor Adlem |
| (ii) Councillor Nundal (Alternate) | (vi) Councillor Stevens |
| (iii) Councillor Hensman | (vii) Councillor Tilbury |
| (iv) Councillor Jewell | |

Planning

- | | |
|------------------------------------|--------------------------|
| (i) Councillor Hensman (Chair) | (v) Mayor Adlem |
| (ii) Councillor Jewell (Alternate) | (vi) Councillor Stevens |
| (iii) Councillor Luck | (vii) Councillor Tilbury |
| (iv) Councillor Nundal | |

Engineering and Public Works

- | | |
|-------------------------------------|--------------------------|
| (i) Councillor Jewell (Chair) | (v) Mayor Adlem |
| (ii) Councillor Hensman (Alternate) | (vi) Councillor Stevens |
| (iii) Councillor Luck | (vii) Councillor Tilbury |
| (iv) Councillor Nundal | |

Forestry

- | | |
|----------------------------------|--------------------------|
| (i) Councillor Stevens (Chair) | (v) Mayor Adlem |
| (ii) Councillor Luck (Alternate) | (vi) Councillor Nundal |
| (iii) Councillor Hensman | (vii) Councillor Tilbury |
| (iv) Councillor Jewell | |

Parks, Recreation and Culture

- | | |
|--------------------------------|-----------------|
| (i) Councillor Tilbury (Chair) | (v) Mayor Adlem |
|--------------------------------|-----------------|

- | | |
|-------------------------------------|-------------------------|
| (ii) Councillor Stevens (Alternate) | (vi) Councillor Luck |
| (iii) Councillor Hensman | (vii) Councillor Nundal |
| (iv) Councillor Jewell | |

Public Safety and Health

- | | |
|-------------------------------------|--------------------------|
| (i) Councillor Nundal (Chair) | (v) Mayor Adlem |
| (ii) Councillor Tilbury (Alternate) | (vi) Councillor Luck |
| (iii) Councillor Hensman | (vii) Councillor Stevens |
| (iv) Councillor Jewell | |

4. APPOINTMENTS TO BOARDS AND EXTERNAL COMMITTEES

SC2011/053
DEC 5/11

The Mayor read out the following appointments to boards and external committees.

Mission Abbotsford Transit Committee

- (i) Councillor Jewell
- (ii) Councillor Luck
- (iii) Mayor Adlem
- (iv) Councillor Stevens (Alternate)
- (v) Councillor Hensman (2nd Alternate)

Abbotsford Mission Water Sewer Commission

- (i) Mayor Adlem
- (ii) Councillor Luck
- (iii) Councillor Jewell
- (iv) Councillor Tilbury (Alternate)

Celebrate Mission Committee

- (i) Councillor Tilbury
- (ii) Councillor Jewell (Alternate)

Committee to Approve Public Events

- (i) Councillor Nundal
- (ii) Councillor Stevens (Alternate)
- (iii) Director of Parks, Recreation and Culture
- (iv) Mission RCMP N.C.O. Operations Representative
- (v) Liquor Control and Licensing Branch Representative

Communities in Bloom Committee

- (i) Mayor Adlem

District of Mission Development Corporation Directors

- (i) Chair Adlem
- (ii) Director Hensman
- (iii) Director Jewell
- (iv) Director Luck
- (v) Director Nundal
- (vi) Director Stevens
- (vii) Director Tilbury

Downtown Mission Business Association

- (i) Councillor Hensman
- (ii) Councillor Tilbury
- (iii) Councillor Luck (Alternate)

FVRD Board of Directors and FVRD Hospital Board of Directors

- (i) Mayor Adlem, Councillor Stevens (Alternate)
- (ii) Councillor Luck, Councillor Tilbury (Alternate)

FVRD Regional and Corporate Services Committee

- (i) Mayor Adlem, Councillor Luck (Alternate)

FVRD Regional Growth Strategy – Intergovernmental Advisory Committee

- (i) Director of Planning

FVRD/FHA – Mission Community Health Project – Project Building Committee

Note: Appointment recommendations to be forwarded to the Hospital Board for ratification.

- (i) Mayor Adlem
- (ii) Councillor Luck

Fraser Valley Regional Library Board

- (i) Councillor Stevens
- (ii) Councillor Jewell (Alternate)

Fraser Valley Treaty Advisory Committee

- (i) Mayor Adlem
- (ii) Councillor Stevens (Alternate)
- (iii) Councillor Tilbury (2nd Alternate)
- (iv) Chief Administrative Officer

Lifetime Learning Centre Society

- (i) Councillor Jewell

Parcel Tax Roll Review Panel

- (i) Councillor Luck
- (ii) Councillor Hensman
- (iii) Councillor Tilbury
- (iv) Director of Finance

Mission Arts Council Board of Directors

- (i) Mayor Adlem

Mission Association for Senior Housing

- (i) Mayor Adlem
- (ii) Councillor Stevens (Alternate)

Mission Community Health Planning Study Steering Committee

- (i) Mayor Adlem
- (ii) Councillor Hensman

- (iii) Councillor Luck
- (iv) Councillor Tilbury
- (v) Councillor Stevens (Alternate)
- (vi) Fraser Health Authority Planning Director
- (vii) Fraser Health Authority Representatives (2)

Mission District Historical Society

- (i) Councillor Tilbury
- (ii) Councillor Jewell (Alternate)

Mission Community Foundation

- (i) Councillor Luck
- (ii) Councillor Stevens (Alternate)

Mission Heritage Association

- (i) Mayor Adlem
- (ii) Councillor Stevens (Alternate)

Mission Literacy in Motion Board of Directors (formerly Mission Literacy Association)

- (i) Councillor Stevens

Mission Mental Health Advisory Committee

- (i) Mayor Adlem

Mission Old Age Pensioners' Organization

- (i) Mayor Adlem

Mission Regional Chamber of Commerce

- (i) Councillor Hensman
- (ii) Mayor Adlem (Alternate)

Mission Seniors' Advisory Committee

- (i) Mayor Adlem

Moved by Councillor Nundal, seconded by Councillor Luck, and

RESOLVED: That the appointment of representatives to various boards and external committees be approved.

CARRIED

5. APPOINTMENTS TO SELECT COMMITTEES, COMMISSIONS AND TASK FORCES

SC2011/054
DEC 5/11

The Mayor read out the following appointments to Select Committees, Commissions and Task Forces.

Economic Development Select Committee

- (i) Rex Blane (Chair), appointed April 26, 2010

- (ii) Mayor Adlem (ex-officio)
- (iii) Councillor Hensman (ex-officio)
- (iv) Economic Development Officer (ex-officio)
- (v) Chief Administrative Officer (ex-officio)
- (vi) Director of Planning (ex-officio)
- (vii) Sean Melia, Chamber of Commerce representative (Vice-Chair)
- (viii) Dr. Eric Davis, Provost and Vice-President Academic, University of the Fraser Valley, appointed December 13, 2010
- (ix) Carlo Billinger, appointed May, 2006; re-appointed May 2008 and 2010
- (x) Ann Senae, appointed April 12, 2010
- (xi) Ray Szabada, appointed April 12, 2010
- (xii) Jason Roessle, appointed October 4, 2010
- (xiii) Remco Bergman, appointed October 4, 2010
- (xiv) Steve Sharpe, appointed October 4, 2010
- (xv) Steven Yap, appointed October 4, 2010
- (xvi) Grace Saris, appointed December 8, 2010
- (xvii) Dr. Lyndon Balisky, appointed September 19, 2011 for 2 yr term
- (xviii) Cory Padula, appointed September 19, 2011 for 2 yr term
- (xix) Vacant

Emergency Planning Committee

- (i) Councillor Nundal
- (ii) Councillor Jewell
- (iii) Mayor Adlem (Alternate)

Joint Bargaining Committee

- (i) Mayor Adlem
- (ii) Councillor Luck (Alternate)
- (iii) Chief Administrative Officer
- (iv) Deputy Chief Administrative Officer

Mission Healthy Community Council

- (i) Councillor Jewell (Co-Chair)
- (ii) Mayor Adlem
- (iii) Chief Administrative Officer
- (iv) Social Development Manager
- (v) Executive Director, Responsible for Mission Memorial Hospital: Diane Miller, Executive Director, Primary Health Care & Aboriginal Health, Co-Chair
- (vi) Representative of Healthy Communities/Healthy Living, FHA: Ron Plowright, Healthy Living/Healthy Community Specialist Chilliwack/Mission
- (vii) Representative of Health Promotion and Prevention, FHA: Lisa Jarvos, Manager, Health Promotion and Prevention, Mission, Chilliwack and Nursing Support Services - Fraser Health, Fraser East
- (viii) Representative from Aboriginal Health, FHA: Brian Muth, Community Engagement Coordinator, Aboriginal Health, Fraser Health - Circle Fraser East
- (ix) Representative from Mental Health Services: Bob LaRoy, Manager, Abbotsford and Mission Mental Health Centres
- (x) Local Physicians (two representatives): Dr. Andrew Edelson
- (xi) Local Physicians (two representatives): Dr. Carol Pomeroy, President, Mission Medical Association

- (xii) Site Director for Mission Memorial Hospital: Connie Meskas, Site Director, Mission Memorial Hospital (MMH)
- (xiii) Mission Public Schools (up to two representatives): Linda Ziefflie, Vice-Principal Heritage Park Secondary
- (xiv) Mission Public Schools (up to two representatives): Cyndie Anderson, Vice - Principal Student Services Mission Public Schools #75
- (xv) Mission Community Services – Multicultural Services Representative: Rosemary Fromson, Program Manager, Mission Community Services Society
- (xvi) Mission Community Services – Community Programming Representative (ie mental health, homeless shelter): Louise Tucker, Program Coordinator, Mission Community Services Society
- (xvii) Pleasant View Housing Society (one representative): Annette Condon (Pleasant View Care Home)
- (xviii) Mission Association for Community Living (one representative): Navi (Navdeep) Grewal
- (xix) Fraser House (one representative): Cynthia Coyle, Executive Director Fraser House Society
- (xx) Mission Association for Seniors Housing (one representative): Tricia Schweers, Tenant Services Manager - The Cedars
- (xxi) Mission Friendship Centre (one representative): Grace Cunningham, Executive Director Mission Friendship Centre
- (xxii) Fraser Valley Aboriginal Children and Family Services Society (one representative): Annie Silver, Community Development Worker, Fraser Valley Aboriginal Children and Family Services, Mission
- (xxiii) Child & Youth Mental Health, Ministry of Children and Family Development (one representative): Gurmeet M.P. Singh, Ph.D., R. Psych. Team Leader, Child & Youth Mental Health Program
- (xxiv) Judith Ray, Community Member, appointed June 7, 2010
- (xxv) Karen Flanagan, Community Member, appointed June 7, 2010
- (xxvi) Paul Horn, Community Member, appointed December 5, 2011

Municipal Grants Committee

- (i) Councillor Stevens
- (ii) Councillor Tilbury
- (iii) Glen Kask
- (iv) Shirley Mitchell
- (v) Jean Ledgerwood
- (vi) Kathy Reeves
- (vii) Kathy Mackovic
- (viii) Ed Betterton
- (ix) Bronwen Sutherland
- (x) Jo Priestley

Oyama Sister City Select Committee

- (i) Mayor Adlem
- (ii) Councillor Tilbury
- (iii) Deputy Director of Corporate Administration (Chair)
- (iv) Mission Regional Chamber of Commerce Representative (as needed)
- (v) Mission Arts Council Representative, Nancy Arcand
- (vi) Mission Library Representative, Teresa MacLeod

- (vii) Pam Alexis, Member at Large
- (viii) Linda Dickinson, Member at Large
- (ix) Holly Mayo, Member at Large
- (x) Cory Cassel, Member at Large, appointed March 14, 2011
- (xi) Gary Westhora, Member at Large, appointed March 14, 2011

Traffic Safety Select Committee

- (i) Councillor Nundal (Chair)
- (ii) Councillor Jewell
- (iii) Deputy Director of Engineering
- (iv) Superintendent of Roads & Drainage
- (v) Engineering Technologist - Traffic
- (vi) Bylaw Enforcement Officer
- (vii) Loss Prevention Coordinator, ICBC
- (viii) Member in charge of Traffic division, RCMP
- (ix) Manager of Operations, School District 75

Social Development Commission

- (i) Mayor Adlem (Chair)
- (ii) Manager of Social Development, Kirsten Hargreaves (Coordinator)
- (iii) Gurpreet Chahal, Indo-Canadian culture and population representative
- (iv) Frank Dunham, School District 75, appointed November, 2009
- (v) Marilyn Meek, Mission Community Services, Member at Large
- (vi) Annie Silver, Xyolhemeylh, appointed November, 2009
- (vii) Elizabeth Thomas, Member at Large, appointed November, 2009
- (viii) Barb Strachan, Member at Large
- (ix) Gary Van De Keere, Ministry of Children and Families
- (x) Michelle Favero, Member at Large, appointed September 2011
- (xi) Laura Wilson, Early Childhood Committee, appointed September 2011
- (xii) Maria Masuch, Ministry of Housing and Social Development, appointed September 2011
- (xiii) Judith Ray, Member at Large, appointed September 2011
- (xiv) Shirley Gibson, Principal of Hatzic Secondary SD 75, appointed September 2011

Mission Community Heritage Commission

- (i) Janis Schultz (Chair), reappointed to 2 year term effective November 21, 2011 and expiring November 21, 2013
- (ii) Councillor Stevens (Council Liaison)
- (iii) Councillor Tilbury (Alternate Council Liaison)
- (iv) Kim Kokoszka, reappointed November 1, 2010– term expires November 1, 2012
- (v) Jim Hinds, reappointed to a 2 year term effective November 21, 2011 and expiring November 21, 2013)
- (vi) Andrea Wolfe, appointed November 1, 2010– term expires November 1, 2012)

Cultural Resources Commission

- (i) Councillor Tilbury (Council Representative)
- (ii) Councillor Nundal (Alternate Council Representative)
- (iii) Stephanie Key (Staff Representative)

- (iv) Pam Alexis (Chair), reappointed March 7, 2011 retroactive to Jan 2010 with second term to end January 2012
- (v) Sharon Syrette, reappointed March 7, 2011 retroactive to Jan 2010 with second term to end January 2012
- (vi) Frank Sleigh, appointed December 7, 2009 – first term to expire January 2012
- (vii) Marion Quednau, appointed July 27, 2009- first term to expire January 2012
- (viii) Kat Wahamaa, appointed December 8, 2010 – term to expire January 2013
- (ix) Bronwen Sutherland, appointed March 7, 2011 – term to expire January 2013
- (x) Nancy Arcand, appointed March 7, 2011 – term to expire January 2013
- (xi) Kusum Soni, appointed March 7, 2011 – term to expire January 2013
- (xii) Vacant

Community Energy and Emissions Plan (CEEP) Task Force

- (i) Paul Bouman - BC Hydro
- (ii) Remco Bergman - resident of Mission, Member at Large, Economic Development Committee & Entrepreneur
- (iii) Rex Blane - property owner in Mission, Chair, Economic Development Committee & Developer
- (iv) Jim Taylor - resident of Mission, Manager of Energy, Mission Public Schools
- (v) Alison Stewart - Senior Planner, FVRD
- (vi) Melissa Kendzierski - resident of Mission, UFV student
- (vii) Frank Sleigh - resident of Mission, retired architect, president Mission Senior Centre Association
- (viii) Monica Affleck - resident of Mission, People and Organizational Development Advisor, City of Abbotsford
- (ix) Michelle Favero - resident of Mission, Manager, Mission Chamber of Commerce
- (x) Roo Wyda - resident of Mission, stockbroker for ten years, currently a SFU student and member of the Economic Developer's Association of Canada and the Canadian Community Economic Development Network
- (xi) Derek King - resident of Mission, journeyman heavy duty mechanic, volunteer at raingarden
- (xii) Sharon Fletcher - resident of Mission, Director of Planning
- (xiii) Mike Younie - resident of Mission, Manager of Environmental Services
- (xiv) Paul Gipps - Deputy Chief Administrative Officer
- (xv) Mark Heieis - Manager of Sustainability and Energy
- (xvi) Jennifer Meier, Environmental Technician (late appointments by committee)
- (xvii) Craig Toews, UFV Manager of Sustainability (late appointments by committee)

Core Service Review Task Force (appointed by council at December 5, 2011 Inaugural Council)

- (i) Councillor Jewell (Chair)
- (ii) Councillor Nundal (Co-Chair)
- (iii) Councillor Tilbury
- (iv) Mayor Adlem
- (v) Vacant - Community Member
- (vi) Vacant - Community Member
- (vii) Vacant - Community Member
- (viii) Vacant - Community Member

Moved by Councillor Hensman, seconded by Councillor Luck, and

RESOLVED: That the Select Committee, Commission and Task Force appointments be approved.

CARRIED

6. APPOINTMENT OF ACTING MAYOR

SC2011/055
DEC 5/11

The Mayor read out the following Acting Mayor appointments.

20011/2012

Councillor Nundal (December 2011/June 2012)
Councillor Luck (April 2012/October 2012)
Councillor Hensman (February 2012/August 2012)
Councillor Stevens (March 2012/September 2012)
Councillor Jewell (January 2012/July 2012)
Councillor Tilbury (May 2012/November 2012)

2012/2013

Councillor Nundal (December 2012/June 2013)
Councillor Luck (April 2013/October 2013)
Councillor Hensman (February 2013/August 2013)
Councillor Stevens (March 2013/September 2013)
Councillor Jewell (January 2013/July 2013)
Councillor Tilbury (May 2013/November 2013)

2013/2014

Councillor Nundal (December 2013/June 2014)
Councillor Luck (April 2014/October 2014)
Councillor Hensman (February 2014/August 2014)
Councillor Jewell (March 2014/September 2014)
Councillor Stevens (January 2014/July 2014)
Councillor Tilbury (May 2014/November 2014)

In the absence of the designated Acting Mayor for a period in excess of two consecutive calendar months due to resignation, invalidation, disqualification, incapacity, or death, and subject to the *Local Government Act*, the Council may, by majority vote of its members, elect a member of Council to serve as Acting Mayor during the said absence and until a by-election or general election fills the vacancy.

In the event that Council does not elect such an Acting Mayor, the office of Acting Mayor will continue to be filled by the respective Councillors, the Acting Mayor for the previous time period being the first alternate and the Acting Mayor for the subsequent time period being the second alternate.

Moved by Councillor Stevens, seconded by Councillor Jewell, and

RESOLVED: That the Acting Mayor appointments be approved.

CARRIED

7. AUTHORIZATION OF DOCUMENT EXECUTION

SC2011/056
DEC 5/11

Moved by Councillor Hensman, seconded by Councillor Jewell, and

RESOLVED: That the Mayor and the Deputy Chief Administrative Officer be authorized to execute all documents and agreements on behalf of the District of Mission.

CARRIED

8. ADJOURNMENT

SC2011/057
DEC 5/11

Moved by Councillor Luck, seconded by Councillor Tilbury, and

RESOLVED: That the meeting be adjourned

CARRIED

The meeting was adjourned at 2:00 p.m.



TED ADLEM
MAYOR



PAUL GIPPS
DEPUTY CHIEF ADMINISTRATIVE
OFFICER