



Procedures for Application for an Art Project in Public Facility or Space

Summarized from Public Art Policy Organization: Public Art Org.08, # RC10/233

Diversity of art placed in public spaces is a particularly important goal to enhance cultural awareness in Mission by integrating public art into everyday life and contributing to Mission's unique character and lifestyle.

PUBLIC ART VISION

"Public art enhances the livability of Mission. It builds our community by enhancing our quality of life, contributing to economic development and helping us to celebrate our rich heritage and our unique and distinctive cultural diversity. It brings art to life for our citizens in many everyday settings. Public art shows our commitment to local artists and to providing our citizens with access to art from British Columbia, Canada and around the world."¹

The District of Mission can acquire works of art for installation in public facilities in the following ways, and is not under any obligation to accept gifts of art work, or to allow art work to be erected in public places:

- By accepting a donation of art.
- By purchase, (or in cooperation with another purchaser?)
- The District may commission public art for a specific location or purpose.

Public art initiatives may be developed and brought forward by any of the following:

- Planners, as the result of District projects which could benefit from public art.
- Community groups and organizations
- Individuals interested in cooperating to develop a public art project.
- Schools and other educational institutions interested in participating in projects.
- Businesses interested in the development of public art.

Public Art includes, but is not restricted to, the following criteria:

- Enhances the variety of projects which explore different themes that reflect the values of the community.
- Makes art accessible to the public through everyday projects
- Ensures that a wide variety of artistic mediums are used to provide the public with the most diverse experience
- Ensures that public art is visible throughout Mission District

All Requests for Public Art Projects will be reviewed by a Public Art Selection Committee, established by the Cultural Resources Commission. The Selection Committee may be ad hoc, project or issue specific and will include persons deemed to have appropriate expertise, knowledge, and sound judgement, and who are "at arms length" from the project being proposed. (see Public Art Policy for a list of potential representatives.

The Procedure will be as follows:

- The Cultural Resources Commission will receive a written Notice of Intent for a public art project.
- The CRC will provide the proponent with the Application for a Public Art Project, and establish an ad hoc Selection Committee to review the Application.
- The Selection Committee will invite the project proponent/ sponsor/ artist to make a presentation; other individuals with an interest in the project may also be invited to attend the presentation.
- On receiving a completed Application for a Public Art Project (sample attached), the Selection Committee will apply the Criteria and make a report to the Cultural Resources Commission, including suggested actions.
- The Cultural Resources Commission will make a recommendation to Mayor and Council in regard to the proposed Public Art project.

Public Art Policy is available from Parks, Recreation & Culture, or on the District web-site at www.mission.ca,



Application for an Art Project On a Publicly Owned Facility or Space

Title of Public Art Project _____

Brief description: size, topic or theme, material it is composed of
(attach sketches, measurements, etc.)

Sponsors/ contact person _____

Proposed Location _____

Timeframe/ proposed dates _____

Which general category of “public art” is this? (see Public Art Policy for definitions)

Check one

- Site specific art ___ Semi-integrated art ___ Discreet art
 Community art ___ Performance Art

Proposed Artwork is (check one)

- Permanent ___ Semi-permanent ___ on loan (include dates)
 Functional ___ Temporary
 Timeframe/ proposed dates _____

How are the vision and criteria for Public Art expressed through this work?

Ownership of the public art: Check when completed

- _____ has title/ ownership?
- Copywrite is held by _____ -
- Informed consent & supporting documents have been signed (attach copies)
- Any restrictions? (attach details)

Artist(s): summarize qualifications, experience,(attach curriculum vitae and examples of other public art projects)

- Mission resident or _____

Installation: describe process including how will this art work be installed? By whom? Equipment of special site preparation? Costs and how they will be paid?

Acknowledgement: how will donors be acknowledged? Please include details of any acknowledgement that is part of the art installation, as well as print, media, program details, etc.

Financing: Attach detailed budget, including all revenue and expenses related to this project :

Check when completed

what is the total cost of this project? _____

What are the sources of funds?

Are charitable donations being received ? who issues tax receipts?

What are the financial implications for the District?

Care, conservation and maintenance of this public art project? Details of what care is required, cycle of maintenance, potential costs.

Risks/ public safety issues: are there any potential risks or liabilities related to this project? How are these to be handled?

Duration / timeframe for Public Art

Is this intended to be a permanent installation? _____

What is the plan for 'decommissioning' or removal (should this become necessary)

Completed application should be delivered to the attention of the Cultural Resources Commission at the Mission Leisure Center: Parks, Recreation & Culture.



Selection Committee Process

When an Application for Placement of Art in a Public Facility or Space has been received, it will be reviewed in a timely manner, and a recommendation made to the Mission Mayor and Council.

1. A member of the Cultural Resources Commission will chair the Selection Committee; their role is to ensure that the Public Art Policy is followed, to maintain a relatively unbiased perspective, to observe and offer feedback, to ensure that everyone is heard, and to summarize when needed.
2. The Selection Committee will attempt to reach consensus (the Chairperson should not vote or influence the final decision)
3. Each member of the Selection Commission should receive a copy of the Application for a Public Art Project to review before the presentation. (extensive appendixes may not all be copied, but will be available for consultation)
4. The Selection Committee will invite the project proponent/ sponsor/ artist to make a presentation of their project; other individuals with an interest in the project may also be invited to attend the presentation.
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5. At the presentation, the Selection Committee will be prepared to ask questions and express any concerns they have about the proposal.
6. Following the presentation, the Selection Committee will meet 'in camera' and discuss the Application; each member should assess the elements on the Criteria, using a scale of 1 to 5; the rating is to be used as a **guide** to discussion, and to encourage dialogue. A final decision is NOT based on a total of points accumulated.
7. The Selection Committee will make a report to the Cultural Resources Commission, including suggested actions, including any modifications or concerns.

Selection Criteria to consider

Criteria	Sponsor: How does your request meet this criteria ?	Selection Committee comments	Response 1 to 5 points; Discuss differences
Theme consistent with goals of the Public Art Policy			
Accessible to the public			
Aesthetic Qualities: public acceptability			
Enhances quality of life			
Contributes to local economic development			
Contributes to Mission's unique character and lifestyle.			
How is it inclusive?			
Broadens or adds to the scope of existing public art			
Private sector partnership			
Ability of sponsor to manage the project			
Qualifications of the artist			
Public safety / risk management plan			
Care, maintenance, conservation plan			
Suitable acknowledgement			
Plan for decommission or removal			
Financial feasibility			