

LICENCES & PERMITS

PARADES & GATHERINGS

LIC.16

POLICY

Date Policy Adopted: November 18, 1985
Date Policy Re-adopted: October 19, 1987
Date Policy Amended: May 3, 1993
Date Policy Amended: July 6, 1998
Date Policy Amended: September 16, 2002

Council Resolution Number: 809
Council Resolution Number: 24
Council Resolution Number: 93/440
Council Resolution Number: 98/671
Council Resolution Number: 02/1021

1. Parade and gathering applications may be submitted in the form of a letter, and must include at minimum:
 - a. Name of organization requesting approval of a parade must be submitted.
 - b. Nature and purpose of event must be stated.
 - c. Date and time of event stated.
 - d. Parade Marshall or contact person's name and telephone number must be stated.
 - e. Estimate of size and scope of event: i.e. number of floats, time duration of event, etcetera.
2. An application for a parade or gathering must be submitted at least 8 weeks prior to the planned event. This requirement may be waived by resolution of Council.
3. The parade or gathering organizer is responsible to provide the following:
 - a. All necessary traffic and crowd control, including any required security
 - b. A traffic safety plan approved by the District of Mission Public Works department and the RCMP
 - c. Qualified on site first-aid attendance
 - d. Clean-up of refuse
 - e. Comprehensive general liability insurance in the amount of at least \$2,000,000. per occurrence, including the District of Mission as a named insured.
4. Approval of any parade or gathering is contingent upon the organizer and the District of Mission completing a License to Use agreement.

5. The Chief Administrative Officer is authorized to approve requests for parades or processions on any municipal street, if such requests are considered by the Chief Administrative Officer to be of a routine nature. Applications, which the Chief Administrative Officer considers to be extraordinary or unusual, will be forwarded to Council for approval.
6. All events on any provincial highway require Council, Ministry of Highways and R.C.M.P. approval.
7. Council shall be advised, in advance, of all parades and processions.