

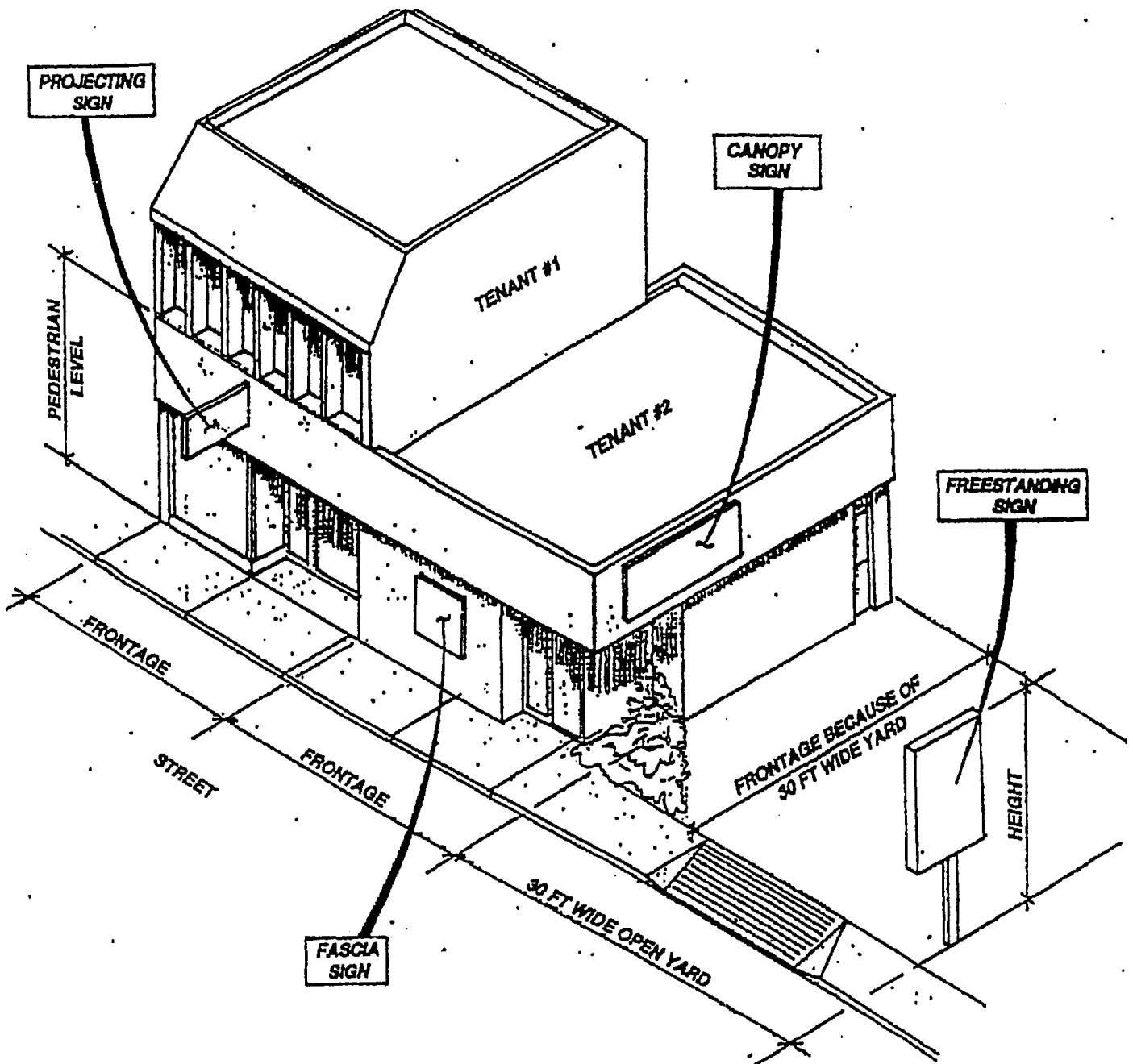
## APPLICATION FOR A SIGN PERMIT

An application for a sign permit must include the following information:

- 1) civic address and legal description of the property/premises upon or to which the sign is to be erected or attached;
- 2) the sign manufacturer's name, address and phone number;
- 3) the name and address of the owner of the property/premises where the sign is proposed to be located
- 4) the dimensions of the sign face(s), drawn to scale, showing the proposed copy, and the height and base of the supporting structure;
- 5) the maximum height and clearance of the sign;
- 6) the dimensions of the building face on which the sign is proposed to be displayed;
- 7) the proposed location for the sign in relation to property lines and the dimensions of the building and/or the property upon which it is to be situated;
- 8) the size and location of any existing signs on the property/premise;
- 9) the cost of the sign;
- 10) structural and footing details and material specifications for the proposed sign.

Section 8.4 of the District of Mission Sign Bylaw No. 1662-1987, states, in part:

Whenever, in the opinion of the authority having jurisdiction, the proposed work requires specialized knowledge, it may be required as a condition of the issuance of a permit that the drawings and specifications be prepared, dated, sealed and signed by, and the work carries out under the supervision of a professional engineer lawfully authorized to practice in the Province of British Columbia.



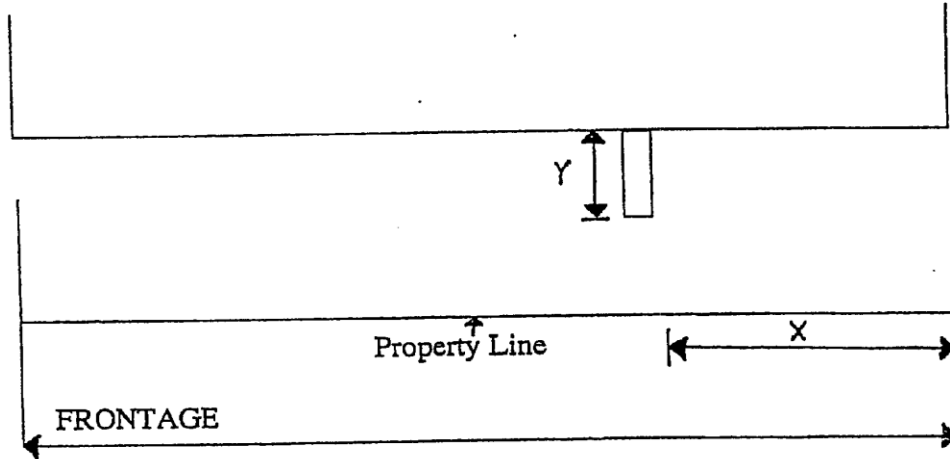
FRONTAGE is defined as meaning

- a) the length of the property line of a parcel of land or building wall adjacent to and abutting a highway or yard; or
- b) in the case of individual businesses or tenants within a building, that portion of the frontage as defined above, occupied by such individual businesses or tenants.

YARD is defined as meaning

a private roadway or other open lands, without any building thereon, and having a width of not less than 9m (29.53ft.).

**PROJECTING SIGNS**

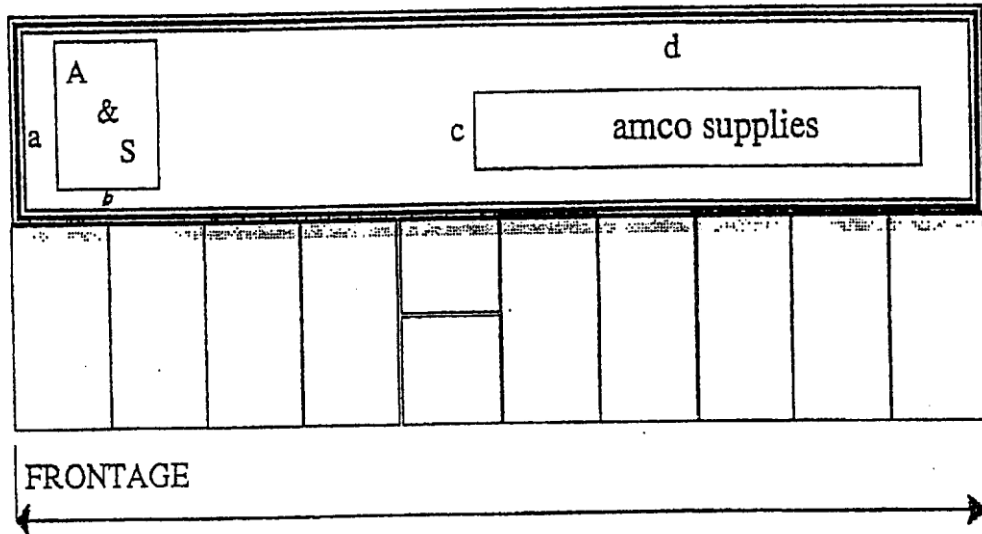


X = No. of feet to nearest property line of adjoining tenant.  
 Y = Maximum permitted projection which is equal to X x 3 inches.

TYPICAL EXAMPLE: Based on the CCD1 Zone

Assume X = 20 feet and the frontage = 60 feet  
 -maximum permitted projection = 20ft. x 3" or 5ft.  
 -maximum permitted sign area = frontage (60ft.) x ½ sq.ft. or 30 sq. ft.

**FASCIA AND CANOPY SIGNS**



Total Aggregate Sign Areas =  $a \times b + c \times d$

TYPICAL EXAMPLE: Based on the CCD1 Zone

Assume Frontage = 42 feet. The total aggregate sign area must not exceed 2.15 sq. ft. per linear ft. of frontage hence  $a \times b + c \times d$  must not exceed 42 ft. x 2.15 sq. ft. or 90 sq. ft. Copy not to exceed 455 of permitted sign area.