



The **Minutes** of the **Cultural Resources Commission** meeting held in the **Conference Room** at the **Mission Leisure Centre** on Wednesday, May 17, 2023 commencing at 5:00 p.m.

Members Present: Michelle Demers-Shaevitz – Chair
Annie Charker
Marilyn Davidson
Karen Murtagh

Others Present: Angel Elias, Councillor
Carol Hamilton, Councillor
Mark Haney, Manager of Arts and Culture
Rachel Kleindienst, Parks, Recreation and Culture Assistant

1. CALL TO ORDER

The Chair called the meeting to order at 5:00 p.m.

2. ADOPTION OF AGENDA

Moved by M. Davidson and seconded by K. Murtagh,

That the agenda of the Cultural Resources Commission meeting held on May 17, 2023 be approved as circulated.

CARRIED

3. MINUTES FOR APPROVAL

Moved by K. Murtagh and seconded M. Davidson,

That the minutes of the April 19, 2023 meeting of the Cultural Resources Commission be approved.

CARRIED

4. BUSINESS ARISING

a) Terms of Reference – timeline for review

M. Haney updated the Commission that the structure for the Commission moving forward will follow the guidelines for “Committees of Council”. The revised Terms of Reference will be drafted over the summer and ready to review in the fall. Recruitment for new members will also take place in the fall. Revisions and suggestions for the Terms of Reference will be further discussed at the June meeting.

b) Creative Conversation – CRC duties

The Creative Conversation is scheduled for May 25th, 6:30 – 9:30pm at the Clarke Theatre. RSVP’s for attendance are hovering in the 20 - 30 range. A smaller group is ideal to promote more intimate conversation. K. Waugh, from the W Group, will be on-hand to help facilitate the break-out group conversations.

The main goal for the evening is to pull people out of their silos and come together for a common cause within the Mission Arts Community.

M. Haney reviewed the list of volunteer roles required for the event:

- Check-in attendant – M. Demers-Shaevitz
- Refreshment attendant – M. Davidson
- Distribution of pen/paper for break-out groups – A. Charker

c) Trees/Banner Project

M. Haney met with P. Jardine and C. Stubbington, the two Artists that will help facilitate the creation of the artwork for the Downtown Banner Project. Both artists are available to host a 3-day “Tree Making Workshop” for the community in July. The workshops are open to all ages and time will be spent creating tree costumes for the participants to showcase in a wrap-up/parade type event at the scheduled July 14th market event in Fraser River Heritage Park. The theme for the July market is “Movement and the Market”. This would be an ideal lead-up to the tree design banner project and an opportunity for the selected artists to explore the forest with Ms. Jardine and Ms. Stubbington for inspiration while they are in town.

A call-out for interested artists will take place in June. The application process for the artists will be different as the submission will ask for an explanation why they want to participate in the project versus a sample of their artwork.

Each design will be monochrome, and each banner is to represent an individual tree. The banners will be installed in time for the opening of Culture Days (mid-September).

Discussion ensued regarding the pay structure for each artist and setting a budget for the project.

5. NEW BUSINESS

a) Culture Days – CRC role/involvement

The Commission discussed the need for a Culture Days Coordinator for Mission and developing a shared document that would list and promote all Mission-based events. Social Media options were discussed and K. Murtagh offered to run ads in the newspaper.

M. Haney shared with the Commission that a “hub” will be set-up for Mission through the Culture Days provincial website.

M. Davidson offered to email past participants asking them to register for Culture Days 2023 before the July 31st deadline.

The June meeting will dedicate time to Culture Days planning with focus on:

- the registration process;
- advertising of events; and
- CRC’s role.

b) CRC in the Community

The Chair summarized the current events that CRC members are involved in; Creative Conversation, Tree/Banner Project and Culture Days.

Discussion ensued and due to the size of the Commission the decision was made that capacity is reached until new members are recruited and the re-building process can begin in the fall.

The Social Media presence for the Commission is to all be filtered through the City of Mission Communications Department.

c) Artist in Place Project

M. Haney shared with the Commission his concept for a “Creator in Place” which would replace the original idea of an “Artist in Residence”. Ideally the Creator in Place would be based out of Fraser River Heritage Park and modeled after the Vancouver Park Board’s Fieldhouse Residency program.

6. NEXT MEETING

June 21, 2023 at 5:00 p.m. in the Conference Room at the Mission Leisure Centre.

7. ADJOURNMENT

Moved by A. Charker and seconded by K. Murtagh,

That the meeting of the Cultural Resources Commission be adjourned.

CARRIED

The meeting adjourned at 5:50 p.m.