

The **Minutes** of the **Mission Community Heritage Commission** meeting held in the Conference Room at the City Hall, 8645 Stave Lake Street, Mission, BC on Wednesday, January 2, 2019 commencing at 6:00 p.m.

Members Present: Michelle Rhodes, Chair
Cal Crawford, Councillor, District of Mission
Korina Charpentier

Members Absent: Marcy Bond
Jennifer Holmes
Erin Mackintosh
Janis Schultz

Others Present: Ken Bourdeau, Manager of Long Range Planning, District of Mission
Monica Stuart, Planning Assistant, District of Mission

1. CALL TO ORDER

The Chair called the meeting to order declaring no quorum was present. It was agreed by the members present that the meeting should proceed in a limited capacity so that the business and work of the Commission could proceed.

2. ADOPTION OF AGENDA

No quorum available for approval of January 2, 2019 agenda.

3. MINUTES FOR APPROVAL

No quorum available for approval of minutes.

4. OLD BUSINESS

(a) **Statement of Significance (SoS) for Ukrainian Church** – K. Bourdeau reported that a staff report will be presented to Council on January 21, 2019.

(b) **Silverdale School** – A discussion on the placement of Silverdale School on Heritage Registry was held and it was determined that further information would be needed as the current building has been converted from the original school to a residential use and has had a few additions over the years.

Action Item: K. Bourdeau is to gather more information and photos of the Silverdale School and invite the current property owners to a future meeting.

5. NEW BUSINESS

- (a) **2019 Meeting Dates and Times** – The meetings for the Commission will remain on the first Wednesday of each month at 6:00 p.m.
- (b) **2019 Work Plan and Budget** – A discussion ensued on possible items for the 2019 Work Plan and Budget. Last year's workplan involved the Strategic Plan, a Statement of Significance for the Ukrainian Hall and the 2018 Streetscape Awards. Further discussion on the need to have a membership drive followed.
- Action Item:** M. Rhodes to provide draft Work Plan items and review the spending budget for 2019.
- Action Item:** M. Rhodes to provide a draft Strategic Plan by March 2019.
- (c) **Contract for Archives** – A discussion ensued on hiring summer students for undetermined upcoming projects. Last year's student was funded jointly with the Mission Archives.
- Action Item:** M. Rhodes to discuss with Mission Archives possible joint heritage projects to pursue for this year.
- Action Item:** M. Rhodes to provide the Commission copies of the flyers created by last year's summer students.
- Action Item:** K. Charpentier to research the hotspots for heritage and create inventory of possible spots.
- (d) **Silverhill Hall** – Item to be discussed at next meeting.
- (e) **Advertise for 2019 Heritage Awards** – A discussion ensued on advertising for 2019 Heritage Awards nominations & the upcoming display at the Leisure Centre from January 15th to January 30th for the 2018 Streetscape Awards. Further discussion on ways to increase community involvement in determining Mission heritage or being involved as a Commission member.

5. NEXT MEETING

Wednesday, February 6, 2019 at 6:00 p.m. in the Conference Room at City Hall, 8645 Stave Lake Street, Mission, BC.

6. ADJOURNMENT

The meeting adjourned at 7:30 p.m.