

The **Minutes** of the **Mission Community Heritage Commission** meeting held in the Conference Room at the City Hall, 8645 Stave Lake Street, Mission, BC on Wednesday, February 6, 2019 commencing at 6:00 p.m.

Members Present: Michelle Rhodes, Chair
Jennifer Holmes

Members Absent: Janis Schulz
Korina Charpentier

Others Present: Cal Crawford, Councillor, District of Mission
Marcy Bond, Senior Planner, District of Mission
Monica Stuart, Planning Assistant, District of Mission

1. CALL TO ORDER

The Chair called the meeting to order declaring no quorum was present. It was agreed by the members present that the meeting should proceed in a limited capacity so that the business and work of the Commission could proceed.

2. ADOPTION OF AGENDA

No quorum available for approval of February 6, 2019 agenda.

3. MINUTES FOR APPROVAL

One correction noted on the Sept. 12, 2018 minutes to spelling of M. Rhodes name. No quorum available for approval of minutes.

4. OLD BUSINESS

- (a) **Ukrainian Church – Statement of Significance (SoS)** – Council passed a resolution to add the Ukrainian Orthodox Church to the Mission Heritage Registry. A letter to the province is the next step.

Action: M. Bond to complete the required supporting documents and forward the letter to the province.

Action: M. Bond to inquire with the province as to what other Mission Heritage sites are on not on the provincial registry.

- (b) **Silverdale School** – A discussion was held about what the defining character elements are for this building that would make it eligible to be on the heritage register.

Action: M. Bond to check if Silverdale School was listed on the Context Study and M. Rhodes to check with the Mission Archives for pictures to show original school.

- (c) **Silverhill Hall** – More information on the future of the hall will come available as time progresses.

Action: M. Bond to provide update to the Commission following a meeting with a local retired Fire Chief as well as on any research.

- (d) **Workplan and Budget** – Discussion held on the possibility of funding the Mission Archives to do hire a summer student for a research project. Other ideas included taking the Commission on the road for monthly meetings (Steelhead, Ukrainian Hall, Mission Library, Leisure Centre). This may include alternating meeting times. Also discussed contacting UFV to have students create a logo for a sign to put up for “on the road” meetings.

Action: M. Rhodes to contact Mission Archives regarding last year’s summer student and get feedback on possibilities for this year.

Action: M. Rhodes to contact UFV to inquire about students creating a logo for the Commission.

- (e) **Advertise for 2018 Heritage Awards Nomination** – Discussion held on the timeline for receiving nominations and doing the research for the next awards. The Commission talked about different ideas and themes for next Heritage Awards. A few theme ideas discussed were:

- neighbourhoods in transition;
- back from the dead (buildings that have been revitalized);
- gone but not forgotten;
- industry (mills, old cannery);
- Stave Lake & First Nations; and
- Silverdale Development & Logging.

Action: M. Stuart to setup social media advertising for heritage awards through the District website and the Heritage Commission facebook page.

- (f) **Streetscape Display** – Display to be moved and setup at the Library with nomination forms attached during Heritage Week, February 18th to 24th .

Action: M. Bond and M. Rhodes to create and organize the creation and setup of the Mission Library display to be installed on Thursday, February 14th.

- (g) **Membership vacancies and advertising** – Discussion held on membership drive and the current vacancy created from the membership expiry for E. Mackintosh

- (h) **Contract for Archives with funding of \$500** – No discussion held.

5. NEW BUSINESS

- (a) **Discussion item for next meeting – The following items were discussed:**

- Themes and ideas for Heritage awards
- Updates to workplan and budget
- Start planning community meetings
- Need to carry on with the Strategic Plan
- Elections next meeting

- (b) **New public consultation website for District website** – A brief overview was presented to the Commission of the new public consultation website <https://engage.mission.ca/> that may be used by the Commission when public engagement is needed.

- (c) **Elect Chair and Alternate** – No elections held due to no quorum.

- (d) **Heritage BC Annual Conference** – Discussion on the annual conference that some members had attended in the past and to see if there was any interest in 2019 for current members to attend.

- (e) **Added agenda item – Membership for National Trust for Canada** – It was asked if the Commission wished to renew membership for the National Trust for Canada. Due to no quorum an email vote will be sent to Commission members.

Action: M. Bond will send out email to Commission members for vote on renewing membership for the National Trust for Canada.

5. NEXT MEETING

Wednesday, March 6, 2019 at 6:00 p.m. in the Conference Room at City Hall, 8645 Stave Lake Street, Mission, BC.

6. ADJOURNMENT

The meeting adjourned at 7:50 p.m.