



The **Minutes** of the **Mission Community Heritage Commission** meeting held in the Conference Room at the City Hall, 8645 Stave Lake Street, Mission, BC on Wednesday, March 6, 2019 commencing at 6:00 p.m.

Members Present: Janis Schultz, Alternate Chair  
Korina Charpentier  
Jennifer Holmes  
Cal Crawford, Councillor

Members Absent: Michelle Rhodes, Chair

Others Present: Marcy Bond, Senior Planner, District of Mission  
Monica Stuart, Planning Assistant, District of Mission

#### 1. **CALL TO ORDER**

The Chair called the meeting to order at 6:05 p.m.

#### 2. **ADOPTION OF AGENDA**

Moved and seconded,

1. That the agenda of the Mission Heritage Commission meeting held on March 6, 2019 agenda be approved as circulated.

CARRIED

#### 3. **MINUTES FOR APPROVAL**

Moved and seconded,

- (a) That the September 12, 2018 minutes be approved as corrected.
- (b) That the January 2, 2019 minutes be approved as corrected.
- (c) That the February 6, 2019 minutes be approved as corrected.

CARRIED

#### 4. **OLD BUSINESS**

- (a) **Ukrainian Church – Statement of Significance (SoS)** – No new update was given. The provincial registry documentation is still required to be completed and submitted. M.Bond updated that the province has confirmed they are in receipt of the information for all of the heritage sites on the Mission registry and are in the process of updating the provincial registry.
- (b) **Silverdale School** – No update provided. It was suggested that committee members do a site visit and that further research is still required to determine if the site could be an option for the Community Heritage Register.

- (c) **Silverhill Hall** – M.Bond provided an update on a meeting with the President of the Silverhill Hall Association, A. Roy, as well as M. Schmidt, M. Rohde and K. Onken to gain further updates on the status of Silverhill Hall. It was noted that the Finance Dept. confirmed the tax exemption still applies to this property. Information was provided on some of the complications and possible difficulties for rebuilding. M.Bond will be scheduling a followup meeting in the future.
- (d) **Workplan and Budget** – No further update.
- (e) **Advertise for 2018 Heritage Awards Nomination** – It was discussed that each member would do some research on Industry and bring back to the next meeting.
- (f) **Streetscape Display** – It was discussed that the display at the library will be removed and a new display created for the Museum. The new display will highlight past heritage awards, provide information on what the Commission does, when the meetings are held and advertise for member vacancies.  
**Action Item:** M.Bond to contact museum for display criteria and create new display boards.
- (g) **Membership vacancies & advertising** – C.Crawford provided an update on the update he had provided to Council regarding the Heritage Commission activities and membership vacancies. Discussion held on reaching out to grassroots heritage groups to find new members. A reminder to the commission that renewal for membership will be required  
**Action Item:** M.Bond to follow up with M.Boronowski on reaching out to grassroots heritage groups.

## 5. NEW BUSINESS

- (a) **Elect Chair and Alternate** – Due to Chairs absence at this meeting it was decided to hold elections via email if possible otherwise election will be held next meeting.
- (b) **Discussion Items for Next Meeting** – C. Crawford offered to provide a summary to Commission on Roberts Rules of Order for efficient meeting procedures.

## 5. NEXT MEETING

Wednesday, April 3 at 6:00 p.m. in the Conference Room at City Hall, 8645 Stave Lake Street, Mission, BC.

## 6. ADJOURNMENT

The meeting adjourned at 7:00 p.m.

CARRIED