

The **Minutes** of the **Mission Community Heritage Commission** meeting held in the Conference Room at the City Hall, 8645 Stave Lake Street, Mission, BC on Wednesday, April 3, 2019 commencing at 6:00 p.m.

Members Present: Michelle Rhodes, Chair
Cal Crawford, Councillor

Members Absent: Korina Charpentier
Jennifer Holmes
Janis Schultz

Others Present: Marcy Bond, Senior Planner, District of Mission
Monica Stuart, Planning Assistant, District of Mission

1. **CALL TO ORDER**

The Chair called the meeting to order declaring no quorum was present at 6:10 pm.

It was agreed by the members present that the meeting should proceed in a limited capacity so that the business and work of the Commission could proceed.

2. **ADOPTION OF AGENDA**

No quorum available for approval of the April 3, 2019 agenda.

3. **MINUTES FOR APPROVAL**

No quorum available for approval of the March 6, 2019 minutes.

4. **OLD BUSINESS**

(a) **Ukrainian Church:** M. Bond informed that the provincial submission document is still being worked on.

(b) **Silverdale School:** Discussion on removing this item from the agenda until a review of the Strategic Plan has been completed.

(c) **Silverhill Hall:** M. Bond provided update on conversation with held with the District of Mission Chief Administrative Officer relating to requirements, such as a variance, for rebuilding the building that was destroyed by fire.

(d) **Workplan and Budget for 2018 - 2019:** M. Rhodes provided a draft plan for discussion. Some changes will be made to the document and then it will be forwarded to the Commission.

- (e) **Advertise for 2018 Heritage Awards Nominations:** No information or update at this time.
- (f) **Membership vacancies & advertising:** A Suggestion was made to have a membership drive to increase the Commission's memberships. Some of the suggestions made were to contact local real estate agents, Steelhead Community group, Stave Falls Community group, Chamber of Commerce, Downtown Business Association and other individuals with a heritage interest; posting flyers with local businesses; and advertising through social media, newspaper ads and website posts.
- (g) **National Trust membership renewed:** Membership renewal has completed and information will be provided at next meeting for members absent. Membership provides 2 copies per issues of their magazine as well as reduced rates for 5 delegates to attend the National Trust conference.

5. NEW BUSINESS

- (a) **Library Display** – M. Bond is in the process of creating a display to put up at the Mission Library for the month of May.
- (b) **Heritage BC Webinar** – A webinar will be held April 12th at noon for any interested members to watch "Preparing Statements of Significance". Following that, the next webinar will be May 24th at noon for "Taking Action: Organizational Preparedness for Diversity and Inclusion".
- (c) **Roberts Rules of Order information** – C. Crawford to provide a short summary at next meeting.

5. NEXT MEETING

Wednesday, May 15, 2019 at 6:00 p.m. in the Conference Room located at the Welton Common Building, 7337 Welton Street, Mission, BC.

6. ADJOURNMENT

The meeting adjourned at 7:00 p.m.