

MINUTES of the **REGULAR MEETING** of the **COUNCIL** of the **DISTRICT OF MISSION** held in the Council Chambers of the Municipal Hall, 8645 Stave Lake Street, Mission, British Columbia, on March 15, 2010 commencing at 6:30 p.m.

Council Members Present: Mayor James Atebe
Councillor Terry Gidda
Councillor Paul Horn
Councillor Mike Scudder
Councillor Jenny Stevens
Councillor Heather Stewart

Council Members Absent: Councillor Danny Plecas

Staff Members Present: Glen Robertson, chief administrative officer
Dennis Clark, director of corporate administration
Kelly Ridley, deputy director of corporate administration
Jennifer Russell, legislative assistant

1. PROCLAMATIONS

Canadian Cancer Society

- i) Canadian Cancer Society's Daffodil Month – April 2010**
- ii) Canadian Cancer Society's Daffodil Day – April 9, 2010**

Moved by Councillor Stevens, seconded by Councillor Stewart, and

RESOLVED: That April, 2010 be proclaimed as "Daffodil Month" within the District of Mission; the District to assume no costs related thereto.

CARRIED

RC10/131
MAR. 15/10

Moved by Councillor Scudder, seconded by Councillor Gidda, and

RESOLVED: That April 9, 2010 be proclaimed as "Daffodil Day" within the District of Mission; the District to assume no costs related thereto.

CARRIED

RC10/132
MAR. 15/10

Electro-Magnetic Sensitivity Month – May 2010

Moved by Councillor Horn, seconded by Councillor Scudder, and

RESOLVED: That the email correspondence dated February 27, 2010 from Robert Riedlinger asking the District of Mission to proclaim May 2010 as Electro-Magnetic Sensitivity Month be received as information.

CARRIED

RC10/133
MAR. 15/10

2. DELEGATIONS AND PRESENTATIONS

RC10/134
MAR. 15/10

Presentation of Mart Kenny Staff Excellence Awards:

- i) Debi Decker, Administrative Assistant, Finance**
- ii) Sharon Fletcher, Director of Planning**

Mayor Atebe presented the 2009 Mart Kenny Staff Excellence awards to:

- (a) Debi Decker, administrative assistant, finance department, for her efforts in the preparation of the District's award winning annual report and the annual financial plan document for submission to the Government Financial Officers Association Distinguished Budget Presentation Award Program; and
- (b) Sharon Fletcher, director of planning, in recognition of her exemplary service to the District of Mission as well as her efforts in co-coordinating and completing the Spirit Squares project.

The mayor thanked Ms. Decker and Ms. Fletcher for their ongoing dedication to provide top quality work and for the excellent service they provide for the District of Mission.

Staff were directed to include the presentation of these awards again at the District's volunteer appreciation event in June.

3. ADOPTION OF INFORMATIONAL ITEMS

RC10/135
MAR. 15/10

Moved by Councillor Stewart, seconded by Councillor Scudder, and

RESOLVED: That the following items be received as information:

- (a) disclosure of gifts received;
- (b) minutes of the economic development select committee meeting held on January 21, 2010;
- (c) Mission Institution report for February 2010; and
- (d) Ferndale Institution population profile for March 2010.

CARRIED

4. RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE

RC10/136
MAR. 15/10

Moved by Councillor Horn, seconded by Councillor Stevens, and

RESOLVED: That council now resolve itself into committee of the whole.

CARRIED

5. ADMINISTRATION AND FINANCE

Councillor Stevens assumed the Chair.

RC10/137
MAR. 15/10

Council Conference Budget

Moved by Councillor Scudder, and

RECOMMENDED: That staff provide a report to council with recommendations to amend policy CON.1 to incorporate a carry-over approach for unused funds from previous conference budgets, and with information about comparable policies and funding amounts for council attendance at conferences from the municipalities of Maple Ridge, Langley, Chilliwack and Abbotsford.

CARRIED

RC10/138
MAR. 15/10

Policy – Acts of Heroism

Moved by Councillor Horn, and

RECOMMENDED: That policy COU.23 Acts of Heroism be adopted.

CARRIED

RC10/139
MAR. 15/10

Amendment to Business Licence Bylaw

Moved by Mayor Atebe, and

RECOMMENDED: That District of Mission Business Licence Bylaw 3964-2007 be amended by:

- (a) Amending Section 1 Title to read "District of Mission Business Licence Bylaw 3964-2007;
- (b) Amending Section 2 Interpretation by:
 - i. Deleting the number "2.1" immediately before the words "In this bylaw",
 - ii. rewording section 2.1.(c) to read "providing any other services in exchange for money or other consideration, including non-profit services and/or businesses classified in Schedule "A","
 - iii. placing the following paragraph immediately after the words "*business means*" in section 2.1

"Each legal entity or *person* that actively carries on *business* within the *District* of Mission, as a sole proprietor, a corporation or a partner (each partner is a separate legal entity not the *partnership* itself) is deemed to be a distinct *business*. *Businesses* are verifiable in that each legal entity carrying on *business* is required to file a tax return in regards to their *business* activities. A business includes any of the following activities:"
 - iv. replacing the paragraph immediately following the last line in section 2.1.(c) with the following words:

"but does not include an activity carried out on or by either the Federal or Provincial governments including corporations or agencies owned by them, or by any public transit authority."

- v. Adding the following new definition at the end of section 2: "*seasonal business* means a business that is operated during a limited time frame of 6 months or less and that involves work that occurs during a season that is favourable to the business";
- (c) Amending section 5.1 to read "Every application for a licence or application for the transfer of an existing licence shall be made to the District on the application form provided for that purpose.";
- (d) Amending sections 9.3 and 9.4 to insert the following words "Except for a seasonal business" at the beginning of each section;
- (e) Amending Schedule "A" to change the title of section 20 to Social Housing, and by relocating "first stage housing" and "supportive recovery house" from section 12 to section 20; and
- (f) Amending all of the section numbers in Schedule "A" by adding two "00's" to each section number so that the these numbers match the categorical numbers on the District's various business licence reports.

CARRIED

RC10/140
MAR. 15/10

Business Licence Requirements – Non-Profit Organizations

Moved by Councillor Scudder, and

RECOMMENDED: That those non-profit organizations operating in the District of Mission which would fall under the definition of a business in District of Mission Business Licence Bylaw 3964-2007 be required to obtain an annual business licence, and that the business licence fee for such organizations be set at a reduced fee of \$10.00.

CARRIED

RC10/141
MAR. 15/10

Section 57 Notice Procedures

Moved by Councillor Horn, and

RECOMMENDED:

1. That a Section 57 notice recommendation be forwarded to council immediately following the discovery of a controlled substance property pursuant to District of Mission controlled substance property bylaw 5044-2009;
2. That a copy of the Section 57 notice be provided to the lending agency(ies) if there is a mortgage on the property;
3. That the backlog of Section 57 notices be dealt with as quickly as possible; and
4. That procedure BYL.10 Controlled Substance Property Section 57 Notices be approved, as amended.

CARRIED

Staff were directed to amend policy BYL.10 to clearly state that Section 57 notices are to be dealt with in closed meetings of council.

RC10/142
MAR. 15/10

License Agreement – Lane Adjacent to 34935 Lougheed Highway

Moved by Mayor Atebe, and

RECOMMENDED: That the current license for use agreement between the District of Mission and Mr. Frank Atkinson for a portion of lane adjacent to and contiguous with 34935 Lougheed Highway, measuring 128 square meters, more or less, be renewed for a further term of 5 years under the same terms and conditions.

CARRIED

RC10/143
MAR. 15/10

License Agreement – Wren Street

Moved by Councillor Gidda, and

RECOMMENDED: That the current license for use agreement between the District of Mission and Cory and Jennifer Reilander for approximately 560 square metres of municipal property presently being used as lawn area and legally described as Lot 8, Except: Firstly, Parcel L, Plan with Bylaw 9928, Secondly, Part subdivided by Plan 54370, Section 29, Township 17, New Westminster District, Plan 2707, be renewed for a further term of 5 years under the same terms and conditions.

CARRIED

Staff were directed to provide background information as to the District's acquisition of the subject property in future reports of this nature.

RC10/144
MAR. 15/10

District of Mission's 2010-2014 Financial Plan Bylaw

Moved by Mayor Atebe, and

RECOMMENDED: That District of Mission 2010 – 2014 Financial Plan Bylaw 5119-2010 receive first three readings on March 15, 2010 and be brought forward for adoption on March 22, 2010.

CARRIED

RC10/145
MAR. 15/10

Water Rates Bylaw Amendment

Moved by Councillor Horn, and

RECOMMENDED:

1. That the third reading of the Water Rates Amending Bylaw #5121-2010-2197(17) be rescinded;
2. That the following amendments be made to Schedule "A" of the Water Rates Bylaw #2197-1990:

“5. (b) Annual Meter Rental Rates

Meter Size

Annual Rental

Up to 19 mm \$12.76

25 mm \$17.24"; and

3. That the Water Rates Amending Bylaw 5121-2010-2197(17) be considered for third reading at the March 15, 2010, regular meeting of council, and adoption on March 22, 2010.

CARRIED

RC10/146
MAR. 15/10

Tamara Fritzsche
Re: Cultural Memorandum of Understanding Ceremony

Moved by Councillor Horn, and

RECOMMENDED: That staff prepare a letter to Tamara Fritzsche with the following information:

- (a) council has already committed to a meeting with the School Board on March 30 and therefore is unable to attend the cultural ceremony; and
- (b) council invites Tamara Fritzsche to attend the next meeting of the Mission Healthy Community Select Committee.

CARRIED

RC10/147
MAR. 15/10

LATE ITEM – Request for Resolution of Support from the Long-term Inmates Now in the Community (L.I.N.C.) Society

Moved by Councillor Stewart, and

RECOMMENDED: That the District of Mission support the 2010 Age-Friendly Community Planning and Project grant application submitted by L.I.N.C. (Long-term Inmates Now in the Community) to the Union of British Columbia Municipalities.

CARRIED

6. ENGINEERING AND PUBLIC WORKS

Councillor Gidda assumed the Chair.

RC10/148
MAR. 15/10

Downtown Revitalization Task Force

Moved by Mayor Atebe, and

RECOMMENDED:

1. That the installation of bike racks on the 6 islands on 1st Avenue be performed through the public works department and coordinated with the Downtown Business Association and specifically affected businesses in the spring/summer of 2010; and
2. That the \$3,000.00 installation cost be funded through the existing minor road improvement account.

CARRIED

RC10/149
MAR. 15/10

Water Leak Detection Program

Moved by Councillor Horn, and

RECOMMENDED: That the report from the director of engineering and public works dated March 1, 2010 regarding the water leak detection program be received as information.

CARRIED

RC10/150
MAR. 15/10

Amendment to the Refuse Collection and Disposal Bylaw 1387-1984: Changes to User Rates

Moved by Councillor Stewart, and

RECOMMENDED:

1. That Schedule B of Refuse Collection and Disposal Bylaw 1387-1984 be amended to state:

“The fee payable by each owner of a residential unit within the Refuse Collection Area for the Domestic Refuse Service authorized by this Bylaw shall be \$159.00 in 2010, effective January 1, 2010”; and
2. That Refuse Collection and Disposal Amending Bylaw 5129-2010-1387(49) be given first three readings on March 15, 2010 and forwarded for adoption on March 22, 2010.

CARRIED

7. PUBLIC SAFETY AND HEALTH

Councillor Horn assumed the Chair.

RC10/151
MAR. 15/10

Fire Pit Permit Fees (Discussion Item - Councillor Horn)

Councillor Horn stated that concerns over the fire pit permit fee had been raised many times during the public budget consultations. He asked about the rationale for the fee and whether there had been consideration of only allowing fire pits in areas outside of the refuse collection area.

In response to questions from council, the fire chief stated that the registration of fire pits helps the fire/rescue service not only identify where they are, but also educate the public on wildfire interface safety. He further stated that there have been 206 permits issued to date under the new system.

Moved by Mayor Atebe, and

RECOMMENDED: That further discussion and consideration of the \$20.00 fire pit permit registration fee be deferred pending receipt of a report from the fire chief.

CARRIED

8. RESOLUTION TO RISE AND REPORT

Mayor Atebe resumed the Chair.

RC10/152
MAR. 15/10

Moved by Councillor Stevens, seconded by Councillor Scudder, and

RESOLVED: That the committee of the whole now rise and report.

CARRIED

9. ADOPTION OF COMMITTEE OF THE WHOLE REPORT

RC10/153
MAR. 15/10

Moved by Councillor Gidda, seconded by Councillor Horn, and

RESOLVED: That the recommendations of the committee of the whole, as contained in items RC10/136 to RC10/152, be adopted.

CARRIED

10. BYLAWS

RC10/154
MAR. 15/10

Moved by Councillor Horn, seconded by Councillor Stewart, and

RESOLVED: That the readings of all bylaws included in the Bylaws section of the March 15, 2010 regular council agenda be approved as listed:

- | | | |
|-----|--|----------------------------------|
| (a) | District of Mission Business Licence Amending Bylaw 5118-2010-3964(4) – a bylaw to make housekeeping adjustments for clarity and consistency | First, Second and Third Readings |
| (b) | District of Mission 2010-2014 Financial Plan Bylaw 5119-2010 – a bylaw to establish the Financial Plan for the years 2010-2014 | First, Second and Third Readings |
| (c) | District of Mission Water Rates Amending Bylaw 5121-2010-2197(17) – a bylaw to increase water user rates for 2010 | Rescind Third Reading |
| (d) | District of Mission Water Rates Amending Bylaw 5121-2010-2197(17) – a bylaw to increase water user rates for 2010 | Third Reading (as amended) |
| (e) | District of Mission Sewer User Rates Amending Bylaw 5122-2010-1922(16) – a bylaw to increase sewer user rates for 2010 | Adoption |
| (f) | District of Mission Street Naming (Appleby Court/Greene Place Extension) Bylaw 5125-2010 – a bylaw to name the logical extension of roads | Adoption |
| (g) | District of Mission Subdivision Control Amending Bylaw 5126-2010-1500(35) – a bylaw to provide for housekeeping amendments to Schedule "D" | Adoption |

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|-----|--|----------------------------------|
| (h) | District of Mission Collection, Removal and Marketing Recyclables Amending Bylaw 5127-2010-2639(14) – a bylaw to amend the user rates for multi-family recycling (including composting) in section 2 of Schedule "A" | First, Second and Third Readings |
| (i) | District of Mission Water Amending Bylaw 5128-2010-2196(19)– a bylaw to amend Schedule "A" by adding a section for the requirement of a deposit for water meter retrofit | First, Second and Third Readings |
| (j) | District of Mission Refuse Collection and Disposal Amending Bylaw 5129-2010-1387(49) – a bylaw to increase the refuse collection user rate | First, Second and Third Readings |

CARRIED

11. MINUTES

RC10/155
MAR. 15/10

Moved by Councillor Gidda, seconded by Councillor Scudder, and

RESOLVED: That the minutes of the regular meeting of council held (public hearing) on February 22, 2010 be adopted.

CARRIED

12. OTHER BUSINESS

There was no other business.

13. CHIEF ADMINISTRATIVE OFFICER'S REPORT

The chief administrative officer did not report.

14. MAYOR'S REPORT

The mayor reported on various activities, meetings and events attended since the last regular council meeting.

15. COUNCILLOR'S REPORTS ON COMMITTEES, BOARDS AND ACTIVITIES

Councillors Stewart, Horn, Gidda and Scudder reported on various activities, meetings and events attended since the last regular council meeting.

16. QUESTION PERIOD

There were no questions from the public.

17. ADJOURNMENT

Moved by Councillor Stevens, seconded by Councillor Stewart, and

RESOLVED: That the meeting be adjourned.
CARRIED

The meeting was adjourned at 8:01 p.m.



JAMES ATEBE, MAYOR



DENNIS CLARK, DIRECTOR OF
CORPORATE ADMINISTRATION