

Minutes of the **ADMINISTRATION and FINANCE COMMITTEE** Meeting (Community Amenity Contribution discussions) held in the Conference Room at the Municipal Hall at 8645 Stave Lake Street, Mission, British Columbia, on Tuesday, March 16, 2010, commencing at 3:55 pm.

Committee Members Present: Mayor James Atebe
Councillor Terry Gidda
Councillor Paul Horn
Councillor Danny Plecas
Councillor Mike Scudder
Councillor Heather Stewart

Committee Members Absent: Councillor Jenny Stevens

Staff Members Present: Glen Robertson, chief administrative officer
Dennis Clark, director of corporate administration
Ken Bjorgaard, director of finance
Rick Bomhof, director of engineering & public works
Sharon Fletcher, director of planning
Ray Herman, director of parks, recreation & culture
Kris Boland, deputy director of finance
Kerri Onken, deputy treasurer/collector
Stacey Crawford, economic development officer
Debi Decker, administrative assistant

The Mayor called the meeting to order.

As Councillor Stevens was absent, the Mayor chaired the meeting.

1. NEW BUSINESS

AF 10/23
MAR 16/10

Draft Community Amenities Project Lists

The director of finance advised that staff are requesting direction from council on as to which projects should remain on the list and go forward to staff for further refinement.

He continued advising that staff need to relook at the project lists to refine the scope, costs and timing of the projects that council wants to go forward to the public. The director noted that the timing of projects needed to be reviewed because population projections had changed.

Discussion continued on the following specific Schedule "B" community amenity projects:

1. Dike trails and related signage - trails are discretionary and there should be a scaled back version. Trails could also incorporate greenways, transportation corridors (for bicycles and pedestrians). Trails along the river should have an economic development perspective to them. Define the trails and be more focused and say how they support economic, social and quality of life.
2. Enhancements to Silver Creek Parkway - this was related to amenities that enhance the DCC land acquisition and this project needs to be separate from the trails projects. This

project has spurred a tremendous amount of community interest, is important environmentally and is more than just a trail. It should continue to be a priority.

3. District – Wide Trail system - similar to the dike trail system above. Incorporate a transportation system, greenway when planning trails throughout the District.
4. New Play fields and Parks Infrastructure - need to incorporate a cricket pitch within a play field, rather than a stand alone cricket pitch. Determine which sports can be played on the same field (i.e. soccer, football, cricket).
5. Staff to determine at what population will a new field/pool expansion be required? Locations need to be identified along with the projects. Identify school locations to avoid duplication of parks/fields.
6. New Skateboard Park - staff are requested to recheck the population growth time-line (shows 2011). Perhaps the current park could be expanded/improved rather than building a new one.
7. New Leisure Centre and Sports Park - these items should be broken into two separate projects. Staff to discuss having a private enterprise build and maintain ice arenas and possibly drop ice arenas off the amenity project list.
8. Expansion of Police Building - staff stated that the expected construction cost for expanding the police building will be between 17 and 20 million dollars. Staff to look at the percentage that is attributed to growth.
9. New Civic Center - this project needs to be broken down into the numerous projects within the civic center. Some areas within the complex will have a higher connection to growth than others.
10. Artificial Turf Field - need to consider the costs and benefits of building a new field with artificial turf versus replacing a grass or gravel field with artificial turf.

Discussion ensued regarding arts and culture facilities in the District and that all civic buildings should provide space for art and/or cultural displays as well as storage space that could be utilized by community groups. Buildings should have multi-uses within them.

Discussion ensued regarding the larger projects (e.g. new leisure centre, civic center) with staff advising that they had not planned specific uses for these buildings. Staff commented that they would be looking at locating the Sports Hall of Fame at the new leisure center by building adequate space in the original plans and that at the time of planning for each civic building, discussions would ensue on what is to be included.

Moved by Councillor Horn, and

RECOMMENDED:

1. That staff remove community storage, pedestrian overpass and growth for technology from the draft community amenity project list; and
2. That staff include for consideration the community storage and pedestrian overpass projects in the long-term capital financial plan.

CARRIED

AF 10/24
MAR 16/10 Moved by Councillor Horn, and

RECOMMENDED:

1. That a cricket pitch be incorporated into the field design and planning field needs;
and
2. That staff arrange for an artificial turf field needs analysis.

CARRIED

AF 10/25
MAR 16/10 Moved by Councillor Scudder, and

RECOMMENDED:

1. That staff break the civic center out into individual components; and
2. That staff look at the growth factor and needs for each component separately.

CARRIED

AF 10/26
MAR 16/10 Moved by Councillor Scudder, and

RECOMMENDED:

1. That staff remove master plans from the draft community amenity project list as it should be a capital budget item.

CARRIED

OPPOSED: Councillor Horn
Councillor Stewart

Discussion turned to the next community amenity meeting, with council requesting that staff provide more information on "recreational cycling", that the projects include the "G or D" (growth related or discretionary) rating designation and to clearly identify the projects on the draft list.

AF 10/27
MAR 16/10 **Community Amenities Project Communication Strategy Revision**

Due to time constraints, this topic was not discussed.

2. ADJOURNMENT

Moved by Councillor Gidda, seconded by Councillor Horn, and

RESOLVED: That the meeting be adjourned.

CARRIED.

The meeting was adjourned at 6:10 pm.



JAMES ATEBE,
MAYOR



DENNIS CLARK,
DIRECTOR OF CORPORATE ADMINISTRATION

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