

**MINUTES** of the **REGULAR MEETING** of the **COUNCIL** of the **DISTRICT OF MISSION** held in the Council Chambers of the Municipal Hall, 8645 Stave Lake Street, Mission, British Columbia, on January 18, 2010 commencing at 6:30 p.m.

Council Members Present: Mayor James Atebe  
Councillor Terry Gidda  
Councillor Paul Horn  
Councillor Danny Plecas  
Councillor Mike Scudder  
Councillor Heather Stewart

Council Members Absent: Councillor Jenny Stevens

Staff Members Present: Glen Robertson, chief administrative officer  
Kelly Ridley, deputy director of corporate administration  
Christine Brough, administrative clerk  
Jennifer Russell, legislative assistant

## **1. PROCLAMATIONS**

RC10/021  
JAN. 18/10

**Proclamations for Africa Awareness Month and Black History Month**

- (i) January 2010 as "Africa Awareness Month"**
- (ii) February 2010 as "Black History Month"**

Moved by Councillor Plecas, seconded by Councillor Horn, and

RESOLVED: That January 2010 be proclaimed as "Africa Awareness Month" within the District of Mission; the District to assume no costs related thereto.  
CARRIED

RC10/022  
JAN. 18/10

Moved by Councillor Gidda, seconded by Councillor Stewart, and

RESOLVED: That February 2010 be proclaimed as "Black History Month" within the District of Mission; the District to assume no costs related thereto.  
CARRIED

RC10/023  
JAN. 18/10

**February 8, 2010 as "Jack Poole Day"**

Moved by Councillor Horn, seconded by Councillor Plecas, and

RESOLVED: That February 8, 2010 be proclaimed as "Jack Poole Day" within the District of Mission; the District to assume no costs related thereto.  
CARRIED

## 2. DELEGATIONS AND PRESENTATIONS

RC10/024  
JAN. 18/10

**Shelley Hempstead on behalf of St. Paul's Presbyterian Church**  
**Re: Widening of Cedar Street between Cherry and Tunbridge Avenues**

Ms. Shelley Hempstead appeared on behalf of St. Paul's Presbyterian Church to express the following concerns about the District's proposed plan for widening Cedar Street:

- (a) Placement of a median in front of the church driveways on Cedar Street would prevent left turning access both into and out of the parking lot, requiring a detour around the block.
- (b) While regular church users would be able to easily negotiate a detour around the neighbourhood, out of town visitors would be more likely to use people's driveways to turn around or make potentially hazardous U-turns.
- (c) The church is a community resource with plans to grow and increase usage in the future, which would result in more vehicle traffic.

Ms. Hempstead asked council to direct that changes be made to the road-widening plan that would meet the needs of both the District and St. Paul's Presbyterian Church. She asked council to consider either beginning the median to the north of their property, or build a left-turn lane into the median. Ms. Hempstead also stated that St. Paul's would be willing to give up more of their frontage if necessary.

Mayor Atebe thanked Ms. Hempstead for the information.

Moved by Councillor Plecas, seconded by Councillor Horn, and

RESOLVED: That staff provide a report with options for the widening of Cedar Street that address the concerns of St. Paul's Presbyterian Church regarding access to their property.

CARRIED

Staff were also directed to inform St. Paul's when the report with those options would be presented to council.

RC10/025  
JAN. 18/10

**Mission Downtown Business Association**  
**Re: Application L09-002 – Mission Snipers Pool Hall Ltd.**

Ms. Kathy Mackovick appeared before council on behalf of the Mission Downtown Business Association (DBA) to ask that a decision regarding the liquor license application of Mission Snipers Pool Hall Ltd. be deferred until further opinions could be obtained from other DBA members.

In response to questions from council, the deputy director of planning stated:

- (a) there is a District policy governing all applications to the Liquor Control Board, that sets out the due process;

- (b) that due process includes a mail-out to all properties within 400 metres of the subject property, the holding of a public information meeting, and the collection of opinions both for and against via mail, email or telephone;
- (c) the letter sent out by the District did invite responses/comments.

Mayor Atebe thanked Ms. Mackovick for the information and advised that a report regarding the application was on the agenda for council consideration.

### 3. ADOPTION OF INFORMATIONAL ITEMS

RC10/026  
JAN. 18/10

Moved by Councillor Horn, seconded by Councillor Stewart, and

RESOLVED: That the following items be received as information:

- (a) Social Development report (Review of 2009)
- (b) Inspection Services department report – 4<sup>th</sup> quarter 2009
- (c) Minutes of the Mission Community Heritage Commission meeting held on November 4, 2009
- (d) Minutes of the Mission Community Heritage Commission meeting held on December 2, 2009
- (e) Ferndale Institution Population Profile – January 2010
- (f) Mission Institution Report – December 2009

CARRIED

RC10/027  
JAN. 18/10

Moved by Councillor Stewart, seconded by Councillor Gidda, and

RESOLVED: That the following items be received as information:

- (a) 2009 Report – Leak Detection Program
- (b) Transit and Overflow Parking for West Coast Express Users during Olympics
- (c) Major Development Project Update – January 6, 2010

CARRIED

RC10/028  
JAN. 18/10

Moved by Councillor Horn, seconded by Councillor Scudder, and

RESOLVED: That public works staff work with the finance department to determine if there are any further cost savings to be achieved from an accelerated water leak detection program.

CARRIED

Staff were directed to notify the RCMP that the gravel lot south of the West Coast Express parking lot between Mershon Street and Durieu Street will be made available as overflow parking during the Olympic games and that lighting is poor in the area.

#### 4. RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE

RC10/029  
JAN. 18/10

Moved by Councillor Scudder, seconded by Councillor Gidda, and

RESOLVED: That council now resolve itself into committee of the whole.

CARRIED

#### 5. PLANNING

Councillor Stewart assumed the Chair.

RC10/030  
JAN. 18/10

#### **Summary of Public Information Meeting – Mission Snipers Pool Hall Ltd. at 33212 – 1<sup>st</sup> Avenue/33211 North Railway Avenue – Liquor Primary License Application**

Moved by Councillor Plecas, and

RECOMMENDED: That a decision regarding the liquor primary license application of Mission Snipers Pool Hall Ltd. for property at 33212 – 1<sup>st</sup> Avenue/33211 North Railway Avenue be deferred until council has heard further input from the Mission Downtown Business Association.

OPPOSED: Mayor Atebe  
Councillor Horn  
Councillor Scudder

DEFEATED

RC10/031  
JAN. 18/10

Moved by Councillor Horn, and

RECOMMENDED: That the following resolution be submitted to the Ministry of Public Safety and Solicitor General, Liquor Control and Licensing Branch (LCLB):

“Be it resolved that:

1. Council recommends the issuance of the license for the following reasons:
  - (a) The proximity of the establishment to other social and/or recreational facilities and businesses would help create a vibrant downtown.
2. Council's comments on the prescribed considerations are as follows:
  - (a) The potential for noise if the application is approved is minimal;
  - (b) The impact on the community if the application is approved is seen as positive; and
  - (c) The amendment would not result in the establishment being operated in a manner contrary to its primary purpose.
3. Council instructed staff to hold a public information meeting. The local residents were informed about the public information meeting via mail. Council has reviewed all submissions both positive and negative in nature.”

OPPOSED: Councillor Gidda  
Councillor Plecas

CARRIED

RC10/032  
JAN. 18/10

**Proposed Text Amendment to Land Use Application Procedures and Fees Bylaw**

Moved by Councillor Horn, and

RECOMMENDED:

1. That the director of corporate administration prepare a bylaw to amend District of Mission Land Use Application Procedures and Fees Bylaw 3612-2003 to delete "Development Inquiry Fee (verbal comments provided following development meeting)" in its entirety from Schedule "A"; and
2. That the words "Development Inquiry Fee (verbal comments provided by staff)" be deleted from page 27 in LAN. 41 - Guide to Land Development.

CARRIED

RC10/033  
JAN. 18/10

**Extension for Rezoning File R06-035 Robert Ciccozzi Architecture Inc. – Parr Avenue**

Moved by Mayor Atebe, and

RECOMMENDED: That a twelve month extension be granted to rezoning application R06-035 (Robert Ciccozzi Architecture Inc.) for the properties located at 34048, 34054 and 34142 Parr Avenue to enable the applicant to complete the outstanding rezoning requirements.

CARRIED

**6. PARKS, RECREATION AND CULTURE**

Councillor Scudder assumed the Chair.

RC10/034  
JAN. 18/10

**Cemetery Columbarium Capital Project**

Moved by Councillor Horn, and

RECOMMENDED: That early approval be granted for the purchase of a columbarium for the cemetery as outlined in the 2010 general capital program, with a budget of \$24,000.00 to be funded from the general capital reserve.

CARRIED

Staff were directed to notify, if possible, those people who were waiting for spaces in the columbarium and give them an estimate as to the construction completion.

**7. ENGINEERING AND PUBLIC WORKS**

Councillor Gidda assumed the Chair.

RC10/035  
JAN. 18/10

**Earth Hour 2010**

Moved by Councillor Scudder, and

**RECOMMENDED:**

1. That the manager of environmental services be authorized to register the District with the Earth Hour program to promote energy conservation;
2. That staff turns off all unnecessary lights, appliances, computers etc. for an hour starting at 8:30PM on March 27, 2010; and
3. That staff advertise the Earth Hour program using the website, city page and coupons.

**CARRIED**

RC10/036  
JAN. 18/10

**LAN.54 Resolution Request – Silvermere Lake/Silvermere Island**

Moved by Mayor Atebe, and

**RECOMMENDED:** That the detailed assessment as per the Riparian Areas Regulation, in conjunction with section 108 of the District's zoning bylaw, be used to research streamside protection and enhancement areas for rezoning application R02-033 at Silvermere Island and Silvermere Lake.

**CARRIED**

**8. ADMINISTRATION AND FINANCE**

Councillor Plecas assumed the Chair on behalf of Councillor Stevens.

RC10/037  
JAN. 18/10

**Lease Renewal – New Horizons Lawn Bowling Society**

Moved by Councillor Stewart, and

**RECOMMENDED:** That the current lease agreement between the District of Mission and New Horizons Lawn Bowling Society for municipal property located at Lot 300, Section 20, Township 17, Plan 50882, New Westminster District – civic address 7560 Hurd Street, be renewed for a further term of five years under the same terms and conditions as the current lease.

**CARRIED**

RC10/038  
JAN. 18/10

**Visit from Oyama Delegation – 2010**

Moved by Councillor Stewart, and

**RECOMMENDED:**

That a letter be sent to the Town of Oyama and the Oyama International Friendship Association from the Mayor requesting that they postpone their trip to Mission until 2011.

**CARRIED**

RC10/039  
JAN. 18/10

Moved by Mayor Atebe, and

**RECOMMENDED:**

That discussion regarding an additional \$5,000.00 to be budgeted for the 2011 Oyama delegation visit for a total budget of \$8,000.00 from 2011 council contingency be referred to the next administration and finance budget meeting on February 11, 2010.

**OPPOSED:** Councillor Horn

**CARRIED**

RC10/040  
JAN. 18/10

**Administrative Support for Economic Development Officer**

Moved by Councillor Horn, and

**RECOMMENDED:** That the mayor and deputy director of corporate administration be authorized to sign a three year agreement between the District of Mission and the Mission Regional Chamber of Commerce to provide administration support to the economic development officer at 20 hours per week at a fee of \$21.00 per hour effective January 1, 2010 and reviewed in 2011 and 2012.

**CARRIED**

RC10/041  
JAN. 18/10

**Enhanced 911 Emergency Telephone Service Area Merger Bylaw No. 0981, 2009 Fire Dispatch Service Area Bylaw No. 0982, 2009**

Moved by Councillor Gidda, and

**RECOMMENDED:**

1. That council for the District of Mission give consent to the Fraser Valley Regional District to establish a regional E-9-1-1 emergency telephone service area by endorsing Fraser Valley Regional District Regional Enhanced 9-1-1 Emergency Telephone Service Area Merger Bylaw No. 0981, 2009; and
2. That council for the District of Mission give consent to the Fraser Valley Regional District to establish a regional fire dispatch service by endorsing Fraser Valley Regional District Regional Dispatch Service Area Establishment Bylaw No. 0982, 2009.

**CARRIED**

RC10/042  
JAN. 18/10

**Amendments to Officers Bylaw 3986-2007**

Moved by Councillor Horn, and

**RECOMMENDED:**

That District of Mission Officers Bylaw 3986-2007 be amended as follows:

- (a) by deleting the title "Superintendent of Roads and Drainage" from Section 1(17) and replacing it with the title "Operations Manager";

- (b) by deleting the job description of the "Superintendent of Roads and Drainage" from Schedule "A" in its entirety;
- (c) by deleting the title "Superintendent of Utilities" from Section 1(18) and replacing it with the title "Assistant Operations Manager";
- (d) by deleting the job description of the "Superintendent of Utilities" from Schedule "A" in its entirety;
- (e) by inserting the job descriptions for the new positions of "Operations Manager" and "Assistant Operations Manager" in Schedule "A";
- (f) by deleting the title "Manager of Engineering Design Services" from Section 1(33) and replacing it with the title "Design Engineer";
- (g) by deleting the title "Manager of Engineering Design Services" from the applicable job description in Schedule "A" and replacing it with the title "Design Engineer";
- (h) by deleting the words "including the annual complete an annual audit of parks and recreation policies and procedures, and forward any recommended changes to the Director of Corporate Administration" from Schedule "A", *Director of Forest Management, section (i)*;
- (i) by deleting the words "Tree Farm" from Schedule "A", Manager of Forestry, sections (b), (f), (g) and (i), and replacing them with the words "Mission Tree Farm Licence 26"; and
- (j) by adding the words "assume the duties and responsibilities of the Director of Forest Management in his/her absence" as a new section (j) to Schedule "A", Manager of Forestry.

CARRIED

RC10/043  
JAN. 18/10

**Kennel Bylaw 2788-1994**

Moved by Councillor Scudder, and

RECOMMENDED: That Kennel Bylaw 2788-1994 be amended by deleting Section 3 which reads:

"A kennel shall be permitted on a parcel of land which allows for general agricultural use; except a hobby kennel shall only be permitted on a parcel of land which allows for small scale agricultural use."

and replacing it with:

"A kennel shall be permitted on a parcel of land which allows for general agricultural use provided that the minimum lot size is 1.6 ha (4.0 ac); except a hobby kennel shall be permitted on a parcel of land which allows for general or small scale agricultural use provided that the minimum lot size is 0.36 ha (0.88 acres)."

CARRIED



## 9. PUBLIC SAFETY AND HEALTH

Councillor Horn assumed the Chair.

RC10/044  
JAN. 18/10

### **Minutes of the Downtown Coalition Meeting held on December 8, 2009**

Moved by Councillor Scudder, and

RECOMMENDED:

1. That the Mission Chamber of Commerce be appointed as a member of the downtown coalition; and
2. That the minutes of the downtown coalition meeting held on December 8, 2009 be received as information.

CARRIED

## 10. RESOLUTION TO RISE AND REPORT

Mayor Atebe resumed the Chair.

RC10/045  
JAN. 18/10

Moved by Councillor Gidda, seconded by Councillor Plecas, and

RESOLVED: That the committee of the whole now rise and report.

CARRIED

## 11. ADOPTION OF COMMITTEE OF THE WHOLE REPORT

RC10/046  
JAN. 18/10

Moved by Councillor Horn, seconded by Councillor Scudder, and

RESOLVED: That the recommendations of the committee of the whole, as contained in items RC10/029 to RC10/045, except items RC10/031 and RC10/039, be adopted.

CARRIED

RC10/047  
JAN. 18/10

Moved by Councillor Horn, seconded by Councillor Scudder, and

RESOLVED: That the recommendation of the committee of the whole, as contained in item RC10/031, be adopted.

OPPOSED: Councillor Gidda  
Councillor Plecas

CARRIED

RC10/048  
JAN. 18/10

Moved by Councillor Scudder, seconded by Councillor Gidda, and

RESOLVED: That the recommendation of the committee of the whole, as contained in item RC10/039, be adopted.

OPPOSED: Councillor Horn

CARRIED

## 12. BYLAWS

RC10/049  
JAN. 18/10

Moved by Councillor Stewart, seconded by Councillor Scudder, and

RESOLVED: That the readings of all bylaws included in the Bylaws section of the January 18, 2010 regular council agenda be approved as listed:

- |  |                                  |
|--|----------------------------------|
| (a) District of Mission Traffic Regulation Amending Bylaw 5106-2009-1698(11) – a bylaw to amend Section 8 for consistency with the zoning bylaw          | Adoption                         |
| (b) District of Mission Council Procedures Amending Bylaw 5108-2009-3694(10) – a bylaw to clarify the procedure for adopting bylaws                      | Adoption                         |
| (c) District of Mission User Fees and Charges Amending Bylaw 5110-2009-4029(1) – a bylaw to add an administrative user fee                               | Adoption                         |
| (d) District of Mission Officers Amending Bylaw 5112-2010-3986(10) – a bylaw to reflect the recent restructuring of the engineering department           | First, Second and Third Readings |
| (e) District of Mission Land Use Application Procedures and Fees Amending Bylaw 5113-2010-3612(5) – a bylaw to delete the verbal development inquiry fee | First, Second and Third Readings |
| (f) District of Mission Kennel Amending Bylaw 5114-2010-2788(5) – a bylaw to clarify section 3 to include the lot size                                   | First, Second and Third Readings |

CARRIED

## 13. MINUTES

RC10/050  
JAN. 18/10

Moved by Councillor Horn, seconded by Councillor Gidda, and

RESOLVED: That the minutes of the regular meeting of council held on January 4, 2010 be adopted.

CARRIED

## 14. OTHER BUSINESS

There was no other business.

## 15. CHIEF ADMINISTRATIVE OFFICER'S REPORT

The chief administrative officer did not report.

## 16. MAYOR'S REPORT

The mayor reported on various activities, meetings and events attended since the last regular council meeting.

**17. COUNCILLOR'S REPORTS ON COMMITTEES, BOARDS AND ACTIVITIES**

Councillors Scudder, Stewart, Horn and Gidda reported on various activities, meetings and events attended since the last regular council meeting.

**18. QUESTION PERIOD**

There were no questions from the public.

**19. ADJOURNMENT**

Moved by Councillor Gidda, seconded by Councillor Horn, and

RESOLVED: That the meeting be adjourned.

CARRIED

The meeting was adjourned at 7:53 p.m.



JAMES ATEBE, MAYOR



DENNIS CLARK, DIRECTOR OF  
CORPORATE ADMINISTRATION