

Minutes of the **Freestanding Committee of the Whole (Corporate Services Committee - Budget) meeting** of the **DISTRICT OF MISSION** held in the Council Chambers of the Municipal Hall, 8645 Stave Lake Street, Mission, British Columbia, on Wednesday, September 17, 2014 commencing at 3:00 p.m.

Committee Members Present: Mayor Ted Adlem
Councillor Dave Hensman
Councillor Jeff Jewell
Councillor Tony Luck
Councillor Larry Nundal
Councillor Jenny Stevens
Councillor Nelson Tilbury

Staff Members Present: Ken Bjorgaard, Chief Administrative Officer
Tina Penney, Acting Manager of Corporate Administration
Kris Boland, Manager of Finance
Kerri Onken, Deputy Treasurer/Collector
Michael Boronowski, Manager of Civic Engagement and
Community Initiatives
Chief Watkinson, Mission Fire/Rescue Service
Tracy Kyle, Director of Engineering & Public Works
Rick Grant, Assistant Operations Manager
Jennifer Meier, Environmental Coordinator
Scott Ross, Manager of Accounting Services
Debi Decker, Administrative Assistant

1. CALL TO ORDER

The meeting was called to order.

2. ADOPTION OF AGENDA

COW14/045
SEP 17/14

Moved by Councillor Stevens, seconded by Councillor Nundal, and
That the September 17, 2014 Corporate Services committee agenda be adopted.
CARRIED

3. CORPORATE SERVICES

COW 14/046
SEP 17/14

Regional Water and Sewer 2015 Financial Plan (Draft)

A report dated September 17, 2014 from the Manager of Finance regarding the regional water and sewer systems was provided for the committee's information.

COW 14/047
SEP 17/14

2015 Water Utility Financial Plan (Draft)

A report dated September 17, 2014 from the Manager of Finance regarding the water utility financial plan was provided for the committee's consideration and discussion.

The Manager of Finance gave a presentation highlighting the following points:

- Department service levels

- Water utility operating plan
- Water utility capital plan
- Regional water cost sharing
- Water utility internal debt
- Water utility external debt
- Water utility will be debt free in 2015
- Water utility reserve projections
- Water rate increase history
- Proposing 2% water rate increase for 2015

Moved by Councillor Nundal, and

RECOMMENDED:

1. That the 2015 water utility financial plan (draft) as attached to the report dated September 17, 2014 entitled "2015 Water Utility Financial Plan (Draft)" from the Manager of Finance, be approved for inclusion in the District's 2015 financial plan; and
2. That a proposed water user rate increase of 2% for 2015 be approved in principle and presented for feedback at the upcoming public budget consultation meeting.

CARRIED

COW 14/048
SEP 17/14

2015 Sewer Utility Financial Plan (Draft)

A report dated September 17, 2014 from the Manager of Finance regarding the sewer utility financial plan was provided for the committee's consideration and discussion.

The Manager of Finance gave a presentation highlighting the following points:

- Department service levels
- Sewer utility operating
- Sewer utility capital plan
- Regional sewer cost sharing
- Sewer utility internal debt
- Sewer utility external debt
- Sewer utility will be debt free in 2015
- Sewer utility reserve projections
- Sewer rate increase history
- Proposing 2% sewer rate increase for 2015

Moved by Councillor Jewell, and

RECOMMENDED:

1. That the 2015 sewer utility financial plan (draft), as attached to the report dated September 17, 2014 entitled "2015 Sewer Utility Financial Plan (Draft)" from the Manager of Finance, be approved for inclusion in the District's 2015 financial plan; and

2. That a proposed sewer user rate increase of 2% for 2015 be approved in principle, and presented for feedback at the upcoming public budget consultation meeting.

CARRIED

COW 14/049
SEP 17/14

2015 Waste Management Utility Financial Plan (Draft)

A report dated September 17, 2014 from the Manager of Finance regarding the waste management utility financial plan was provided for the committee's consideration and discussion.

The Manager of Finance gave a presentation highlighting the following points:

- Department services
- Department service levels
- Waste Management utility operating plan
- Waste Management utility capital plan
- Waste Management reserve projections
- Waste Management rate recommendations
- 2% increase in landfill tipping rates
- 0% rate increase in curbside refuse and recycling/compost collection rates

When questioned by Council, staff advised that the leachate problem at the Minnie's Pit (landfill site) has improved significantly, with upgrades working well. However, the site is not yet completely in compliance with the Ministry of Environment's criteria, and system adjustments are continuing.

When questioned by Council, staff advised that the minimum charge for dropping off garbage at the landfill would remain at \$5.00, but that it would cover less weight.

Moved by Councillor Hensman, and

RECOMMENDED:

1. That the 2015 waste management utility financial plan (draft), as attached as Appendix A to the report dated September 17, 2014 entitled "2015 Waste Management Utility Financial Plan (Draft)" from the Manager of Finance, be approved for inclusion in the District's 2015 financial plan; and
2. That proposed increases of:
 - a. 0% to curbside garbage collection rates, and curbside recycling/compost collection rates, and
 - b. A 2% increase to landfill tipping fees, for 2015, be approved in principle and presented for feedback at the upcoming public budget consultation meeting.

CARRIED

COW 14/050
SEP 17/14

2015 General Operating Fund Draft Budget Status

A report dated September 17, 2014 from the Deputy Treasurer/Collector regarding the 2015 general operating fund draft budget was provided for the committee's information.

The Deputy Treasurer/Collector advised on the status of the draft 2015 budget as it currently sits. She reiterated that the outstanding unknowns are whether any submitted department spending packages get approved for inclusion in the budget, BC Assessment's new construction revenue numbers, and BC Transit's budget figures. The Deputy confirmed that the final new construction numbers should be known by March of 2015 and that although the BC Transit fiscal year runs from April to March their budget information is expected in the near future.

Staff advised that this was the last 2015 budget meeting before the November municipal elections. The next 2015 budget meeting is scheduled for January of 2015 with the new Council.

4. ADJOURNMENT

COW14/051
SEP 17/14

Moved by Councillor Tilbury, seconded by Councillor Luck, and

RESOLVED: That the meeting be adjourned.
CARRIED

The meeting was adjourned at 4:05 p.m.



WALTER (TED) ADLEM
MAYOR



KEN BJORGAARD
CHIEF ADMINISTRATIVE OFFICER
(Interim Corporate Officer)