MINUTES of the REGULAR MEETING of the COUNCIL of the DISTRICT OF MISSION held in the Council Chambers of the Municipal Hall, 8645 Stave Lake Street, Mission, British Columbia, on February 16, 2015 commenced at 1:00 p.m. for COMMITTEE OF THE WHOLE, and was immediately followed by a CLOSED MEETING of Council, and reconvened at 7:00 p.m. for REGULAR COUNCIL proceedings.

Council Members Present:  Mayor Randy Hawes
                           Councillor Carol Hamilton
                           Councillor Pam Alexis
                           Councillor Jim Hinds
                           Councillor Rhett Nicholson

Council Members Absent:  Councillor Danny Plecas
                         Councillor Jenny Stevens

Staff Members Present:  Glen Robertson, Interim Chief Administrative Officer
                        Kris Boland, Manager of Finance
                        Michael Boronowski, Manager of Civic Engagement and Corporate Initiatives
                        Brandi Cowell, Administrative Clerk
                        Haylee Gould, Administrative Assistant
                        *Stephanie Key, Deputy Director of Parks, Recreation and Culture
                        Tracy Kyle, Director of Engineering and Public Works
                        *Bob O'Neal, Director of Forestry
                        Kerri Onken, Deputy Treasurer/Collector
                        Tina Penney, Acting Manager of Corporate Administration
                        Scott Ross, Manager of Accounting Services
                        *Maureen Sinclair, Director of Parks, Recreation and Culture
                        *Dan Sommer, Manager of Planning
                        Larry Watkinson, Fire Chief
                        *Mike Younie, Director of Development Services
                         *Present for a portion of the meeting

Members of the Public:   ± 2

Members of the Press:    Carol Aun, Mission City Record

1. CALL TO ORDER

Mayor Hawes called the meeting to order at 1:00 p.m.
2. ADOPTION OF AGENDA

Moved by Councillor Alexis, seconded by Councillor Nicholson, and

RESOLVED:

a) That the following item be added to the recommendation under agenda item #10, "Resolution to exclude the public, recess the public meeting until 7:00 p.m. and immediately convene into closed session":
   
   • Section 90(1)(c) of the Community Charter – labour relations or other employee relations

b) That the agenda for the regular Council meeting of February 16, 2015 be adopted as amended.

CARRIED

3. RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE

Moved by Councillor Hamilton, seconded by Councillor Hinds, and

RESOLVED: That Council now resolve itself into Committee of the Whole.

CARRIED

4. DEVELOPMENT SERVICES

Councillor Alexis assumed the Chair.

Rescinding of Official Community Plan Amending Bylaw 5308-2012-4052(24)

Reference was made to a report from the Planner dated February 16, 2015 supporting rescinding the first reading and closing the file of the Official Community Plan Amendment application for 32703 Dewdney Trunk Road, which would have redesignated the property from Rural Residential to Urban Residential for the purposes of facilitating a multiple lot subdivision.

Closure and Sale of a Portion of the Eastern Half of Farrington Street Road Dedication Between Manzer Street and Anderson Avenue

A report from the Planner dated February 16, 2015 was provided to Council concerning the application to close the eastern half of Farrington Street, between Manzer Street and Anderson Avenue and contiguous to 9019 Manzer Street. The report also advised of the proposed sale of the undedicated road to the property owners of 9019 Manzer Street, as discussed at the February 3, 2014 closed meeting of Council.

Council directed staff to research this road dedication to determine the ownership of the land prior to the dedication, and if the land should be returned to the previous owner as an alternative to selling.
Development Variance Permit to Allow an Addition to the Legally Non-Conforming Single Family Dwelling Located at 29501 Silver Crescent

A report from the Planner dated February 16, 2015 detailing the development variance permit application to allow an addition to the main floor of the property located at 29501 Silver Crescent was provided for Council's information. Staff indicated support of this application moving ahead.

5. CORPORATE SERVICES

Councillor Hamilton assumed the Chair.

2014 Investment Performance Report

A report from the Manager of Accounting Services dated February 16, 2015 to advise Council of the District's investment holdings as of December 31, 2014 and the performance of the overall investment portfolio for 2014 was provided for Council's information.

Amendment to Financial Plan Bylaw 5392-2013

A report from the Deputy Treasurer/Collector dated February 16, 2015 was provided for Council's information, describing the proposed 2014-2018 Financial Plan amendments to include the Council approved 2014 budget amendments and the 2015 proposed capital budget.

Mission Regional Chamber of Commerce New Council Representative

Moved by Councillor Nicholson, and

RECOMMENDED:

That Mayor Randy Hawes be appointed as the primary Council Representative, with Councillor Alexis as an alternate Council Representative, to the Mission Regional Chamber of Commerce, effective immediately, and that this appointment supersede the original appointment made at the December 1, 2014 Council meeting.

CARRIED

2014 Budget Carry Forward Requests

Moved by Councillor Alexis, and

RECOMMENDED:

1. That the 2014 capital budget carry forwards attached as Appendix "A" to the report from the Manager of Accounting Services dated February 16, 2015, be approved and that the 2015 Financial Plan be amended accordingly (final dollar amounts will depend on year-end balances); and
2. That the 2014 operating budget carry forwards attached as Appendix “B” to the report from the Manager of Accounting Services dated February 16, 2015, be approved and that the 2015 Financial Plan be amended accordingly (final dollar amounts will depend on year-end balances).

CARRIED

Lower Mainland Local Government Association (LMLGA) Proposed Resolutions

Moved by Councillor Alexis, and

RECOMMENDED:

1. That the “Collection of Unpaid Bylaw Fines Against Property Taxes” Resolution, attached as Appendix A to the report dated February 16, 2015 from the Acting Manager of Corporate Administration, be approved for submission to the Lower Mainland Local Government Association for endorsement and for forwarding to the 2015 Union of BC Municipalities convention; and,

2. That the “Additional Use of Funds Collected in Lieu of Parkland” Resolution, attached as Appendix B to the report dated February 16, 2015 from the Acting Manager of Corporate Administration, be approved for submission to the Lower Mainland Local Government Association for endorsement and for forwarding to the 2015 Union of BC Municipalities convention.

CARRIED

Activities and Proclamation – 50th Anniversary of the Canadian Flag

A report from the Manager of Civic Engagement and Corporate Initiatives dated February 16, 2015 regarding the activities planned by staff to celebrate the 50th Anniversary of the National Flag of Canada was provided for Council’s information in consideration of proclaiming February 15 to February 21, 2015 as “Canadian Flag Week” in the District of Mission.

Review of Discharge of Firearms Regulation Bylaw 5433-2014

Council discussed the Discharge of Firearms Regulation Bylaw in regard to public safety, the difficulties faced when previously examining these issues, seeking opinion on the current Bylaw, and to identify safety issues.

Moved by Councillor Alexis,

That the RCMP provide a report commenting on the Discharge of Firearms Regulation Bylaw and identify any safety concerns regarding the areas in which firearms are currently allowed to be discharged, with special concern towards areas near highways or where children may be present, such as schools or parks.

CARRIED
Quarterly Financial Reporting – December 31, 2014

A report from the Deputy Treasurer/Collector dated February 16, 2015 to brief Council on the current status of the 2014 budget and to provide a projection of the District’s overall financial results to December 13, 2014 was provided for Council’s information.

6. PARKS, RECREATION AND CULTURE

Councillor Nicholson assumed the Chair.

Skate Park Project

A report from the Deputy Director of Parks, Recreation and Culture dated February 16, 2015 was provided to Council to identify the work plan and timeline for the Skate Park Project.

Council reviewed the report and made the following comments:

- Adjusting the timeline for the Skate Park project to coincide with the Senior’s Centre feasibility study would help determine the most appropriate site for both projects.
- Developing the park with insight from the RCMP to ensure safety solutions are integrated.
- To ensure input from the community, utilize social media platforms for feedback on the design elements for each step of the project.

7. FORESTRY

Councillor Hamilton assumed the Chair.

Forestry Enterprise Operations 2014 Quarter 4 (Q4) and Year-End Budget Report

A report from the Director of Forestry and the Manager of Accounting dated February 16, 2015 identifying the fourth quarter financial results and activities for the Forestry Enterprise operations, providing the year end results and status of the forestry reserves, and providing information the forestry strategies and plans, was provided for Council’s information.

8. FIRE/RESCUE SERVICES

Councillor Hinds assumed the Chair.
Automatic Aid Agreement

Moved by Councillor Hamilton, and

RECOMMENDED:

That the Mayor and Chief Administrative Officer be approved to sign the Automatic Aid Agreement, as attached to the report from the Fire Chief dated February 16, 2015, between the City of Maple Ridge and the District of Mission.

CARRIED

Council agreed to have Fire Chief Watkinson provide a report on ambulance emergency service in Mission and to have a representative from B.C. Ambulance Service speak with Council at an upcoming public meeting.

9. RESOLUTION TO RISE FROM COMMITTEE OF THE WHOLE

Mayor Hawes resumed the Chair.

Moved by Councillor Hinds, seconded by Councillor Hamilton, and

RECOMMENDED: That Council consider and resolve to rise from Committee of the Whole.

CARRIED

A report from Committee of the Whole will be brought forward when the meeting reconvenes at 7:00 p.m., as indicated in agenda item 12.

10. RESOLUTION TO EXCLUDE PUBLIC, RECESS THE PUBLIC MEETING UNTIL 7:00 P.M. AND IMMEDIATELY CONVENE INTO CLOSED SESSION

Moved by Councillor Hamilton, seconded by Councillor Hinds, and

RESOLVED:

1. That pursuant to Section 90 of the Community Charter, the public be excluded from this portion of the meeting as the subject matter being considered relates to the following:
   • Section 90(1)(c) of the Community Charter – labour relations or other employee relations;
   • Section 90(1)(e) of the Community Charter – the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; and

2. That the public portion of the meeting be recessed until 7:00 p.m.; and

3. That Council immediately resolve into the closed portion of their meeting.

CARRIED

The meeting recessed at 2:01 p.m.
11. RECONVENE

Mayor Hawes reconvened the meeting at 7:00 p.m.

Council Members Present:  Mayor Randy Hawes
                          Councillor Carol Hamilton
                          Councillor Pam Alexis
                          Councillor Jim Hinds
                          Councillor Rhett Nicholson

Council Members Absent:  Councillor Danny Plecas
                         Councillor Jenny Stevens

Staff Members Present:  Glen Robertson, Interim Chief Administrative Officer
                        Michael Boronowski, Manager of Civic Engagement and
                        Corporate Initiatives
                        Brandi Cowell, Administrative Clerk
                        Ted De Jager, RCMP Inspector
                        Haylee Gould, Administrative Assistant
                        Shane Holmquist, RCMP Corporal
                        Tina Penney, Acting Manager of Corporate Administration
                        Dan Sommer, Manager of Planning

*Present for a portion of the meeting

Members of the Public: ± 38

Members of the Press:  Carol Aun, Mission City Record

Moment of Silence for Frank Sleigh

Mayor Hawes announced the recent passing of Frank Sleigh, District of Mission Councillor from 1990 to 1993. A moment of silence was observed in respect.

12. RESOLUTION TO ADOPT RECOMMENDATIONS OF COMMITTEE OF THE
    WHOLE REPORT

Reference was made to the Committee of the Whole report, copies were made available to the public for convenience.

Moved by Councillor Hamilton, seconded by Councillor Alexis, and

RESOLVED: That the recommendations from the Committee of the Whole report dated February 16, 2015, as described below, be adopted.

1. Mission Regional Chamber of Commerce New Council Representative

RECOMMENDED:

That Mayor Randy Hawes be appointed as the primary Council Representative, with Councillor Alexis as an alternate Council Representative, to the Mission Regional Chamber of Commerce, effective immediately, and that this appointment supersede the original appointment made at the December 1, 2014 Council meeting.
2. **2014 Budget Carry Forward Requests**

   **RECOMMENDED:**
   1. That the 2014 capital budget carry forwards attached as Appendix “A” to the report from the Manager of Accounting Services dated February 16, 2015, be approved and that the 2015 Financial Plan be amended accordingly (final dollar amounts will depend on year-end balances); and
   2. That the 2014 operating budget carry forwards attached as Appendix “B” to the report from the Manager of Accounting Services dated February 16, 2015, be approved and that the 2015 Financial Plan be amended accordingly (final dollar amounts will depend on year-end balances).

3. **Lower Mainland Local Government Association (LMLGA) Proposed Resolutions**

   **RECOMMENDED:**
   1. That the “Collection of Unpaid Bylaw Fines Against Property Taxes” Resolution, attached as Appendix A to the report dated February 16, 2015 from the Acting Manager of Corporate Administration, be approved for submission to the Lower Mainland Local Government Association for endorsement and for forwarding to the 2015 Union of BC Municipalities convention; and,
   2. That the “Additional Use of Funds Collected in Lieu of Parkland” Resolution, attached as Appendix B to the report dated February 16, 2015 from the Acting Manager of Corporate Administration, be approved for submission to the Lower Mainland Local Government Association for endorsement and for forwarding to the 2015 Union of BC Municipalities convention.

4. **Review of Discharge of Firearms Regulation Bylaw 5433-2014**

   **RECOMMENDED:**
   That the RCMP provide a report commenting on the Discharge of Firearms Regulation Bylaw and identify any safety concerns regarding the areas in which firearms are currently allowed to be discharged, with special concern towards areas near highways or where children may be present, such as schools or parks.

5. **Automatic Aid Agreement**

   **RECOMMENDED:**
   That the Mayor and Chief Administrative Officer be approved to sign the Automatic Aid Agreement, as attached to the report from the Fire Chief dated February 16, 2015, between the City of Maple Ridge and the District of Mission.

   **CARRIED**

13. **DELEGATIONS**

   There were no delegations.
14. PRESENTATIONS

Stave Falls Scottish Dancers

Mayor Hawes presented council recognition awards to the following members of the Stave Falls Scottish Dancers for proudly representing Mission during a tour of Scotland, England and Wales in July 2014:

Alicia Bevilacqua  Alexis Fulton  Arianna McDougall
Karen Boag      Fern Gwyn      Jennifer McMyn
Olivia Bowes  Megan Hansen  Aneko Nagai
Kelly Brew      Peaches Kehler  Alexis Selvey
Kim Brew            Emilie Kvist  Sarah Stubley
Kristina Brew           Colleen Loughran

Marihuana for Medical Purposes Regulations

R.C.M.P. Corporal Shane Holmquist appeared before Council to provide an overview of the Marihuana for Medical Purposes Regulations (MMPR). MMPR replaces the previous regulations, Marihuana Medical Access Regulations (MMAR) and came into force on April 1, 2014. The new regulations eliminate dispensaries selling medical marihuana through storefronts and prevent any new legal home grow operations. Under the MMPR, patients prescribed marihuana for medical purposes can only purchase marihuana through licensed producers. Licensed producers are regulated through Health Canada and undergo monthly unannounced site inspections, with key personnel requiring background checks prior to being licensed. Currently, 26% of licensed producers are located in British Columbia.

Mayor Hawes thanked Corporal Holmquist for his presentation.

15. PROCLAMATIONS

Canadian Flag Week

Moved by Councillor Hamilton, seconded by Councillor Nicholson, and

RESOLVED: That February 15 through 21, 2015 be proclaimed as “Canadian Flag Week” within the District of Mission.

CARRIED

Heritage Week

Moved by Councillor Hinds, seconded by Councillor Hamilton, and

RESOLVED: That February 16 through 22, 2015 be proclaimed as “Heritage Week” within the District of Mission.

CARRIED
16. PUBLIC HEARINGS
There were no public hearings.

17. ADOPTION OF INFORMATIONAL ITEMS
There were no informational items.

18. COUNCIL COMMITTEE REPORTS AND MINUTES
There were no Council committee reports or minutes.

19. CORRESPONDENCE
There was no correspondence.

20. BYLAWS FOR CONSIDERATION
Moved by Councillor Alexis, seconded by Councillor Hamilton, and

RESOLVED: That the following Bylaws be approved as listed:

- Official Community Plan Amending Bylaw 5308-2012-4052(24) R12-020 (Hap Holdings Ltd.), a bylaw to redesignate the property located at 32703 Dewdney Trunk Road from Rural Residential to Urban Residential, rescind first reading.

- Cost Recovery Bylaw 5479-2015, a bylaw to impose fees in respect of municipal services and the exercise of regulatory authority associated with properties used for the manufacturing and/or processing of controlled substances, be adopted.

- Fire/Rescue Amending Bylaw 5482-2015-2457(1), a bylaw to make amendments to the Volunteer Fire Department Bylaw in support of the Cost Recovery Bylaw 5479-2015 above, be adopted.

- User Fees and Charges Amending Bylaw 5483-2015-4029(10), a bylaw to amend the user fees and charges for Parks, Recreation and Culture general admission and rental fees, effective March 1, 2015, be adopted.

- Cemetery and Crematorium Amending Bylaw 5484-2015-658(19), a bylaw to amend the cemetery and crematorium fees and charges, effective March 1, 2015, be adopted.

- Financial Plan Amending Bylaw 5485-2015-5392(2), a bylaw to amend the Financial Plan Bylaw to include the Council approved budget amendments that have taken place since November 2014 and to include the 2015 proposed capital budget, be read a first, second and third time.

CARRIED
Further to the Committee’s request at the 1:00 p.m. February 16, 2015 Committee of the Whole meeting, Dan Sommer, Manager of Planning, advised Council that Farrington Street was dedicated in 1927 and that the portion of road proposed for undedication had never been constructed.

Moved by Councillor Nicholson, seconded by Councillor Hinds, and

RESOLVED: That Highway Closing and Undedication (Farrington Street) 5486-2015, a bylaw to close and undedicate an unconstructed portion of Farrington Street, be read a first and second time.

CARRIED

21. DEVELOPMENT PERMITS FOR CONSIDERATION

Moved by Councillor Alexis, seconded by Councillor Nicholson, and

RESOLVED: That District of Mission Development Variance Permit Application DV15-001 (29501 Silver Crescent) to waive Section 201, Part D, Subsection 1.a of the Zoning Bylaw 5050-2009 by:

- Reducing the interior side setback from 4.5 metres (14.8 feet) to 1.2 metres (4.0 feet) to allow an addition to the main floor of the dwelling, and
- Reducing the eastern interior setback from 4.5 metres (14.8 feet) to 0.6 metres (2.0 feet) to allow a roof overhang on the proposed addition

be approved.

CARRIED

22. COUNCIL MEETING MINUTES FOR APPROVAL

Moved by Councillor Hinds, seconded by Councillor Alexis, and

RESOLVED:

- That the minutes of the February 2, 2015 Regular Council Meeting be amended at item #7 Fire/Rescue Services to properly reflect Councillor Hinds’ as the Chair of the Public Safety and Health Committee; and
- That the minutes of the February 2, 2015 Regular Council Meeting be adopted as amended.

CARRIED

23. RESOLUTIONS RELEASED FROM CLOSED

There were no resolutions released from closed.
24. NEW/OTHER BUSINESS
No new or other business was brought forth.

25. NOTICES OF MOTION
There were no notices of motion.

26. QUESTION PERIOD
Artur Gryz questioned why a bylaw had not been implemented to deal with the remediation of marihuana grow operations.

Mayor Hawes responded that in June of 2014 the previous Council had considered but ultimately rejected for various reasons a bylaw to provide for the remediation of property used for clandestine purposes.

Ivy McLeod inquired about the potential for increased mail theft from marihuana delivery by post. Corporal Holmquist responded that the largest amount of dried marihuana to be sent by mail will be 30 grams and that the overall risk involved with the MMPR is much less than with the previous MMAR.

27. ADJOURNMENT
Moved by Councillor Alexis, seconded by Councillor Hinds, and
RESOLVED: That the meeting be adjourned.
CARRIED

The meeting was adjourned at 7:54 p.m.

RANDY HAWES, MAYOR

TINA PENNEY
ACTING CORPORATE OFFICER