MINUTES of the REGULAR MEETING of the COUNCIL of the DISTRICT OF MISSION held in the Council Chambers of the Municipal Hall, 8645 Stave Lake Street, Mission, British Columbia, on May 4, 2015 commenced at 1:00 p.m. for COMMITTEE OF THE WHOLE, and was immediately followed by a CLOSED MEETING of Council, and reconvened at 7:00 p.m. for REGULAR COUNCIL proceedings.

Council Members Present: Mayor Randy Hawes
Councillor Pam Alexis
Councillor Carol Hamilton
Councillor Jim Hinds
Councillor Rhett Nicholson
Councillor Danny Plecas
Councillor Jenny Stevens

Staff Members Present: Glen Robertson, Interim Chief Administrative Officer
Kris Boland, Manager of Finance
Michael Boronowski, Manager of Civic Engagement and Corporate Initiatives
Ted De Jager, RCMP Inspector
*Mark Goddard, Acting Assistant Fire Chief
Haylee Gould, Administrative Assistant
Jennifer Hill, Administrative Clerk
Tracy Kyle, Director of Engineering and Public Works
Kerri Onken, Deputy Treasurer/Collector
Tina Penney, Acting Manager of Corporate Administration
Scott Ross, Manager of Accounting Services
Jennifer Russell, Deputy Corporate Officer
Maureen Sinclair, Director of Parks, Recreation and Culture
Mike Younie, Director of Development Services
*Present for a portion of the meeting

Members of the Public: ± 0
Members of the Press: Kevin Mills, Mission City Record

1. CALL TO ORDER
Mayor Hawes called the meeting to order at 1:00 p.m.

2. ADOPTION OF AGENDA
Moved by Councillor Hamilton, seconded by Councillor Nicholson, and

RESOLVED:
1. That Item 8(a), Medical Marihuana, be moved to the first item of business, the remaining items to be renumbered accordingly;
2. That late item "Draft 2014 Development Corporation Financial Statements" be added as Item (f) under the Corporate Services section;
3. That the agenda for the regular Council meeting of May 4, 2015 be adopted as amended.

CARRIED

3. RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE

Moved by Councillor Alexis, seconded by Councillor Stevens, and

RESOLVED: That Council now resolve itself into Committee of the Whole.

CARRIED

4. FIRE/RESCUE SERVICES

Councillor Hinds assumed the Chair.

(a) Medical Marihuana

Chief Len Garis and Deputy Chief Dan Barscher of the Surrey Fire Department appeared before Council to discuss how medical marihuana grow operations are dealt with in the City of Surrey. Chief Garis provided a presentation that contained the following information:

- Electrical and health violations are found consistently in both illicit and licenced marihuana grow operations
- The risk of fire for residential homes used for marihuana grow operations increases by 24 times
- An overview of the current administrative process currently being used in Surrey to mitigate public safety concerns
- An overview of several relevant court cases

Mayor Hawes thanked Chief Garis and Deputy Chief Barscher for their presentation and for taking the time to discuss this issue with Council.

5. CORPORATE SERVICES

Councillor Hamilton assumed the Chair.

(a) 2014 Audit Results and Communications

Council reviewed a report from the Manager of Finance dated May 4, 2015, which provided an overview of the audit results from the District's 2014 financial statements. The Auditors from BDO Canada LLP attended to discuss the report.

Mayor Hawes thanked the Auditors on behalf of Council for attending the meeting to discuss the audit results.
(b) Draft 2014 Consolidated Financial Statements

A report from the Manager of Finance dated May 4, 2015 was provided to Council to present the draft 2014 consolidated financial statements, including the draft audit opinion. The Manager of Finance showed a PowerPoint presentation that provided the following information:

- Consolidated financial statements
- Draft independent auditor’s report
- Statement of financial position
- Statement of operations and accumulated surplus
- Statement of change in net financial assets
- Statement of cash flows
- Overview of revenues, expenses, internal debt, and reserve funds

Moved by Councillor Plecas, and

RECOMMENDED: That the District of Mission’s 2014 draft consolidated financial statements be approved, as attached as Appendix A to the Manager of Finance’s report dated May 4, 2015 entitled Draft 2014 Consolidated Financial Statements.

CARRIED

(c) 2014 Development Cost Charges Activity

A report from the Manager of Finance dated May 4, 2015 to address the legislated annual reporting requirements pertaining to development cost charges for the year 2014 was provided for Council’s information.

(d) 2015 – 2019 Financial Plan and 2015 Tax Rates Bylaw

Moved by Mayor Hawes, and

RECOMMENDED:
2. That Council has hereby considered its proposed tax rates for each property class in conjunction with its objectives and policies regarding the distribution of property taxes among the tax classes, as set out within its 2015-2019 Financial Plan Bylaw 5495-2015; and

CARRIED
(e) **Investment Holdings Quarterly Report – March 31, 2015**

A report from the Manager of Accounting Services dated May 4, 2015 with up-to-date information on the District’s cash and portfolio investment holdings was provided for Council’s consideration.

(f) **Draft 2014 Development Corporation Financial Statements**

Moved by Councillor Plecas, and

RECOMMENDED: That the District of Mission Development Corporation’s draft 2014 financial statements be approved, as attached to the Manager of Finance’s May 4, 2015 report titled “Draft 2014 Development Corporation Financial Statements”.

CARRIED

6. **DEVELOPMENT SERVICES**

Councillor Alexis assumed the Chair.

(a) **Restoration of Water, Sewer and Electrical Power to Truck Parking Facility**

Moved by Councillor Hamilton, and

RECOMMENDED:

1. That up to $17,500 from the General Capital Reserve Fund be used to restore water, sewer and electrical power to the District’s property that has been leased for a truck parking facility; and

2. That the District’s Financial Plan be amended accordingly.

CARRIED

7. **PARKS, RECREATION AND CULTURE**

Councillor Nicholson assumed the Chair.

(a) **Outdoor Fitness Equipment Grant**

Moved by Councillor Plecas, and

RECOMMENDED:

1. That Council recognize that $24,150 has been approved for a Seniors Outdoor Gym as a result of a grant application under the New Horizons for Seniors Program; and

2. That the 2015 Financial Plan be amended accordingly to include this expenditure.

CARRIED
8. ENGINEERING AND PUBLIC WORKS

Councillor Plecas assumed the Chair.

(a) Requested Improvements for Anderson Avenue

Moved by Councillor Hinds, and

RECOMMENDED: That “Restricted Vision” signs be installed in both directions on Anderson Avenue to mitigate the limited sightlines of the road.

CARRIED

9. RESOLUTION TO RISE FROM COMMITTEE OF THE WHOLE

Mayor Hawes resumed the Chair.

Moved by Councillor Hamilton, seconded by Councillor Hinds, and

RESOLVED: That Council rise from Committee of the Whole.

CARRIED

A report from Committee of the Whole will be brought forward when the meeting reconvenes at 7:00 p.m.

10. RESOLUTION TO EXCLUDE PUBLIC, RECESS THE PUBLIC MEETING UNTIL 7:00 P.M. AND IMMEDIATELY CONVENE INTO CLOSED SESSION

Moved by Councillor Stevens, seconded by Councillor Nicholson, and

RESOLVED:

1. That pursuant to Section 90 of the Community Charter, the public be excluded from this portion of the meeting as the subject matter being considered relates to the following:

- Section 90(1)(a) of the Community Charter – personal information about an identifiable individual who holds or is being considered for a position of an officer, employee or agent of the municipality or another position appointed by the municipality;
- Section 90(1)(c) of the Community Charter – labour relations or other employee relations;
- Section 90(1)(e) of the Community Charter – the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- Section 90(1)(g) of the Community Charter – litigation or potential litigation affecting the municipality;
- Section 90(1)(k) of the Community Charter – negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and
2. That the public portion of the meeting be recessed until 7:00 p.m.; and
3. That Council immediately resolve into the closed portion of their meeting.

CARRIED

The meeting recessed at 2:58 p.m.

11. RECONVENE

Mayor Hawes reconvened the meeting at 7:00 p.m.

Council Members Present: Mayor Randy Hawes
Councillor Pam Alexis
Councillor Carol Hamilton
Councillor Jim Hinds
Councillor Rhett Nicholson
Councillor Danny Pecas
Councillor Jenny Stevens

Staff Members Present: Glen Robertson, Interim Chief Administrative Officer
Michael Boronowski, Manager of Civic Engagement and Corporate Initiatives
Haylee Gould, Administrative Assistant
Tracy Kyle, Director of Engineering and Public Works
Kerri Onken, Deputy Treasurer/Collector
Tina Penney, Acting Manager of Corporate Administration
Jennifer Russell, Deputy Corporate Officer
Mike Younie, Director of Development Services

Members of the Public: ± 10

Members of the Press: Kevin Mills, Mission City Record

12. RESOLUTION TO ADOPT RECOMMENDATIONS OF COMMITTEE OF THE WHOLE REPORT

Moved by Councillor Pecas, seconded by Councillor Alexis, and

RESOLVED: That the following recommendations from the May 4, 2015 Committee of the Whole meeting be adopted:

1. **Draft 2014 Consolidated Financial Statements**

   RECOMMENDED: That the District of Mission's 2014 draft consolidated financial statements be approved, as attached as Appendix A to the Manager of Finance's report dated May 4, 2015 entitled Draft 2014 Consolidated Financial Statements.


   RECOMMENDED:
   
2. That Council has hereby considered its proposed tax rates for each property class in conjunction with its objectives and policies regarding the distribution of property taxes among the tax classes, as set out within its 2015-2019 Financial Plan Bylaw 5495-2015; and


3. **Draft 2014 Development Corporation Financial Statements**

   RECOMMENDED: That the District of Mission Development Corporation’s draft 2014 financial statements be approved, as attached to the Manager of Finance’s May 4, 2015 report titled “Draft 2014 Development Corporation Financial Statements”.

4. **Restoration of Water, Sewer and Electrical Power to Truck Parking Facility**

   RECOMMENDED:
   
   1. That up to $17,500 from the General Capital Reserve Fund be used to restore water, sewer and electrical power to the District’s property that has been leased for a truck parking facility; and
   
   2. That the District’s Financial Plan be amended accordingly.

5. **Outdoor Fitness Equipment Grant**

   RECOMMENDED:
   
   1. That Council recognize that $24,150 has been approved for a Seniors Outdoor Gym as a result of a grant application under the New Horizons for Seniors Program; and
   
   2. That the 2015 Financial Plan be amended accordingly to include this expenditure.
   
   3. This recommendation was carried unanimously.

6. **Requested Improvements for Anderson Avenue**

   RECOMMENDED: That “Restricted Vision” signs be installed in both directions on Anderson Avenue to mitigate the limited sightlines of the road.

   CARRIED

13. **DELEGATIONS**

(a) **Communities in Bloom**

Heather Stewart of the Mission Communities in Bloom Society appeared before Council to provide information regarding the Society's planned activities for spring and summer 2015. This year the Communities in Bloom Society will be hosting several activities in Mission, including:

- Streetscapes recognitions. Communities in Bloom will be touring the District, looking for businesses and residences and providing certificates to those who set a good example for the community.
• Downtown program, in which downtown business can enter in one or more categories, including Tidiness and Upkeep, Heritage Conservation and Window Display.

• School programs. There are now 14 schools participating in Communities in Bloom initiatives.

• BC Day in Mission is August 3, 2015 from 11:00 a.m. to 8:00 p.m. at the Fraser River Heritage Park. A garden tour of six residential Mission gardens will be followed by a burger and beverage fundraiser at Sisto’s Pub (34555 Vosburgh Avenue, Mission) at 5:00 p.m.

• National Competition, judged on six criteria:
  o Tidiness
  o Environmental Action
  o Urban Landscaping
  o Heritage Conservation
  o Turf and Groundcover
  o Floral Displays

Bert Pulles and Heather Stewart presented a framed painting of the Mission City railway station to Council. The Mayor thanked Ms. Stewart and Mr. Pulles on behalf of Council for their presentation and for the painting.

14. PRESENTATIONS

(a) Kerri Onken – Recognition of 25 Years of Service

Mayor Hawes presented Kerri Onken, Deputy Treasurer/Collector, with a pin and certificate in recognition of her 25 years of dedicated service to the District of Mission.

Council agreed to bring forward an item to acknowledge the Girl Guides.

(b) Girl Guides

Council expressed gratitude towards the Girl Guides who, on Saturday, May 2, 2015 planted 110 cedar trees in Heritage Park. The Girl Guides demonstrated great spirit of community with their hard work and dedication.

15. PROCLAMATIONS

(a) Cycling4Diversity Week

Moved by Councillor Hamilton, seconded by Councillor Alexis, and

RESOLVED: That May 17 to 23, 2015 be proclaimed as “Cycling4Diversity Week” within the District of Mission.

CARRIED

16. PUBLIC HEARINGS
There were no public hearings.

17. ADOPTION OF INFORMATIONAL ITEMS
There were no informational items.

18. COUNCIL COMMITTEE REPORTS AND MINUTES
There were no Council Committee Reports or Minutes.

19. CORRESPONDENCE
There was no correspondence.

20. BYLAWS FOR CONSIDERATION
Moved by Councillor Plecas, seconded by Councillor Hinds, and
RESOLVED: That the following Bylaws be approved as listed:

(a) Zoning Amending Bylaw 5311-2012-5050(87), a bylaw to rezone property at 33815 Cherry Avenue from Suburban 36 Zone (S36) to Residential Compact Secondary Dwelling 465 Zone (RC465s), be adopted.

(b) Street Naming (Kimball Street extension) Bylaw 5315-2012, a bylaw to name one road extension, be adopted.

(c) 2015-2019 Financial Plan Bylaw 5495-2015, a bylaw to establish the Financial Plan for the years 2015 to 2019, be read a first, second and third time.

(d) 2015 Tax Rates Bylaw 5496-2015, a bylaw to impose property tax rates for the year 2015, be read a first, second and third time.

(e) Water Amending Bylaw 5502-2015-2196(25), a bylaw to make amendments to the sprinkling regulations for 2015, be adopted.

(f) Noise Regulation Amending Bylaw 5503-2015-1090(4), a bylaw to add regulations to the Noise Regulation Bylaw to prohibit the discharge of noxious or offensive odours, be adopted.

(g) Ticket Information Amending Bylaw 5504-2015-2646(28), a bylaw to add a fine for the discharge of noxious or offensive odours, be adopted.

CARRIED

21. DEVELOPMENT PERMITS FOR CONSIDERATION
There were no development permits for consideration.
22. COUNCIL MEETING MINUTES FOR APPROVAL

Moved by Councillor Stevens, seconded by Councillor Nicholson, and

RESOLVED: That the following minutes be adopted:
(a) Special Council Meeting (Budget) – April 13, 2015
(b) Regular Council Meeting – April 20, 2015
(c) Special Council Meeting – April 27, 2015

CARRIED

23. RESOLUTIONS RELEASED FROM CLOSED

There were no resolutions released from Closed.

24. NEW/OTHER BUSINESS

There was no new/other business.

25. NOTICES OF MOTION

(a) Canada Post’s Intention to Eliminate Door to Door Delivery

Moved by Councillor Plecas, seconded by Councillor Stevens, and

RESOLVED:

1. That on behalf of the residents of Mission, the District forward a letter to the Federal Government, namely the Prime Minister and the Minister of Transportation, expressing disappointment with the manner in which Canada Post has enacted the proposed installation of community mailboxes, which is to eliminate direct home delivery service in our community.

2. That the Minister instruct Canada Post to cease any further action until such time as:
   a. Canada Post has engaged in full and meaningful discussion with the District and its residents about door to door delivery.
   b. Canada Post has demonstrated an absolute ability to ensure the safety of mail service to the residents of Mission, should changes occur.
   c. Canada Post acknowledges the cost implications with the installation of community mailboxes and provides adequate financial compensation to the District of Mission.
Moved by Councillor Alexis, seconded by Councillor Stevens, and

RESOLVED: That the main motion be amended to include:

d. Canada Post ensure continued home delivery of mail to those residents with mobility issues.

CARRIED

The Chair called the question on the main motion and it was CARRIED, as amended.

Council directed staff to bring forward a report for the next Regular Council meeting to discuss amending the Taxi Regulation Bylaw to remove the requirement for applicants to complete the “TaxiHost Pro” training course.

26. QUESTION PERIOD

Council was notified that a shipment of District of Mission Tartan has recently arrived and is available for sale at Trendy or What Knot on First Avenue.

In regard to the Notice of Motion to Canada Post, a resident requested that Council amend the motion to include increased input from the District and residents as to where the community mailboxes will be placed. Council directed staff to liaise with the resident and with Canada Post to determine the best location for the community mailbox Canada Post has intended to install on the resident’s property.

27. ADJOURNMENT

Moved by Councillor Hamilton, seconded by Councillor Plecas, and

RESOLVED: That the meeting be adjourned.

CARRIED

The meeting was adjourned at 7:43 p.m.

RANDY HAWES, MAYOR

TINA PENNEY

ACTING CORPORATE OFFICER