



Special Council Agenda

The agenda for the **Special Meeting of Council** to be held in the **Council Chambers** of the Municipal Hall, 8645 Stave Lake Street, Mission, British Columbia on Wednesday, December 23, 2015 commencing at 10:30 am

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. BYLAWS FOR CONSIDERATION

- | | |
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| (a) Solid Waste Management Bylaw 5526-2015 | Adoption |
| A bylaw to provide for the management of residential, commercial, institutional and industrial solid wastes and wildlife attractants | Page 2 |
| (b) 2016-2020 Financial Plan Bylaw 5534-2015 | Adoption |
| A bylaw to formalize the 2016-2020 Financial Plan | Page 18 |
| (c) Ticket Information Amending Bylaw 5538-2015-2646(30) | Adoption |
| A bylaw to amend the "Ticket Information Bylaw 2646-1993" to provide for the application of fines under the Solid Waste Management Bylaw | Page 27 |

4. ADJOURNMENT

DISTRICT OF MISSION

BYLAW 5526-2015

A Bylaw to provide for the management of residential, commercial,
institutional and industrial solid wastes and wildlife attractants

WHEREAS pursuant to Section 8(3) of the *Community Charter*, a council may, by bylaw, regulate, prohibit and impose requirements in relation to a municipal service,

NOW THEREFORE the Council of the District of Mission, in open meeting assembled, ENACTS AS FOLLOWS:

This Bylaw may be cited for all purposes as "District of Mission Solid Waste Management Bylaw 5526-2015".

1. DEFINITIONS

- (a) **“Authorized Facility”** means a solid waste management facility that is recognized in the Fraser Valley Regional District’s current Solid Waste Management Plan and includes the Mission Landfill, the Recycling Depot and the Recyclables Processing Facility.
- (b) **“Blue Bag”** means a blue-tinted, transparent, plastic bag, not exceeding 80 litres in volume or 20 kilograms in weight when full, and supplied by the resident for the placement and collection of clean and dry Recyclables.
- (c) **“Collection Schedule”** means a colour-coded calendar, indicating the days on which the Curbside Collection and On-site Collection services are provided in the Curbside Collection Area and Curbside Collection Optional Area.
- (d) **“Collection Service Provider”** means the person, firm or corporation appointed from time to time by the Council or authorized pursuant to this Bylaw to operate a Curbside Collection and On-site Collection service system and perform related services, as established by this Bylaw.
- (e) **“Compact Housing”** means an apartment block containing mainly bachelor Dwelling Units, intended for the accommodation of one Occupier, and where each dwelling unit does not exceed 37 square metres in total floor space.
- (f) **“Compostables”** means Food Waste and natural garden wastes, including grass clippings, leaves and tree branches up to a diameter of 5 centimetres and 90 centimetres in length; but excludes liquids, petroleum-based oil and grease, animal feces, raw sewage, septic tank sludge, dead animals, lumber, saw dust, rocks, soil or sod.
- (g) **“Compostable Plastic Bag”** means a bag supplied by the resident for the placement and collection of Compostables that carries a logo certifying it as “compostable”.
- (h) **“Compost Container”** means a Rot Pot or a rigid container, designed for Curbside Collection, not exceeding 80 litres in volume or 20 kilograms in weight when full, featuring a waterproof, tight-fitting lid and an Orange Sticker, intended to contain residential Compostables.

- (i) “**Confined Garbage**” means Garbage that is, at a minimum, contained in plastic shopping bags and a Garbage Container.
- (j) “**Construction and Demolition Waste**” means materials produced from the acts of construction, renovation, repair or demolition of a building or part thereof, excluding any Recyclable Materials and Dimensional Wood.
- (k) “**Contaminated Paper**” means Food Waste related paper products, including paper food napkins, paper towels, pizza and doughnut boxes and paper egg cartons.
- (l) “**Curbside Collection**” service means the removal of Garbage, Compostables and Recyclables from Single-family Dwellings in the Curbside Collection Area, as set out in this Bylaw.
- (m) “**Curbside Collection Area**” means that portion of the District shown on Plan No. G127E, entitled “Curbside Collection Area,” which is serviced by the District or its contractor.
- (n) “**Curbside Collection Optional Area**” means that portion of the District shown on Plan No. G127E, entitled “Curbside Collection Area”, which may be serviced by the District or its contractor at the property Owners’ preference and at the Engineer’s discretion.
- (o) “**Dangerous Wildlife**” means bear, cougar, coyote or wolf or a species of wildlife that is prescribed as dangerous under the BC Wildlife Act.
- (p) “**Dimensional Wood**” means lumber, untreated, treated and painted wood, wood pallets; and may include wooden furniture, mattress frames and other items manufactured from wood, as designated by the Engineer from time to time.
- (q) “**District**” means the District of Mission.
- (r) “**Dwelling Unit**” means one or more rooms of complementary use, occupied or intended to be occupied by people and containing not more than one kitchen.
- (s) “**Engineer**” means the Director of Engineering and Public Works of the District of Mission or a person designated to act in his/her stead.
- (t) “**Extended Producer Responsibility Materials**” means any material which is defined as a product in a “product category” listed in the *Recycling Regulation* (B.C. Reg. 449/2004) for which a “Product Plan”, as defined in the Regulation, has been approved and is operating.
- (u) “**Extra Garbage Sticker**” means a sticker that may be purchased from the District to be attached to an 80-litre Plastic Bag for the Curbside Collection of Garbage that is over the collection day limit.
- (v) “**Food Waste**” means natural kitchen wastes, including fruit and vegetable matter, table scraps, bread, meat, fish, bones, pasta, rice, cooked leftovers, preserves, coffee grounds and paper filters, tea bags, egg shells, solid milk products, wooden cutlery and Contaminated Paper; but excludes petroleum-based oils and grease and liquids.

- (w) “**Garbage**” means typical solid waste material, such as household waste and Small Animal Bedding, but excludes Recyclable Materials, Compostables, Dimensional Wood, Trade Waste, Construction and Demolition Waste, Hazardous Waste, rocks, soil and sod, liquids and dog feces and raw sewage. The Engineer may include or exclude materials at the Engineer’s sole discretion, based upon Fraser Valley Regional District or provincial requirements or operational considerations.
- (x) “**Garbage Bag**” means a Plastic Bag, designed for Curbside Collection, not exceeding a volume of 80 litres and 20 kilograms in weight when full, and supplied by the resident for the placement and collection of Garbage.
- (y) “**Garbage Container**” means a rigid bin designed for Curbside Collection and supplied by the resident, not exceeding a volume of 80 litres and 20 kilograms in weight when full, intended to contain Garbage and featuring a waterproof, tight-fitting lid.
- (z) “**Glass Container**” means any food-related container made of glass, including jars and bottles, but does not include window glass, windshield glass, plate glass, mirrors, ceramics, light bulbs, Pyrex®, or other similar products.
- (aa) “**Greenwaste**” means brush and branches of generally greater than 5 centimetres in diameter and 90 centimetres in length that are suitable for composting, but not for Curbside Collection service or On-site Collection service.
- (bb) “**Hazardous Waste**” means dangerous or highly offensive wastes, including, without limitation, all substances within the definition of “hazardous waste” in the *Hazardous Waste Regulation*, B.C. Regulation 464/2004, under the Environmental Management Act, as amended or replaced from time to time.
- (cc) “**Landfill**” means the Mission Landfill, located at 32000 D Ewdney Trunk Road, Mission, BC.
- (dd) “**Landfill Contractor**” means the person, firm or corporation appointed from time to time by the Council or authorized pursuant to this Bylaw to perform the service of operating the Landfill.
- (ee) “**Metal Food and Beverage Container**” means any ferrous and non-ferrous can and lid, which originally contained a food, pet food or beverage product, but does not include aerosol cans.
- (ff) “**Multi-family Dwelling**” means a dwelling unit located on a parcel of land which contains three or more dwelling units, or a dwelling unit located on a parcel of land zoned for commercial, institutional or industrial use, and includes apartment blocks, trailer courts, strata subdivisions, townhouses, and other high-density dwelling complexes; but excludes Compact Housing and may exclude specific triplexes, fourplexes and townhouse and strata complexes, as designated by the Engineer from time to time.
- (gg) “**Occupier**” has the same meaning as defined in the Community Charter.
- (hh) “**Owner**” has the same meaning as defined in the Community Charter, and in relation to strata property, includes a strata corporation.

- (ii) **“On-site Collection”** service means the collection of Compostables and Recyclables in communal containers from Multi-family Dwellings and Compact Housing, as set out in this Bylaw.
- (jj) **“Orange Sticker”** means a sticker issued free of charge by the District, which must be wrapped around a Compost Container for the purpose of assisting the Collection Service Provider with identifying curbside Compostables.
- (kk) **“Paper Bag”** means a bag supplied by the resident for the placement and collection of Compostables, which is designed for Curbside Collection and sufficient strength and integrity to contain Compostables during the Curbside Collection process.
- (ll) **“Plastic Film”** means “stretchy” plastic wrap and bags made of low-density polyethylene (LDPE), coded as #4 plastic.
- (mm) **“Recyclable Materials”** means materials that have practical diversion potential and viable markets, and include Recyclables, Extended Producer Responsibility Materials, scrap metal and gypsum board.
- (nn) **“Recyclables”** means items identified in Schedule C that are collected as part of the Curbside Collection and On-site Collection services. The Engineer may include or exclude materials at the Engineer’s sole discretion, based upon changing commodity market requirements.
- (oo) **“Recyclables Processing Facility”** means the Abbotsford Mission Recycling Depot located at 33670 Valley Road, Abbotsford, BC.
- (pp) **“Recycling Depot”** means the Mission Recycling Depot located at 7229 Mershon Street, Mission, BC.
- (qq) **“Rigid Plastic Container”** means any household or food and beverage related container made of polyethylene terephthalate (PET), high-density polyethylene (HDPE), low-density polyethylene (LDPE) or polypropylene (PP) of any colour with the respective codes “1,” “2,” “4” or “5” embossed within a triangular symbol on the container.
- (rr) **“Rot Pot”** means a 46-litre, rigid container, designed for Curbside Collection, with a tight-fitting, snap-shut lid, not exceeding 20 kilograms in weight when full, and intended mainly for the storage and Curbside Collection of Food Waste; but which may be used for the storage and Curbside Collection of all Compostables. Rot Pots do not have to feature an Orange Sticker.
- (ss) **“Scale Attendant”** means the person employed by the Landfill Contractor to operate the scales, computer and cash receipting system at the Landfill.
- (tt) **“Single-family Dwelling”** means a dwelling located within a parcel of land containing one or two Dwelling Units, and includes Suites and duplexes; and may include specific triplexes, fourplexes and townhouse and strata complexes, as designated by the Engineer from time to time.
- (uu) **“Small Animal Bedding”** includes pellets and shavings from cages for hamsters, guinea pigs, birds and similar small, domestic animals, as well as cat litter that is of a solid nature and completely contained in securely tied bags, and does not exceed 5 litres per pickup, but excludes dog feces.

- (vv) **“Spring Cleanup”** means the first two full weeks of May of each year, during which residents located in the Curbside Collection Area may set out additional Garbage as per Section 3.11.
- (ww) **“Statutory Holiday”** means New Year’s Day, Family Day, Good Friday, Victoria Day, Canada Day, BC Day, Labour Day, Thanksgiving Day, Remembrance Day, Christmas Day, and for the purposes of this Bylaw, Easter Sunday and Boxing Day.
- (xx) **“Suite”** means a separate Dwelling Unit within a Single-family Dwelling, for which the District receives separate utility fees.
- (yy) **“Trade Waste”** means waste materials resulting from the operation of a trade, business or industry, including incidental Garbage; but excluding any Recyclable Materials, Compostables, Dimensional Wood, industrial plant equipment, motor vehicle bodies or parts thereof, any wastes classified by the Ministry of Environment as unacceptable material for disposal at the Landfill, wastes originating from any Multi-family Dwelling or Compact Housing complex and any other materials designated by the Engineer from time to time.
- (zz) **“Unsecured Load”** means a load arriving at the landfill that has not been tied down, covered, enclosed or otherwise secured to prevent the escape of materials during transport. The Scale Attendant shall have discretionary powers in deciding whether a load has been reasonably secured.
- (aaa) **“Wildlife Attractant”** means any material or substance, which could reasonably be expected to attract animals, including Dangerous Wildlife, and includes, without limitation, Garbage, Compostables, Recyclables, food products, beverage containers, barbecues, pet food, bird feed, diapers, oil and grease barrels, fruit, honey and petroleum products.
- (bbb) **“Wildlife Resistant Container”** means Garbage Containers and Compost Containers for Curbside Collection or solid waste containers for On-site Collection that are adequate to prevent Dangerous Wildlife access.
- (ccc) **“Wildlife Resistant Enclosure”** means a fully enclosed structure that is adequate to prevent Dangerous Wildlife access, but allows access to Garbage Containers, Compost Containers and Blue Bags for Curbside Collection service purposes and to containers for On-site Collection services by the Collection Service Provider.

2. GENERAL WASTE MANAGEMENT PROVISIONS

- 2.1 Every Owner or Occupier of a Dwelling Unit within the District shall manage Garbage, Recyclable Materials and Compostables in accordance with the provisions of this Bylaw.
- 2.2 Every Owner or Occupier of a Dwelling Unit within the District’s Curbside Collection Area shall separate Recyclables and Compostables from Garbage and prepare them in accordance with this Bylaw prior to setting them out for Curbside Collection or On-site Collection service.
- 2.3 Curbside Collection and On-site Collection services are limited to the collection of solid waste. No free liquid shall be placed in, or allowed to accumulate in any Garbage Container, Compost Container or containers used for On-site Collection.

- 2.4 Every Owner and Occupier of a Dwelling Unit located within the District but outside of the Curbside Collection Area shall separate Recyclable Materials and Compostables from Garbage and deliver all Garbage, Compostables and Recyclable Materials to the Landfill or other Authorized Facility.
- 2.5 No person shall deposit Garbage, Trade Waste, Recyclable Materials, Compostables, Greenwaste, Construction and Demolition Waste anywhere other than at an Authorized Facility.
- 2.6 No person within the District's Curbside Collection Area shall burn any Garbage, Trade Waste, Recyclable Materials, Compostables (other than tree branches), Construction and Demolition Waste or treated or painted Dimensional Wood in an indoor fireplace, woodstove, outdoor fire pit or other facility and shall abide by all of the District's fire restrictions.
- 2.7 No person within the District, but outside of the Curbside Collection Area, shall burn any Garbage, Trade Waste, Recyclable Materials, Food Waste, Construction and Demolition Waste or treated or painted Dimensional Wood in an indoor fireplace, woodstove, outdoor fire pit or backyard burn pile and shall abide by all of the District's fire restrictions.
- 2.8 The Council may from time to time enter into a contract for the collection of Garbage, Compostables and Recyclables from the Curbside Collection Area and for the operation and maintenance of the Landfill for the disposal of Garbage, Trade Waste and Construction and Demolition Waste; and the transfer or processing of Garbage, Compostables, Greenwaste and Recyclable Materials.
- 2.9 The Engineer is charged with the administration of this Bylaw and with the supervision, control and direction of the Curbside Collection service, the On-site Collection service and the operation and maintenance of the Landfill, the Recycling Depot and the Recyclables Processing Facility.
- 2.10 The Engineer shall have the right to enter at all reasonable times upon any property subject to the provisions of the Bylaw as required for the purpose of performing duties assigned herein and ascertaining whether the regulations, directions or provisions contained in the Bylaw are being obeyed.
- 2.11 The following materials are excluded from Curbside Collection service, On-site Collection Service and Spring Cleanup:
 - 2.11.1 liquids
 - 2.11.2 explosives
 - 2.11.3 highly flammable material
 - 2.11.4 dangerous or highly offensive wastes
 - 2.11.5 Hazardous Waste
 - 2.11.6 biomedical waste or sharps (syringes, needles, injection devices, blades, etc.)
 - 2.11.7 paints, pesticides
 - 2.11.8 fluorescent light tubes and compacts
 - 2.11.9 household batteries

- 2.11.10 electronics and TVs
- 2.11.11 raw sewage or septic tank sludge
- 2.11.12 dead animals and dog feces
- 2.11.13 refrigerators, freezers and air conditioning units
- 2.11.14 automotive parts, tires and oils
- 2.11.15 Construction and Demolition Waste
- 2.11.16 Dimensional Wood
- 2.11.17 Trade Wastes
- 2.11.18 dusty materials, unless double-bagged in quantities less than five litres and appropriately tied, so as to not allow release during collection.

3. SINGLE-FAMILY CURBSIDE COLLECTION

- 3.1 Curbside Collection shall be provided on the same day of the week, except that after Statutory Holidays that occurred on a weekday, collection shall advance by the number of Statutory Holiday days that occurred on a weekday. There shall be no Curbside Collection service on Saturdays, Sundays or Statutory Holidays or during inclement weather conditions.
- 3.2 No container, bag or bundle set out for Curbside Collection service must exceed 80 litres in volume, 20 kilograms in weight or 90 centimetres in any dimension.
- 3.3 Garbage, Recyclables and Compostables must be set out for Curbside Collection service within three (3) metres of the travelled way serving the premises only.
- 3.4 Garbage, Recyclables and Compostables must only be set out between 5:00 a.m. and 8:00 a.m. only on the designated day of Curbside Collection as per the District's Collection Schedule.
- 3.5 Garbage, Recyclables and Compostables set out for Curbside Collection outside of the timeframe specified in Section 3.4 must be contained in a non-permanent Wildlife Resistant Enclosure located on private property at the interface to public property or in Wildlife Resistant Containers meeting the volume and weight specifications outlined in this Bylaw.
- 3.6 If a Wildlife Resistant Container is set out for Curbside Collection service, any latches, fasteners or other safeguarding devices must be easily and safely releasable by the Collection Service Provider.
- 3.7 Garbage, Recyclables and Compostables that are not prepared in accordance with this Bylaw will receive a non-compliance sticker, be left at the curb and remain the Owner's or Occupier's responsibility.
- 3.8 Garbage
 - 3.8.1 All Garbage set out for Curbside Collection service shall be Confined Garbage.
 - 3.8.2 Until April 1, 2016, Curbside Collection of Garbage shall be limited to two Garbage Containers per Single-family Dwelling per week.

3.8.3 Effective April 4, 2016, Curbside Collection of Garbage shall be limited to two Garbage Containers every two weeks.

3.8.4 The maximum Garbage limit shall not apply, if excess Garbage Containers or bags are each labelled with Extra Garbage Stickers. Extra Garbage Stickers may be purchased from the District or issued as medical stickers in accordance with its Garbage Collection – Residential Exemptions REF.3 policy. The District may issue medical stickers for residents with:

3.8.4.1 a documented medical conditions that result in additional garbage; or

3.8.4.2 two or more children under the age of three.

3.9 Recyclables

3.9.1 All Recyclables, with the exception of flattened cardboard, shall be placed loosely and commingled in securely tied Blue Bags.

3.9.2 Cardboard that is not included in a Blue Bag must be flattened, tied in secure bundles and placed underneath a Blue Bag to keep dry.

3.9.3 Metal lids shall be removed from glass jars and placed in the same Blue Bag as a separate item. Labels may remain on jars and cans. Staples and envelope windows may remain with clean paper items.

3.9.4 Recyclables are collected in unlimited amounts.

3.10 Compostables

3.10.1 All Compostables, with the exception of tree branches, shall be placed in Compost Containers, Compostable Plastic Bags or Paper Bags.

3.10.2 Tree branches, each not exceeding 5 centimetres in maximum diameter and 90 centimetres in length, may be set out in tied bundles for Curbside Collection services.

3.10.3 Food Waste must be set out for Curbside Collection service in Compost Containers. Compost Containers must be lined with a minimum of three sheets of newspaper at the bottom, or, alternatively, may be lined with a Compostable Plastic Bag or Paper Bag.

3.10.4 Compostables are collected in unlimited amounts.

3.11 Spring Cleanup

3.11.1 During Spring Cleanup, an additional total volume of two cubic metres of Garbage, household furniture and appliances shall be collected from each Single-family Dwelling unit within the Curbside Collection Area on collection day, as per the Collection Schedule. One cubic metre shall be equivalent to six bags of Garbage.

3.11.2 All Spring Cleanup materials must be set out in an orderly fashion, properly contained and prevented from being scattered by wind, animals or other forces and manageable for collection by two people.

3.11.3 Spring Cleanup items that do not pose a Wildlife Attractant risk, such as clean appliances and furniture, may be set out at the curb on the night before the regularly scheduled collection day. Spring Cleanup Garbage in bags may only be set out between 5:00 a.m. and 8:00 a.m. on the day of collection.

3.11.4 Garbage above the two-cubic metre limit will be left at the curb and must be removed by the resident within seven (7) calendar days of the regularly scheduled collection day of the current year's Spring Cleanup event.

4. MULTI-FAMILY COLLECTION SYSTEM

4.1 On-site Collection shall be provided on the same day of the week, except that after Statutory Holidays that occurred on a weekday, collection shall advance by the number of Statutory Holiday days that occurred on a weekday. There shall be no On-site Collection service on Saturdays, Sundays or Statutory Holidays or during inclement weather conditions.

4.2 Owners or Occupiers of Multi-family Dwelling units shall use containers provided by the District for On-site Collection service of Compost and Recyclables, except where, in the opinion of the Engineer, Curbside Collection of Compost and Recyclables, in keeping with the specifications of Section 3 of this Bylaw, would be safer and more efficient than On-site Collection.

4.3 Owners or Occupiers of Multi-family Dwellings shall make their own arrangements for the removal and disposal of Garbage, except where requested by the Owner(s), in the opinion of the Engineer, Curbside Collection, in keeping with the specifications of Section 3 of this Bylaw, would be safer and more efficient than On-site Collection.

4.4 The space provided for On-site Collection containers shall be accessible to collection vehicles and shall be subject to the Engineer's approval.

4.5 Each Owner or Occupier of a Multi-family Dwelling shall prepare Compostables and Recyclables for On-site Collection service as follows:

4.5.1 All Recyclables must be clean and dry and shall be contained in plastic bags or placed loosely in the designated containers. Metal lids shall be removed from glass jars and included as a separate item for recycling. Labels may remain on jars and cans. Staples and envelope windows may remain with clean paper items.

4.5.2 All Compostables may be placed into the designated containers loosely, wrapped in newspaper, contained in Compostable Plastic Bags or Paper Bags, and must be free of contaminants.

4.6 Spring Cleanup collection services do not apply to Multi-family Dwellings, except where Curbside Collection service as per Section 3 of this Bylaw has been deemed safer and more efficient by the Engineer.

5. WILDLIFE ATTRACTANT MANAGEMENT

5.1 Wildlife Attractants must be kept inaccessible to Dangerous Wildlife on all lands and premises within the District.

- 5.2 Garbage, Recyclables and Compostables must be stored in a Wildlife Resistant Enclosure or in Wildlife Resistant Containers at all times other than when set out for Curbside Collection or made accessible for On-site Collection between 5:00 a.m. and 8:00 a.m.
- 5.3 Barbecues must be kept free of drippings and food debris at all times or stored in a Wildlife Resistant Enclosure when not in use.
- 5.4 No amount of pet food must be left outside at any time. Bird feeders may only be set up from December 1st to March 31st of each year and must be inaccessible to Dangerous Wildlife at all times.
- 5.5 Backyard composters must be maintained in an active composting condition and in a way that does not attract Dangerous Wildlife. Backyard composters that attract Dangerous Wildlife must be removed.
- 5.6 Fruit must be picked or collected immediately upon ripening and made inaccessible to Dangerous Wildlife.
- 5.7 Bee hives must be made inaccessible to Dangerous Wildlife.
- 5.8 Pets and small livestock, including rabbits, chickens and similar animals, must be kept indoors or contained in a Wildlife Resistant Enclosure from dusk to dawn.
- 5.9 Livestock feed must be stored in Wildlife Resistant Containers or Wildlife Resistant Enclosures and may not be left outside from dusk to dawn.
- 5.10 In areas of identified concern, Owners of rental Dwelling Units must provide their tenants with either a Wildlife Resistant Enclosure or Wildlife Resistant Containers for the storage of all Garbage, Compostables and Recyclables.
- 5.11 All Wildlife Resistant Containers and Wildlife Resistant Enclosures must be kept in proper condition and closed and locked at all times, except when actively adding or removing materials.
- 5.12 Sections 5.1 through 5.11 do not apply where exempted by the Spheres of Concurrent Jurisdiction Regulation.

6. LANDFILL

- 6.1 The Landfill provides facilities for the management of Garbage, Recyclable Materials, Compostables, Greenwaste, Dimensional Wood, Construction and Demolition Waste, Trade Waste, Extended Producer Responsibility Materials, and any other materials designated by the Engineer, based on regulatory, operational or cost considerations, and is located at 32000 Dewdney Trunk Road and legally described as:

Portions of NE ¼ and L.S. 7 & 8, SE ¼, Sec. 19, TWP 18, NWD Plan 13712, including BCH & PA R/W Plan 16137; and Lot 3 Except: Part on Plan 65626 Section 20 TWP 18 NWD Plan 61713; and Parcel "10" Section 20 TWP 18 NWD Plan 65626
- 6.2 The Landfill shall be operated in accordance with the Fraser Valley Regional District's Solid Waste Management Plan and the most recent provincial Permit or Operational Certificate.

- 6.3 Any Recyclable Materials, Compostables, Greenwaste, Dimensional Wood, Extended Producer Responsibility Materials and any other materials designated by the Engineer, based on regulatory, operational or cost considerations, shall be sorted and separated from Garbage, Trade Waste and Construction and Demolition Waste and deposited in designated locations at the Landfill or other Authorized Facility.
- 6.4 Separated cardboard and Extended Producer Responsibility Materials for which the Recyclables Processing Facility participates in a relevant stewardship program, shall be exempt from the tipping fee set forth in Schedule A of this Bylaw.
- 6.5 Compostables dropped off at the Landfill must be free of plastic bags and other foreign materials.
- 6.6 The Landfill shall be open to the public seven days a week from 8:00 a.m. to 5:00 p.m., except on Christmas Eve and New Year's Eve, when it shall be open to the public from 8:00 a.m. to 3:00 pm, and on Statutory Holidays, when it shall be closed.
- 6.7 Every person, firm or corporation making use of the Landfill shall deliver loads to the Landfill within the hours specified in Section 6.5 of this Bylaw. Notwithstanding the hours of operation, the Scale Attendant at the Landfill shall have the right to reject loads, if, in the Scale Attendant's opinion, it is unlikely that Garbage off-loading will be completed by closing time.
- 6.8 Any load containing more than 5% by visual volume of a material other than Garbage, Trade Waste or Construction and Demolition Waste shall be assessed a 50% surcharge on the higher tipping fee for the entire load, as per Schedule A.
- 6.9 No person, firm or corporation shall deliver Unsecured Loads to the Landfill. Unsecured Loads are subject to a \$10 fine, as per Schedule A.
- 6.10 The District reserves the right to reject any load for any reason.

7. RECYCLABLES PROCESSING FACILITY

- 7.1 The Recyclables Processing Facility provides facilities for the management of select Recyclable Materials and other materials approved by the Engineer, based on regulatory, operational or cost considerations.
- 7.2 Recyclables collected in the Curbside Collection or On-site Collection system shall be delivered to the Recyclables Processing Facility for sorting.
- 7.3 Effective January 1, 2016, the Recyclables Processing Facility shall charge a tipping fee, as set forth in Schedule A of this Bylaw, to commercial haulers for loads greater than 10 Blue Bags containing Recyclables and originating from sources outside of the District or the City of Abbotsford.
- 7.4 Effective April 4, 2016, the Recyclables Processing Facility shall charge a tipping fee, as set forth in Schedule A of this Bylaw, to all commercial haulers for loads greater than 10 Blue Bags containing Recyclables; except that Recyclables delivered from municipal Curbside Collection or On-site Collection services shall be exempt from the tipping fee set forth in Schedule A of this Bylaw.

7.5 Separated cardboard and Extended Producer Responsibility Materials for which the Recyclables Processing Facility participates in a relevant stewardship program, shall be exempt from the tipping fee set forth in Schedule A of this Bylaw.

8. RECYCLING DEPOT

8.1 The Recycling Depot provides free drop-off facilities, primarily for the management of select Recyclable Materials delivered by District residents and small, commercial self-haulers.

8.2 The Recycling Depot does not accept commercial loads in excess of the equivalent volume of ten (10) Blue Bags at a time.

9. FEES

9.1 The fees payable by every person, firm or corporation making use of the Landfill and by each Owner of a Dwelling Unit within the Curbside Collection Area for the collection services authorized by this Bylaw, shall be as determined annually by the District Council.

9.2 Every person, firm or corporation making use of the Landfill shall pay charges and applicable surcharges to the Scale Attendant, as set forth in Schedule A to this Bylaw. The Scale Attendant shall have the right to prohibit dumping of any material by persons, firms, or corporations with unpaid landfill charges.

9.3 Every person, firm or corporation making use of the Recycling Processing Facility shall pay fees as set forth in Section 7 and Schedule A of this Bylaw.

9.4 Every Owner of a Dwelling Unit within the Curbside Collection Area shall be charged the fees set out in Schedule B of this Bylaw. The amount shall be included in the annual property tax notice.

9.5 Owners of Multi-family Dwellings, who have opted into municipal Curbside Collection service, as provided for in Section 3.3 of this Bylaw, shall be charged the fees set out in Schedule B of this Bylaw. The amount shall be included in the annual tax notice.

9.6 Every Owner of a Dwelling Unit outside of the Curbside Collection Area shall be charged a rural processing fee only, as set out in Schedule B of this Bylaw. The amount shall be included in the annual tax notice.

9.7 When a new residential Curbside Collection or On-site Collection service is required in conjunction with a water or sewer service application, monthly user fees shall commence on the first day of the seventh calendar month following the time of payment for service installation.

9.8 If an Owner has failed to pay any fee or cost imposed or incurred under this Bylaw at the close of business on the property tax due date, the amount payable may be added to and form part of the taxes payable on the real property as taxes in arrears.

9.9 No rebate, refund or credit whatsoever of any monies paid or payable for the service authorized and provided for by this Bylaw shall be made save and except as provided in Part 7 of the *Community Charter*.

10. OFFENCES AND PENALTIES

- 10.1 A person who contravenes, violates or fails to comply with any provision of this Bylaw, or who suffers or permits any act or thing to be done in contravention or violation of this Bylaw, or who fails to do anything required by this Bylaw, commits an offence and shall be liable, upon conviction, to a fine of not more than TEN THOUSAND (\$10,000) DOLLARS, the cost of prosecution and any other penalty or order imposed pursuant to the *Community Charter* or the *Offence Act* (British Columbia). Each day that an offence against this Bylaw continues or exists shall be deemed to be a separate and distinct offence.
- 10.2 The penalties imposed under Section 8.1 shall be in addition to and not in substitution for any other penalty or remedy imposed by this Bylaw or any other statute, law or regulation.

11. REPEAL

- 11.1 "District of Mission Refuse Collection and Disposal Bylaw 1387-1984" and all amendments thereto, are hereby repealed.
- 11.2 "District of Mission Collection, Removal and Marketing of Recyclables Bylaw 2639-1993" and all amendments thereto, are hereby repealed.

READ A FIRST TIME this 21st day of December, 2015

READ A SECOND TIME this 21st day of December, 2015

READ A THIRD TIME this 21st day of December, 2015

ADOPTED this __ day of ____, 2015

RANDY HAWES, MAYOR

MIKE YOUNIE, CORPORATE OFFICER

SCHEDULE "A"
FEES

	Unit	2016 until further notice
Extra Garbage Stickers	per sticker	\$3.50
All Garbage from sources within the District the District except as specified below	per tonne	\$99.00
Minimum charge for loads from sources within the District	per load	\$5.00
Minimum charge for loads from sources outside the District	per load	\$10.00
Greenwaste from sources within the District	per tonne	\$64.00
Gypsum board (post 1990) from sources within the District	per tonne	\$153.00
Sod, soil, bricks & small concrete debris (not exceeding 30 centimetres in any dimension) from sources within the District	per tonne	\$31.50
Residential Food Waste from sources within the District	per tonne	\$0.00
Commercial Food Waste from source within the District	per tonne	\$74.00
Residential Recyclables from sources within the District	n/a	\$0.00
Commercial Recyclables received at the Landfill or the Recyclables Processing Facility	per tonne	\$85.00
Off-rim Tires (passenger car and light truck tires only) from sources within the District	n/a	\$0.00
On-rim Tires (passenger car and light truck tires only) from sources within the District	per tire	\$1.00
Residential Food Waste received from sources outside the District	per tonne	\$64.00
Garbage, Trade Waste or Construction and Demolition Waste received from sources outside the District	per tonne	\$158.00
Garbage, Trade Waste, or Construction and Demolition Waste requiring special management practices, including residential asbestos, from sources within or outside of the District	per tonne	\$158.00
Surcharge on the higher disposal fee for any unsorted loads (charged at the highest tipping fee applicable to any material in the load)	per tonne	50%
Surcharge for Unsecured Loads	per load	\$10.00
Alternative cover material, contaminated soil, animal mortalities, food production waste and other, non-hazardous, but less common materials from sources within the FVRD	per tonne	to be determined

SCHEDULE "B"
COLLECTION & PROCESSING FEES

	Curbside or On-site Collection and Processing				Rural Processing
	Annual Garbage Collection Fee per Unit		Annual Compostables & Recyclables Collection Fee per Unit		Compostables & Recyclables Processing Fee per Unit
	Default	Opted In	Default	Opted In	Default
Single-family Dwelling	\$165.24	n/a	\$130.08	n/a	\$17.64
Suite	\$165.24	n/a	\$130.08	n/a	\$17.64
Multi-family Dwelling	n/a	\$165.24	\$74.88	\$130.08	n/a
Compact Housing	n/a	n/a	\$15.60	n/a	n/a

SCHEDULE "C"
RECYCLABLES

The materials listed in this Schedule are accepted in the Curbside Collection service, On-site Collection service and required to be included in collection from Commercial Property:

- a) Paper products, including any paper product made entirely out of paper fibre (excluding egg cartons), such as:
 - i. newspaper & newsprint
 - ii. magazines, phone books & paperback books
 - iii. office paper & mail envelopes
 - iv. cereal boxes & tissue boxes
 - v. cardboard boxes (flattened)
 - vi. dairy cartons

- b) Glass packaging, including all food and household-related bottles and jars, but excluding drinking glasses, window glass, mirrors, light bulbs and ceramics.

- c) Metal packaging, including:
 - i. tin food and pet food cans
 - ii. metal lids
 - iii. aluminum trays and foil

- d) Plastics, limited to rigid packaging and items with a plastics code of #1 (PET), #2 (HDPE), #4 (LDPE) and #5 (PP), including:
 - i. shampoo & detergent bottles
 - ii. yogurt and margarine containers
 - iii. ice cream pails
 - iv. milk jugs

and plastic film, including:

 - v. stretchy (Saran™) wrap
 - vi. bubble wrap
 - vii. grocery & bread bags
 - viii. Ziploc™ bags

- e) Deposit beverage containers, including:
 - i. pop bottles & cans
 - ii. juice cartons
 - iii. drink boxes & pouches

All Recyclables must be clean and dry.

DISTRICT OF MISSION

BYLAW 5534-2015

A bylaw to establish the Financial Plan
for the years 2016 - 2020

WHEREAS, pursuant to Section 165 of the *Community Charter*, the Council shall, before the 15th day of May in each year, before the annual property tax bylaw is adopted, adopt a financial plan;

NOW THEREFORE the Council of the District of Mission, in open meeting assembled, ENACTS AS FOLLOWS:

1. This Bylaw may be cited for all purposes as "District of Mission 2016-2020 Financial Plan Bylaw 5534-2015.
1. Those schedules marked as Schedule "A", "B", "C", "D" and "E" attached hereto, and forming part of this bylaw, are hereby declared to be the Financial Plan for the District of Mission for the period January 1, 2016 to December 31, 2020.

READ A FIRST TIME this 21st day of December, 2015

READ A SECOND TIME this 21st day of December, 2015

READ A THIRD TIME this 21st day of December, 2015

ADOPTED this xxxx day of xxxxx, 2015

RANDY HAWES, MAYOR

MICHAEL YOUNIE, CORPORATE OFFICER

**District of Mission
2016 - 2020 Financial Plan**

**Schedule “A” of Bylaw No. 5534-2015
Statement of Objectives and Policies**

In accordance with Section 165(3.1) of the *Community Charter*, the District of Mission is required to include in its Five-Year Financial Plan (2016 - 2020), objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the *Community Charter*,
2. The distribution of property taxes among the property classes; and
3. The use of permissive tax exemptions.

1. Funding Sources

Council’s objectives and policies in regards to operating and capital revenue sources are provided below. Table 1 highlights the various operating and capital revenue sources, including the percentage from each source, reflected in the District’s Five-Year Financial Plan (2016 - 2020). Over the five years about 49% of operating revenues will come from property taxes with user fees making up the other significant portion at around 43%. The majority of capital funding is intended to come from the District’s internal reserves and from development cost charges (DCCs).

Operating Revenue Sources

Objective:

Over the five-year financial plan timeframe, it is Council’s goal to diversify and expand its revenue base as much as possible with the goal of becoming less reliant on property taxes.

Policy:

Council recognizes that the District of Mission is reliant on property taxes to fund the majority of its services/programs. Council is committed, on an annual basis, to formally reviewing and adjusting, where possible, existing user fees and to examining and implementing new user fees where feasible, in order to minimize overall property tax increases. Council also recognizes that raising user fees beyond a certain point will actually result in less usage or demand and ultimately less revenue and that various services like recreation need to be subsidized to a certain level so that all citizens can partake. The District of Mission, like other local governments in B.C., also needs access to other sources of revenue to meet growing service demands and to stabilize property taxes.

Capital Revenue Sources

Objective:

Over the five-year financial plan timeframe, it is Council’s goal to build up its reserves to provide for greater internal capital funding/financing opportunities.

Policy:

Council sees the need to increase its internal capital funding capacity by building up its own reserves, to minimize future external debt/interest costs and to provide internal borrowing opportunities. Internal debt financing for capital projects should be utilized to the extent possible before resorting to external debt with the proviso that internal debt repayments need to take place as scheduled; however, external debt financing may be required for larger, high priority capital projects if sufficient reserves are not in place.

Table 1: Sources of Revenue

	2016	2017	2018	2019	2020
Operating Revenue Sources					
<i>Property value taxation</i>	48%	49%	49%	49%	49%
<i>Parcel tax</i>	0.1%	0.1%	0.1%	0.1%	0.1%
<i>User fees and charges</i>	43%	43%	41%	42%	42%
<i>Other revenue</i>	9%	9%	9%	9%	9%
<i>Proceeds from borrowing</i>	0%	0%	0%	0%	0%
Totals	100%	100%	100%	100%	100%
Capital Revenue sources					
<i>Other sources - Reserves</i>	68%	66%	46%	58%	53%
<i>Other sources - DCCs and developer contributions</i>	31%	34%	54%	42%	47%
<i>Other sources - Grants</i>	0%	0%	0%	0%	0%
<i>Proceeds from borrowing</i>	0%	0%	0%	0%	0%
Totals	100%	100%	100%	100%	100%

2. Distribution of Property Taxes

Council’s objective and policy in regards to the distribution of property taxes are provided below. Table 2 highlights the estimated municipal property tax dollars and the respective percentages to be collected from each of the tax classes in 2016. The District collects approximately 75% of its property taxes from the residential class and approximately 20% from the business/other class with the other classes making up the balance. This is reflective of the fact that about 90% of Mission’s assessment base is residential and about 8.5% is business/other.

Objective:

Over the five-year financial plan timeframe, it is Council’s goal to diversify and expand its tax base so that all taxpayers are in a more favourable position.

Policy:

Council recognizes the need to rationalize its property tax distribution among the various tax classes; however, more importantly Council recognizes the need to diversify and expand its assessment/tax base. Council is committed to aggressively pursuing business/commercial

economic development opportunities to achieve this. Council is also committed to comparing its assessment mix, property tax levels and property tax distribution with other B.C. communities on an annual basis. Council understands that the level of property taxation for each of the tax classes does not necessarily correlate with the amount of services provided; however, quantifying and costing the services provided to each tax class is difficult and subjective at the very least. It should also be recognized that many businesses in the community have employees that benefit from and use many District services, facilities and amenities, and that additional services and amenities benefit all of the tax classes, both directly and indirectly.

Table 2: Approximate Distribution of 2016 Municipal Property Taxes

Property Class	2016 Property Tax Dollars Raised	% of Total Property Taxation	Ratio
(1) Residential	\$ 22,210,780	74.6%	1.0
(2) Utility	225,872	0.8%	8.1
(3) Social Housing	-	0.0%	1.0
(4) Major Industry	-	0.0%	2.8
(5) Light Industrial	982,996	3.3%	2.8
(6) Business/Other	6,152,647	20.7%	2.9
(7) Municipal Forest	1,142	<0.1%	2.9
(8) Recreation/Non Profit	134,451	0.5%	2.2
(9) Farm	62,161	0.2%	4.1
	\$ 29,770,049	100.00%	

3. Permissive Tax Exemptions (including Revitalization Tax Exemptions)

Council’s objective and policy in regards to permissive tax exemptions (including revitalization tax exemptions) are provided below.

Objective:

Over the five-year financial plan timeframe, Council will continue supporting worthy charitable/non-profit organizations that provide valuable services to the community and will determine how it can use its expanded powers in terms of revitalization tax exemptions to benefit the community as a whole.

Policy:

Council chooses to support charitable/non-profit organizations (churches, social, recreational, health and housing organizations) that provide valuable services to the community through permissive tax exemptions as allowed for by legislation. Council is committed to continuing with these tax exemptions and to treating all organizations with similar mandates equally when it comes to property tax exemptions.

A Mission Downtown Development Incentive Program offering a 10-year revitalization tax exemption is available within the defined Downtown Planning area and provides a financial incentive to encourage development in the downtown area. The revitalization tax exemption program will accept applications up to December 31, 2016 and is outlined under Bylaw #5391-2013 Downtown Revitalization Tax Exemption.

Schedule “B” of Bylaw No. 5534-2015 2016 Detailed Financial Plan

	General Operating	Internal Adjustments	Drainage Operating	Water Operating	Sewer Operating	Refuse/ Recycling	Forestry	General Capital	Drainage Capital	Water Capital	Sewer Capital	Total
Revenue												
<i>Property taxation</i>	-28,446,901	0	-1,323,148	0	0	0	0	0	0	0	0	-29,770,049
<i>Local Improvements</i>	0	0	-121,890	0	-44,791	0	0	0	0	0	0	-166,681
<i>Sale of services and regulatory fees</i>	-7,379,233	0	-61,115	-6,071,683	-4,356,814	-4,327,977	-4,198,000	0	0	-100,000	-37,000	-26,531,822
<i>Government transfers</i>	-2,753,870	0	0	0	0	0	-25,000	0	0	0	0	-2,778,870
<i>Amortization of restricted revenue</i>	0	0	0	0	0	0	0	-127,072	0	-253,076	-186,922	-567,070
<i>Investment income</i>	-587,802	0	0	-222,739	-210,842	0	0	0	0	0	0	-1,021,383
<i>Other revenue</i>	-1,525,578	0	0	-6,003	0	0	0	0	0	0	0	-1,531,581
<i>Developer in-kind contribution for capital</i>	0	0	0	0	0	0	0	-3,043,276	0	-623,060	-236,823	-3,903,159
Total revenue	-40,693,384	0	-1,506,153	-6,300,425	-4,612,447	-4,327,977	-4,223,000	-3,170,348	0	-976,136	-460,745	-66,270,615
Expenses												
<i>Administration and finance</i>	4,456,577	-4,737	0	0	0	0	0	17,798	0	0	0	4,469,637
<i>General government and fiscal services</i>	2,161,833	0	0	0	0	0	0	101,500	0	0	0	2,263,332
<i>Protective services</i>	15,165,454	0	0	0	0	0	0	12,254	0	0	0	15,177,709
<i>Engineering and public works</i>	7,652,504	-152,941	0	0	0	0	0	678,867	0	0	0	8,178,430
<i>Transit services</i>	2,914,031	-176,321	0	0	0	0	0	0	0	0	0	2,737,710
<i>Waste management</i>	0	-282,907	0	0	0	4,292,207	0	72,000	0	0	0	4,081,300
<i>Development services</i>	2,116,938	0	0	0	0	0	0	3,342	0	0	0	2,120,280
<i>Parks, recreation and cultural services</i>	6,848,440	0	0	0	0	0	0	370,155	0	0	0	7,218,595
<i>Library</i>	1,379,231	0	0	0	0	0	0	26,114	0	0	0	1,405,345
<i>Cemetery</i>	233,540	-20,000	0	0	0	0	0	25,000	0	0	0	238,540
<i>Drainage Utility</i>	0	-480,526	1,404,938	0	0	0	0	0	35,000	0	0	959,412
<i>Water utility</i>	0	-900,545	0	4,293,837	0	0	0	0	0	468,020	0	3,861,312
<i>Sewer utility</i>	0	-830,213	0	0	4,184,964	0	0	0	0	0	239,740	3,594,490
<i>Forestry enterprise</i>	0	0	0	0	0	0	4,045,219	0	0	0	0	3,919,513
<i>Internal recoveries</i>	-2,915,354	2,973,896	0	-58,542	0	0	0	0	0	0	0	0
Total expenses	40,013,193	0	1,404,938	4,235,295	4,184,964	4,292,207	4,045,219	1,307,030	35,000	468,020	239,740	60,225,605
Annual (surplus) deficit	-680,191	0	-101,215	-2,065,130	-427,483	-35,770	-177,781	-1,863,318	35,000	-508,116	-221,005	-6,045,010
Reserves, capital and debt												
<i>Tangible capital assets purchased</i>	0	0	0	0	0	0	0	4,486,699	35,000	1,770,663	2,511,645	8,804,007
<i>Tangible capital assets contributed by developers</i>	0	0	0	0	0	0	0	3,043,276	0	623,060	236,823	3,903,159
<i>New debt/temporary borrowing</i>	0	0	0	0	0	0	0	0	0	0	0	0
<i>Repayment of debt</i>	568,089	0	0	0	0	0	0	0	0	0	0	568,089
<i>Transfers to reserves</i>	6,330,177	0	101,215	3,307,531	1,514,445	270,999	221,312	0	0	0	0	11,745,680
<i>Amortization</i>	-5,599,945	0	0	-1,242,401	-1,086,962	-235,229	-43,531	0	0	0	0	-8,208,068
<i>Reserves/surplus used for capital funding</i>	0	0	0	0	0	0	0	-5,666,657	-70,000	-1,885,607	-2,527,463	-10,149,727
<i>Reserves/surplus used to fund operations</i>	-618,130	0	0	0	0	0	0	0	0	0	0	-618,130
Total reserves, capital and debt	680,191	0	101,215	2,065,130	427,483	35,770	177,781	1,863,318	-35,000	508,116	221,005	6,045,010

Schedule “C” of Bylaw No. 5534-2015 2016 to 2020 Summary Financial Plan

	2016	2017	2018	2019	2020	Total
Revenue						
<i>Property taxation</i>	-29,770,049	-30,523,365	-31,266,996	-31,939,765	-32,628,510	-156,128,685
<i>Local Improvements</i>	-166,681	-166,681	-166,681	-166,681	-166,681	-833,405
<i>Sale of services and regulatory fees</i>	-26,531,822	-26,928,369	-27,351,503	-27,807,757	-28,277,176	-136,896,627
<i>Government transfers</i>	-2,778,870	-2,811,999	-2,845,778	-2,880,220	-2,915,335	-14,232,202
<i>Amortization of restricted revenue</i>	-567,070	-629,167	-5,229,654	-2,116,349	-5,810,322	-14,352,562
<i>Investment income</i>	-1,021,383	-1,045,771	-1,067,545	-1,121,887	-1,127,400	-5,383,986
<i>Other revenue</i>	-1,531,581	-1,575,630	-1,621,014	-1,582,782	-1,624,167	-7,935,174
<i>Developer in-kind contribution for capital</i>	-3,903,159	-3,982,421	-3,989,732	-4,066,021	-4,143,836	-20,085,169
Total revenue	-66,270,615	-67,663,403	-73,538,903	-71,681,462	-76,693,427	-355,847,810
Expenses						
<i>Administration and finance</i>	4,469,637	4,559,259	4,715,798	4,786,037	4,811,762	23,342,493
<i>General government and fiscal services</i>	2,263,332	2,222,780	2,187,934	2,190,183	2,207,833	11,072,062
<i>Protective services</i>	15,177,709	15,612,212	16,055,391	16,421,311	16,812,071	80,078,694
<i>Engineering and public works</i>	8,178,430	8,312,493	8,412,383	8,560,762	9,231,671	42,695,739
<i>Transit services</i>	2,737,710	2,792,464	2,848,313	2,905,280	2,963,385	14,247,152
<i>Waste management</i>	4,081,300	4,080,449	4,114,389	4,214,188	4,695,595	21,185,921
<i>Development services</i>	2,120,280	2,162,618	2,205,804	2,249,854	2,294,784	11,033,340
<i>Parks, recreation and cultural services</i>	7,218,595	7,051,275	7,194,393	7,356,594	8,858,195	37,679,052
<i>Library</i>	1,405,345	1,401,942	1,423,891	1,449,198	1,484,120	7,164,496
<i>Cemetery</i>	238,540	217,776	222,097	226,504	230,998	1,135,915
<i>Drainage utility</i>	959,412	975,412	906,226	917,850	887,280	4,646,180
<i>Water utility</i>	3,861,312	3,641,197	3,626,420	3,739,817	3,713,304	18,582,050
<i>Sewer utility</i>	3,594,490	3,849,924	3,603,468	4,000,341	3,838,477	18,886,700
<i>Forestry enterprise</i>	3,919,513	3,919,950	3,920,390	3,920,834	3,921,283	19,601,970
<i>Internal recoveries</i>	0	0	0	0	0	0
Total expenses	60,225,605	60,799,751	61,436,897	62,938,753	65,950,758	311,351,764
Annual (surplus) deficit	-6,045,010	-6,863,652	-12,102,006	-8,742,709	-10,742,669	-44,496,046
Reserves, capital and debt						
<i>Tangible capital assets purchased</i>	8,804,007	8,249,405	12,121,025	9,085,087	13,985,255	52,244,779
<i>Tangible capital assets contributed by developers</i>	3,903,159	3,982,421	3,989,732	4,066,021	4,143,836	20,085,169
<i>New debt/temporary borrowing</i>	0	0	0	0	0	0
<i>Repayment of debt</i>	568,089	591,991	677,646	506,470	526,729	2,870,925
<i>Transfers to reserves</i>	11,745,680	12,114,979	12,308,552	12,723,537	12,571,675	61,464,423
<i>Amortization</i>	-8,208,068	-8,290,149	-8,373,050	-8,456,782	-8,541,350	-41,869,399
<i>Reserves/surplus used for capital funding</i>	-10,149,727	-9,192,003	-7,937,661	-8,578,563	-11,324,263	-47,182,217
<i>Reserves/surplus used to fund operations</i>	-618,130	-592,992	-684,238	-603,061	-619,213	-3,117,634
	6,045,010	6,863,652	12,102,006	8,742,709	10,742,669	44,496,046

Schedule “D” of Bylaw No. 5534-2015 2016 to 2020 Summary Capital Plan

PLANNED CAPITAL EXPENDITURES	2016		2017		2018		2019		2020		Totals	
	TCA	Expense	TCA	Expense	TCA	Expense	TCA	Expense	TCA	Expense	TCA	Expense
General Capital Plan												
Cemetery	6,500	25,000	-	-	-	-	-	-	-	-	6,500	25,000
Corporate Administration	-	3,342	-	3,342	89,124	3,342	10,000	3,342	-	3,342	99,124	16,711
Engineering & Public Works	2,299,237	678,867	2,221,921	685,867	2,298,073	656,555	2,239,233	673,555	2,309,339	1,210,868	11,367,803	3,905,713
Finance & Purchasing	-	4,456	-	4,456	-	4,456	-	4,456	-	4,456	-	22,281
Fire/Rescue Services	221,495	1,114	71,495	1,114	71,495	1,114	71,495	1,114	71,495	17,426	507,475	21,882
Forestry	70,000	-	-	-	-	-	-	-	-	-	70,000	-
General Government - Major Projects	-	-	-	-	-	-	-	-	-	-	-	-
Information Services	192,500	10,000	240,000	21,000	235,000	6,000	25,000	75,500	230,000	7,500	922,500	120,000
Inspection Services	-	3,342	-	3,342	-	3,342	-	3,342	-	3,342	-	16,711
Library	-	26,114	-	1,114	-	1,114	-	4,114	-	16,364	-	48,820
General Government	-	101,500	-	30,560	-	25,500	-	14,500	-	-	-	172,060
Parks, Recreation & Culture	300,948	370,155	93,503	76,875	68,203	91,625	68,203	123,000	151,903	1,485,272	682,759	2,146,927
Planning	-	3,342	-	3,342	-	3,342	-	3,342	-	3,342	-	16,711
Police	100,000	7,798	-	7,798	-	7,798	-	7,798	-	7,798	100,000	38,992
Subtotal General Capital Plan	3,190,680	1,235,031	2,626,919	838,810	2,761,895	804,189	2,413,931	914,064	2,762,737	2,759,712	13,756,161	6,551,808
General Development Cost Charge (DCC) Capital Plan												
Cedar Valley Environmentally Sensitive Parkland Acquisition	13,623	-	75,809	-	345,376	-	208,970	-	116,206	-	759,984	-
Cedar Valley Environmentally Sensitive Parkland Development	-	-	-	-	-	-	-	-	-	-	-	-
Cedar Valley Roads	-	-	-	-	964,000	-	-	-	475,000	-	1,439,000	-
Roads - All Areas	-	-	-	-	3,125,000	-	702,260	-	-	-	3,827,260	-
Silver Creek Parkway Parkland	-	-	258,403	-	-	-	731,707	-	513,002	-	1,503,112	-
Subtotal Development Cost Charge (DCC) Capital Plan	13,623	-	334,212	-	4,434,376	-	1,642,937	-	1,104,208	-	7,529,356	-
Waste Management Capital Plan												
Landfill	-	72,000	-	122,000	-	72,000	-	72,000	854,525	72,000	854,525	410,000
Regional Recycling	4,340	-	18,080	-	18,984	-	54,240	-	19,888	-	115,532	-
Subtotal Waste Management Capital Plan	4,340	72,000	18,080	122,000	18,984	72,000	54,240	72,000	874,413	72,000	970,057	410,000
Equipment Replacement Capital Plan												
	1,160,734	-	835,722	-	1,409,602	-	533,304	-	1,904,401	-	5,843,764	-
Drainage Utility Capital Plan												
Cedar Valley Drainage	117,321	-	-	-	892,400	-	101,000	-	-	-	1,110,721	-
Drainage Capital	35,000	35,000	45,000	60,000	115,000	-	110,000	21,000	115,000	-	420,000	116,000
Subtotal Drainage Utility Capital Plan	152,321	35,000	45,000	60,000	1,007,400	-	211,000	21,000	115,000	-	1,530,721	116,000
Water Utility Capital Plan												
Cedar Valley Water DCC	238,000	-	-	-	-	-	74,250	-	-	-	312,250	-
Water Capital - Non-Regional	1,074,448	383,024	1,055,849	121,524	1,152,448	115,792	1,233,017	129,792	1,068,599	115,792	5,584,361	865,922
Water Capital - Regional	413,974	76,790	423,494	78,556	112,202	20,813	376,910	69,915	49,215	9,129	1,375,795	255,203
Sewer Capital - Non-Regional	-	2,500	-	-	-	-	-	-	-	-	-	2,500
Regional Water Supply DCC	44,241	8,206	10,257	1,903	10,257	1,903	-	-	-	-	64,755	12,012
Subtotal Water Utility Capital Plan	1,770,663	470,520	1,489,600	201,983	1,274,907	138,507	1,684,177	199,706	1,117,814	124,921	7,337,161	1,135,638
Sewer Utility Capital Plan												
Sewer Capital - Non-Regional	625,495	175,235	1,447,759	101,235	290,364	101,235	1,395,048	115,235	282,495	101,235	4,041,159	594,177
Sewer Capital - Regional	1,397,095	45,928	1,443,502	47,454	901,299	29,629	1,128,060	37,084	1,063,041	34,946	5,932,997	195,041
Regional Sewage Treatment DCC	489,055	16,077	8,611	300,283	22,197	730	22,389	350,736	4,761,143	156,518	5,303,395	824,344
Subtotal Sewer Utility Capital Plan	2,511,644	237,241	2,899,872	448,972	1,213,860	131,595	2,545,497	503,055	6,106,678	292,700	15,277,551	1,613,563
Total	8,804,005	2,049,792	8,249,405	1,671,765	12,121,024	1,146,291	9,085,086	1,709,826	13,985,252	3,249,332	52,244,772	9,827,007
	\$10,853,797		\$9,921,170		\$13,267,315		\$10,794,912		\$17,234,584		\$62,071,778	

**Continued - Schedule "D" of Bylaw No. 5534-2015
2016 to 2020 Summary Capital Plan**

PLANNED CAPITAL FUNDING

	2016	2017	2018	2019	2020	Totals
General Capital Program						
Reserve Funds (total)	-4,425,711	-3,465,730	-3,566,084	-3,327,995	-5,522,449	-20,307,969
Subtotal General Capital Program	-4,425,711	-3,465,730	-3,566,084	-3,327,995	-5,522,449	-20,307,969
Development Cost Charge (DCC) Capital Program						
DCCs - total	-127,072	-316,610	-5,208,543	-1,687,190	-1,071,308	-8,410,723
Reserves - total	-3,872	-17,602	-118,233	-56,747	-32,900	-229,354
Subtotal Development Cost Charge (DCC) Capital Program	-130,944	-334,212	-5,326,776	-1,743,937	-1,104,208	-8,640,077
Waste Management Capital Program						
Refuse Reserve Fund	-76,340	-140,080	-90,984	-126,240	-946,413	-1,380,057
Subtotal Waste Management Capital Program	-76,340	-140,080	-90,984	-126,240	-946,413	-1,380,057
Drainage Capital Program						
Drainage Capital Reserve Fund	-70,000	-105,000	-115,000	-131,000	-115,000	-536,000
Subtotal drainage capital program	-70,000	-105,000	-115,000	-131,000	-115,000	-536,000
Equipment Replacement Capital Program						
Equipment Reserve Fund	-1,160,734	-835,722	-1,409,602	-533,304	-1,904,401	-5,843,763
Subtotal equipment capital program	-1,160,734	-835,722	-1,409,602	-533,304	-1,904,401	-5,843,763
Water Utility Capital						
Water Capital Reserve Fund	-1,885,607	-1,579,544	-1,301,377	-1,710,376	-1,142,735	-7,619,639
DCCs - total	-253,076	-12,038	-12,038	-73,508	0	-350,660
Sewer Capital Reserve Fund	-2,500	0	0	0	0	-2,500
Third Party Recoveries	-100,000	-100,000	-100,000	-100,000	-100,000	-500,000
Subtotal Water Utility Capital	-2,241,183	-1,691,582	-1,413,415	-1,883,884	-1,242,735	-8,472,799
Sewer Utility Capital						
Sewer Capital Reserve Fund	-2,524,963	-3,048,325	-1,336,381	-2,692,901	-1,660,364	-11,262,934
DCCs - total	-186,922	-300,519	-9,073	-355,651	-4,739,014	-5,591,179
Third Party Recoveries	-37,000	0	0	0	0	-37,000
Subtotal Sewer Utility Capital	-2,748,885	-3,348,844	-1,345,454	-3,048,552	-6,399,378	-16,891,113
TOTAL	-10,853,797	-9,921,170	-13,267,315	-10,794,912	-17,234,584	-62,071,778

**Schedule “E” of Bylaw No. 5534-2015
2016 Change in Net Financial Assets**

	Budget 2016
Surplus for the year	6,045,010
Acquisition of tangible capital assets	(8,804,007)
Amortization of tangible capital assets	8,208,068
(Gain) / Loss on sale of tangible capital assets	-
Proceeds on sale of tangible capital assets	<u>5,955</u>
	<u>5,455,026</u>
(Increase)/Decrease in inventories of property	-
(Increase)/Decrease in prepaid expenses	-
(Increase)/Decrease in inventories of supplies	<u>-</u>
	<u>-</u>
Change in net financial assets/net debt	<u><u>5,455,026</u></u>

DISTRICT OF MISSION

BYLAW 5538-2015-2646(30)

A Bylaw to provide for the application of fines
under the Solid Waste Management Bylaw 5526-2015

WHEREAS, the Council of the District of Mission did, on the 15th day of November, 1993 enact a bylaw cited as "District of Mission Ticket Information Bylaw 2646-1993";

AND WHEREAS, the Council of the District of Mission deems it advisable to amend "District of Mission Ticket Information Bylaw 2646-1993";

NOW THEREFORE the Council of the District of Mission, in open meeting assembled, ENACTS AS FOLLOWS:

1. This Bylaw may be cited for all purposes as "District of Mission Ticket Information Amending Bylaw 5538-2015-2646(30)".
2. "District of Mission Ticket Information Bylaw 2646-1993", as amended, is hereby further amended by:
 - a. adding the following new section to Schedule 1:

Schedule	Bylaw	Designated Bylaw Enforcement Officer
20	Solid Waste Management Bylaw 5526-2015	Senior Bylaw Enforcement Officer Bylaw Enforcement Officer Director of Engineering and Public Works Manager of Environmental Services Environmental Coordinator Manager of Forestry Forest Technologist Forestry Foreman II Faller/Equipment Operator Foreman I Roads & Drainage Operations Supervisor Fire Inspector Capt. Fire Prevention Officer

- a. adding a new Schedule 20, as attached to and forming part of this bylaw.

READ A FIRST TIME this 21st day of December, 2015

READ A SECOND TIME this 21st day of December, 2015

READ A THIRD TIME this 21st day of December, 2015

ADOPTED THIS ___ day of ___, 2015

RANDY HAWES, MAYOR

MIKE YOUNIE, CORPORATE OFFICER

SCHEDULE 20

Solid Waste Management Bylaw 5526-2015

Offence	Section	Fine (effective January 1, 2016)
Failure to manage waste in accordance with bylaw provisions	2.1	\$100
Failure to separate Recyclables and Compostables from Garbage within Curbside Collection Area	2.2	\$100
Failure to separate Recyclables and Compostables from Garbage outside of Curbside Collection Area	2.4	\$100
Failure to deposit Garbage, Trade Waste, Recyclable Materials, Compostables, Greenwaste, Construction or Demolition Waste at an Authorized Facility	2.5	\$500
Burning waste within Curbside Collection Area	2.6	\$150
Burning waste outside of Curbside Collection area	2.7	\$150
Including prohibited materials for Curbside Collection, On-site Collection or Spring Cleanup	2.11	\$100
Early setout of waste for Curbside Collection	3.4	\$100
Failure to utilize Wildlife Resistant Containers or Wildlife Resistant Enclosures outside of setout timeframe	3.5	\$100
Failure to contain Spring Cleanup items	3.11.2	\$100
Early set out of Spring Cleanup Garbage in bags	3.11.3	\$100
Failure to remove excess Spring Cleanup items from curb within seven (7) days	3.11.4	\$100
Failure to keep Wildlife Attractants inaccessible to Dangerous Wildlife	5.1	\$100
Failure to store Garbage, Recyclables or Compostables in Wildlife Resistant Enclosures or Wildlife Resistant Containers	5.2	\$100
Failure to keep barbecues clean or stored in a Wildlife Resistant Enclosure	5.3	\$100
Leaving pet food outside or setting up bird feeders between April and November	5.4	\$100
Failure to maintain backyard composters in a way that does not attract Dangerous Wildlife.	5.5	\$100
Failure to keep ripe fruit inaccessible to Dangerous Wildlife	5.6	\$100
Failure to keep bee hives inaccessible to Dangerous Wildlife	5.7	\$100
Failure to keep pets and small livestock indoors or contained in a Wildlife Resistant Enclosure from dusk to dawn.	5.8	\$100
Failure to store livestock feed in Wildlife Resistant Containers or Wildlife Resistant Enclosures	5.9	\$100
Failure to provide Wildlife Resistant Containers or Wildlife Resistant Enclosures to tenants	5.10	\$100
Failure to keep Wildlife Resistant Containers or Wildlife Resistant Enclosures closed, locked or in proper condition	5.11	\$100