

Minutes of the **SPECIAL MEETING** of the **DISTRICT OF MISSION COUNCIL** held in the Conference Room of the Municipal Hall, 8645 Stave Lake Street, Mission, British Columbia, on Monday, January 25, 2016 commencing at 9:00 a.m.

Council Members Present: Mayor Randy Hawes
Councillor Pam Alexis
Councillor Carol Hamilton
Councillor Jim Hinds
Councillor Rhett Nicholson
Councillor Danny Plecas
Councillor Jenny Stevens

Staff Members Present: Mike Younie, Deputy Chief Administrative Officer
Kris Boland, Director of Finance
Michael Boronowski, Manager of Civic Engagement & Corporate Initiatives
Stacey Crawford, Economic Development Officer (left the meeting at 9:38 a.m.)
Gina MacKay, Manager of Long Range Planning and Special Projects (left meeting at 9:15 a.m.)
Jennifer Russell, Deputy Corporate Officer
Maureen Sinclair, Director of Parks, Recreation and Culture
Christine Brough, Executive Assistant

Board of Education and School District Staff Present: Rick McKamey, Board Chair
Tracy Loffler, Board Vice-Chair
Randy Cairns, Board Member
Shelley Carter, Board Member
Jim Taylor, Board Member
Bill Fletcher, Superintendent of Schools
Randy Huth, Assistant Superintendent
Wayne Jefferson, Secretary Treasurer

1. CALL TO ORDER

The meeting was called to order.

2. ADOPTION OF AGENDA

Moved by Councillor Hinds, seconded by Councillor Alexis, and
RESOLVED: That the January 25, 2016 Special Council Agenda be adopted.
CARRIED

3. NEW BUSINESS

SC16/002
JAN. 25/16

Board of Education

Official Community Plan (OCP) Update

The Manager of Long Range Planning and Special Projects provided an overview of the OCP process for the Board's general information.

Discussion ensued on the future of the community and how best to coordinate planning as it pertains to schools and parks. It was agreed that School District and District of Mission staff should work together regarding the co-location of services.

The Manager of Long Range Planning and Special Projects left the meeting at 9:15 a.m.

Use of School Facilities - Use of Riverside Meeting Space by the District of Mission

In response to questions from the Manager of Civic Engagement and Corporate Initiatives regarding the potential use of Riverside meeting space by the District of Mission, the Secretary/Treasurer explained that the School District is currently considering its program and administrative needs and cannot commit to space sharing/renting at this time.

Status Update on the Future of Riverside College

Discussion ensued on the future of Riverside College with Council expressing its view that the college serves an important function within the community. The Board confirmed that it is committed to the success of the college and that there are no plans to close it at this time.

The Manager of Civic Engagement and Corporate Initiatives was directed to work with Wade Peary, through the Assistant Superintendent, to ensure that the key messaging regarding Riverside College is effective and consistent across both organizations. It was also noted that University of the Fraser Valley, as well as the local tech and trades communities, may be interested in entering into this discussion with the School District.

The Economic Development Officer left the meeting at 9:38 a.m.

Heritage Park Centre

2015 and 2016 Clarke Theatre Funding, Clarke Theatre Operating Agreement, and Community Gym Operating Agreement

On June 15, 2015, the following resolution, released from Closed Council, appeared on a Regular Council agenda:

1. That, subject to a mutually acceptable written agreement between the District of Mission and Mission School District 75, the District of Mission shall undertake an additional annual contribution of up to \$75,000 for one year, from July 1, 2015 to June 30, 2016, to Mission School District 75 to offset costs of the Clarke Theatre operation; and
2. That a comprehensive review be undertaken and a mutually acceptable written agreement be reached prior to any future additional funding commitments by the District of Mission.

The Director of Parks, Recreation and Culture explained that, at the time that the additional funding for 2015 was committed by Council, the terms of the disbursement

were not solidified. The Director of Finance also noted that Council's motion calls for "up to \$75,000" in funding to be provided to cover an anticipated shortfall. The Secretary Treasurer confirmed that he and the Assistant Secretary Treasurer would work with the Director of Finance to reach greater clarity on the shortfall issue so that the funding could be disbursed.

Further discussion ensued regarding the need for various agreements to clarify roles and responsibilities. While it was recognized that the Council and the Board do have some conflicting opinions related to these issues, consensus was reached that staff should work together to draft mutually acceptable agreements which will be brought back to both governing bodies for consideration.

Use of School Facilities

Schools as Community Centres, Booking of School District Facilities by District of Mission Staff, Changes/Amendments to the Joint Use Agreement (and the Possibility of Striking a Review Committee)

Discussion ensued on the importance of managing costs while meeting the needs of the community. Council and the Board recognized the many ways in which the District and the School District already cooperate and both sides committed to strengthening that relationship in order to better serve the people of Mission.

Council and the Board agreed that a joint committee should be formed to foster communication and advance cooperation between the two governing bodies, and it was:

Moved by Councillor Hinds, seconded by Councillor Nicholson, and

RESOLVED: That a committee be formed to advance cooperation between the District of Mission and School District No. 75 (Mission).

CARRIED

Council committed to selecting its representatives (two Council members, two alternates, and a staff representative) to this as yet unnamed committee at the February 1, 2016 Regular Council meeting.

It was further agreed by both parties that the newly formed committee would meet by the middle of February, at which time the following would be discussed with subsequent reports brought back to Council and the Board for ratification:

- the name of the committee;
- the scope of the committee (i.e. the work plan and the terms of reference); and
- the schedule of meetings.

Council and the Board also committed to meeting more frequently, in accordance with the committee's recommendation.

Update on Mission Senior Secondary School and Its Impact on the Mission Leisure Centre

The Director of Parks, Recreation and Culture outlined her concerns related to the proximity of Mission Senior Secondary School to the Mission Leisure Centre, citing traffic and pedestrian safety issues, inappropriate and disruptive conduct by individual students, some criminal behaviour, and the extensive and unauthorized use of the Leisure Centre parking lot by MSS students and parents. The Superintendent of Schools confirmed that he would work with MSS staff to address these issues.

Mission Central/Stairs (Safety Issues)

It was noted that many of the problems related to this site have been mitigated by the laudable efforts of the Neighbourhood School Champions group.

Substance Abuse Forum

The Substance Abuse Forum will take place the Clarke Theatre at 7:00 p.m. on Thursday, February 4, 2016 and parents are encouraged to attend.

The Board of Education and School District No. 75 staff left at 11:22 a.m.

The meeting was recessed at 11:22 a.m. and reconvened at 11:45 a.m.

4. WAIVE NOTICE OF MEETING

The Mayor noted that the District of Mission Council Procedures Bylaws enables Council to waive notice of meeting subject to a unanimous vote of all seven members of Council, and it was:

SC16/003
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Moved by Councillor Hinds, seconded by Councillor Hamilton, and

RESOLVED: That pursuant to section 5 of the Council Procedures Bylaw 5345-2015 notice of meeting is hereby waived for this Closed Council Meeting on the 25th day of January, 2016.

CARRIED

5. RESOLUTION TO EXCLUDE PUBLIC

SC16/004
JAN. 25/16

Moved by Councillor Nicholson, seconded by Councillor Stevens, and

RESOLVED: That, pursuant to Sections 90 and 92 of the *Community Charter*, this Special Meeting of Council be closed to the public as the subject matter being considered relates to the following:

- Section 90(1)(g) of the Community Charter – litigation or potential litigation affecting the municipality.

CARRIED

6. ADJOURN TO CLOSED COUNCIL MEETING

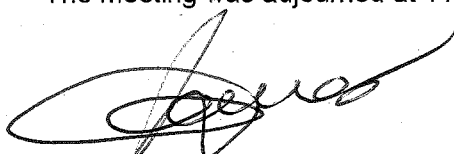
SC16/005
JAN. 25/16

Moved by Councillor Hinds, seconded by Councillor Hamilton, and

RESOLVED: That the Special Council meeting be adjourned.

CARRIED

The meeting was adjourned at 11:46 a.m.



RANDY HAWES
MAYOR



MIKE YOUNIE
CORPORATE OFFICER