



The **Agenda** of the **Mission Traffic and Transit Committee** meeting to be held in the **Conference Room** at the Municipal Hall at 8645 Stave Lake Street, Mission, BC on Thursday, April 7, 2016 at 1:30 pm.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. MINUTES FOR APPROVAL

- (a) Minutes of the Mission Traffic and Transit Committee meeting held on February 4, 2016. Page 1

4. OLD BUSINESS

- (a) BC Transit Responses to MTTC Sub-Committee's questions and concerns Page 7
- (b) Fraser Health's Plan for Parking at Mission Memorial Hospital
- (c) Bus Shelters
- (d) Signage in Mission
- (e) Crosswalk Timing at Park Street and Lougheed Highway
- (f) Speed Reader Boards
- (g) MoTI Issues
- (h) Parking Issues at Mission Senior Secondary School

5. NEW BUSINESS

- (a) "Distracted" Presentation - ICBC
- (b) Compass Cards
- (c) Increased Traffic on Main Roads

6. NEXT MEETING

Thursday, June 2, 2016 at 1:30 pm in the Municipal Hall Conference Room

7. ADJOURNMENT

The **Minutes** of the **Mission Traffic and Transit Committee** meeting held in the **Conference Room** at the Municipal Hall at 8645 Stave Lake Street, Mission, BC on Thursday, February 4, 2016 commencing at 1:30 pm.

Members Present: Councillor Danny Plecas, Chair
Councillor Pam Alexis, Vice-Chair
Ken Collier, Member at Large, resident of the District of Mission
Wayne Green, United Way Fraser Valley
Sanjay Gulati, Mission Community Services Society
Bob Ingram, Mission Seniors Centre Association
Tracy Kyle, Director of Engineering & Public Works
Dan Sommer, Director of Development Services

Members Absent: Jodi Marshall, School District #75

Others Present: Constable Alyn Beerda, RCMP
Gabe Colusso, First Canada
James Grant, First Canada
Corey McPherson, BC Transit
Johann Van Schaik, BC Transit
Sandra Johannson, Administrative Assistant

1. CALL TO ORDER

The Chair called the meeting to order and introductions were made around the table.

2. ADOPTION OF AGENDA

Moved by Bob Ingram

That the agenda of the Mission Traffic and Transit Committee meeting held on February 4, 2016 be approved as circulated.

CARRIED

3. MINUTES FOR APPROVAL

Moved by Wayne Green

That the minutes of the Mission Traffic and Transit Committee held on December 3, 2015 be amended by replacing the words "van for providing rides to events, hospital appointments, the Cancer Society, etc." with "van that is intended to provide rides for events and outings." in the last item under 3(a) on page 2;

CARRIED

4. DELEGATIONS

- (a) Johann Van Schaik, BC Transit Regional Manager, appeared before the Committee to discuss the benefits of open communication between BC Transit and the District of Mission, via the Mission Traffic and Transit Committee, and to start up discussions regarding formalizing a communication arrangement between the two parties.

Discussion ensued, specifically regarding the sub-committee of the MTTC and how the questions and issues that arise from this Committee can be addressed. A list of questions and issues from the sub-committee was provided to BC Transit for discussion and response.

Mr. Van Schaik also reported that BC Transit is working with First Canada on dealing with vehicle condition, safety, and maintenance, as less critical maintenance issues are often put aside in favor of more critical issues. New procedures are being implemented to protect the base levels of service as much as possible. The facility is at capacity and work is being done to determine the requirements of a new facility.

Action Item: BC Transit will provide responses to the list of the Sub-Committee's questions and issues that was provided and present at the next MTTC meeting.

Action Item: Councillor Alexis, Chair of the MTTC Sub-Committee, will reschedule the sub-committee meetings to better align with the MTTC meetings.

Representatives of BC Transit and First Canada left the meeting at 2:08 pm.

5. OLD BUSINESS

(a) Transportation Master Plan

The Director of Engineering & Public Works provided the Committee with the status of the draft Transportation Master Plan. There is going to be an upcoming stakeholder's meeting set up whereby the consultants will walk attendees through the document. Following any revisions, the Plan will move forward to Council for their review.

Action Item: District staff will send a PDF of the draft document to the Committee as well as an invitation to the upcoming stakeholder's meeting, once a date and time have been determined.

Action Item: Committee members should review the draft Transportation Master Plan once they have received it, and before the stakeholder's meeting. If attending the meeting, come prepared with questions for the consultant to address.

(b) Fraser Health's Plan for Parking at Mission Memorial Hospital

The Chair advised the Committee that Fraser Health has clarified that the area where work is being done at the hospital is in the ravine, not the parking lot. A study is being conducted on the parking needs at the hospital; however, until the report is finalized, it is not known how the parking requirements at the hospital will be addressed. The report will also address staff parking issues.

The Committee discussed different options to increase parking at the hospital, including a "dial-a-ride" program which would need to be funded by Fraser Health.

Action Items: Councillor Plecas and Sanjay Gulati will approach Fraser Health to determine their interest in a dial-a-ride program in order to improve parking at the hospital. At the same time, they will request that the final report from the study being conducted be shared with the Committee. They will report back to the Committee at the next meeting.

(c) Cedarbrooke Chateau

The Director of Engineering and Public Works stated that despite action being taken to increase safety issues on 7th Avenue in front of Cedarbrooke Chateau, feedback continues from residents expressing their concerns.

Speed appears to be the biggest issue, as sightlines have improved since the curbs were painted. There is an option to install overhead lit signage marking the crosswalk, but it is costly and other options should be looked at first.

Action Item: Constable Beerda will arrange for a mobile speed reader board to be at the site.

(d) Feasibility of 3-way Stop at 7th Avenue and Murray Street

A memo from the Traffic Technician dated February 4, 2016 to recommend the conversion of the existing non-controlled intersection of 7th Avenue and Murray Street to a three-way stop controlled intersection was provided for the Committee's consideration.

The Committee discussed how the concerns of this intersection have been looked at in the past, and it was noted that there is a budget allocation of \$200,000 in 2018 to signalize the intersection. Traffic counts conducted in January 2016 showed that lights are not yet warranted and until such time, a three-way stop can be installed.

The Committee expressed various concerns regarding a three-way stop at this location and also raised questions about how the upcoming consultant's report on the Cedar Street and 7th Avenue intersection may effect traffic flow in the area, including at this particular intersection.

Discussion ensued and it was:

Moved by Councillor Plecas

That the discussion regarding traffic control at the intersection of 7th Avenue and Murray Street be deferred until after the consultant's report on the intersection at Cedar Street and 7th Avenue has been released, sometime in the summer of 2016.

CARRIED

(e) Lougheed Highway and Dewdney Trunk Road Request for Traffic Control Signal

The Committee discussed the issue of a traffic control signal installation at the intersection of Lougheed Highway and Dewdney Trunk Road. The responsibility of this intersection lies with the Ministry of Transportation and Infrastructure. The District has a previous request in to the MoTI regarding this request, but to date has not received a response.

Action Item: Tracy Kyle will prepare a letter for the Mayor's signature to Mission MLAs Simon Gibson and Marc Dalton to help expedite the response from the MoTI.

(f) Speed Reader Boards

The Director of Engineering and Public Works reported that speed reader boards were installed in two locations within the District in late December/early January.

The Committee discussed how the boards have proven to be very effective in slowing vehicles down, although it was noted that the effect does tend to fade over time.

Among the benefits of speed reader boards, is the ability of the RCMP to analyze data to better determine where policing is needed in the District.

It was noted that there is money in the road improvement budget which can be used to add additional boards.

Action Item: Tracy Kyle will contact the local newspaper to raise awareness of the speed reader board installations.

Action Item: Engineering staff will discuss the possibility of installing additional speed reader boards in the District and cost sharing with ICBC.

6. NEW BUSINESS

(a) Bus Shelters

The Committee was informed that negative feedback has been received regarding the bus benches and shelters throughout the District, including the design (they only seat two people as well as there is a significant gap on the top of the shelters, allowing rain in) and the appearance of them.

The bus shelter contract that the District has with Creative Outdoor Advertising was signed in 2011 and has a ten year term. Until the contract has been reviewed, it is difficult to determine if the contractor would be receptive to making changes. Exact issues would need to be identified in order for the District to approach the subject with the contractor.

There have been issues with garbage at various bus shelters, including many shelters that the District is not responsible for.

Action Items: Tracy Kyle will determine how much revenue the District is receiving from the bus benches and report back to the Committee at the next meeting. She will also report on who or how the bus benches that are not maintained by the District are being maintained.

(b) ICBC Safety Review

A memo dated February 4, 2016, "Traffic Safety Improvements at Four Intersections along Cedar Street", from the Manager of Engineering Planning and Design, was provided for the Committee's consideration.

The memo recommended:

1. That staff prepare short, medium, and long-term project plans to investigate ICBC's proposed traffic treatments to improve safety at four intersections along the Cedar Street corridor; and
2. That staff draft a report to Council to request the required funding to move forward with the proposed short term projects.

The Director of Engineering and Public Works provided a summary of the memo, noting that in the fall of 2015, ICBC conducted a study on four intersections in the Cedar Corridor and provided recommendations to improve safety. District staff and the RCMP have reviewed the recommendations, and determined what the short-term, mid-term, and long-term plans are to move forward. While the short-term plans can be done within existing budgets, mid-term and long-term options will need to go to Council to request funding before they can move forward.

Action Item: Engineering staff will prepare a report to Council to request funding for the proposed short-term projects.

(c) Signage in Mission

The Committee discussed concerns that Ken Collier has identified with respect to sign visibility in Mission.

Placement of signs needs to be assessed on a per case basis. It was determined that the sizing of letters on our signs is standard to other communities. Tree/shrub overgrowth can be addressed through Public Works.

It was noted that in order for staff to investigate a site, specific information needs to be provided and reported to Public Works.

Discussion ensued and an observation was made regarding the lack of street signs on North Railway Avenue.

Action Item: Tracy Kyle will arrange for Public Works staff to visit the specific sites identified by Mr. Collier and report back to the Committee on the findings.

Action Item: Tracy Kyle will investigate and report back on the lack of street signs on North Railway Avenue; and

Action Item: Tracy Kyle will have a discussion with the District's Manager of Civic Engagement and Corporate Initiatives regarding a potential "app" for submitting complaints.

(d) Bus Exchange at the Library – Development Proposal

The Director of Development Services provided a statement regarding a developer's request to re-locate the bus exchange in front of his property, to favour his development. Staff prefer that the design of the development accommodate the exchange instead.

Action Item: Dan Sommer will update the Committee at regular meetings as information becomes available.

(e) Crosswalk Timing at Park Street and Lougheed Highway

A complaint has been received regarding difficulties crossing Lougheed Highway at Park Street, as there does not seem to be enough time to cross the street before the light changes. MoTI will need to investigate the light timing of this walkway.

Action Item: Tracy Kyle will follow up with the MoTI.

6. NEXT MEETING

Thursday, April 7 at 1:30 pm in the Conference Room at the Municipal Hall.

7. ADJOURNMENT

Moved by Ken Collier

That the meeting be adjourned.

CARRIED

The meeting adjourned at 3:11 pm.



MEMORANDUM

TO: Mission Transit Committee
FROM: BC TRANSIT
SUBJECT: Subcommittee transit questions
DATE: March 22, 2016

Introduction

Thank you for providing BC Transit with the questions and concerns identified by your group of concerned customers in Mission.

Below is our formal response to these questions and observations which you can share with the stakeholders of the Transit Subcommittee as appropriate. Please let us know whether you require our assistance in discussing these with members of the public, in more detail.

Questions/observations and responses

Q1: "Have bus heading downtown (route 33) come down 1st Avenue and turn right on Grand Street and turn right on 2nd Avenue, to allow for a stop on 1st Avenue."

A1: From the West Coast Express stop on West Railway, Route 33 travels up Horne Street to either 2nd Ave or via 1st and Welton, depending on the direction of travel of the next trip that leaves from the Exchange. Extending Route 33 along 1st Avenue will significantly increase running time on this trip which may impact the reliability of other routes as well. It should be noted that both routes 31 and 32 service 1st Avenue and often the 33 bus actually turns into a Route 31 at the exchange (reducing the need to transfer).

Q2: "Could the schedules please reflect where the bus stops are located?"

A2: Unfortunately the scale of the maps in the Riders Guide is such that we are unable to indicate all bus stops and are limited to indicating the major stops only. The individual route maps on the website do however display far more detail and all bus stops on a route are identified on these maps.

Q3: "There was a strong smell of diesel on certain buses and visible black streak in bus. Nova Bus. (Bus #9306) (#9306, initially resolved, but back again). Has the problem been fixed?"

A3: This problem was brought to the attention of the operator and has subsequently been attended to.

Q4: "Could the buses running in the evening run Monday through Saturday at consistent times? (Route 40)"

A4: At this time there is not an opportunity to improve frequency of service due to the unavailability of funding and constraints relating to the capacity of the transit facility. We are working with the Transit Committee and the District to identify the actions required to improve services.

Q5: "Why don't the Shopper Shuttle seats go down? They are usually in the up position?"

A5: The seats are normally in the upright position to save time in the event that the driver has to accommodate a walker or a wheelchair. If seats are left down, often the driver has to request passengers to move from these seats in order to accommodate wheelchairs and strollers.

Q6: "Can the drivers please wait for passengers to be seated before pulling out of the bus stop?"

A6: Thank you for bringing this issue to our attention. Safety is the number one priority of the operating company and BC Transit. We will remind drivers to be mindful of standees when pulling out from stops.

Q7: "Can drivers please ensure that wheelchairs are strapped in?"

A7: It is the responsibility of the driver to ensure that wheelchairs are secured before resuming a trip. We will remind drivers of their responsibility in this regard.

Q8: "Can you look at the route for the shopper shuttle to ensure connections are possible? E.g. Can you use James Street instead of Welton Avenue? Can you get closer to the other buses on 2nd Avenue?"

A8: Service along 1st Avenue is provided in the outbound direction once the Shopper Shuttle departs from the exchange. In the inbound direction, this route travels along 1st to Welton in order to align the bus in the right direction for the next trip.

Q9: "Can the signage on the buses be improved to clearly mark courtesy seats for the disabled and seniors? What is the role of bus drivers in enforcing courteous behaviour of its riders?"

A9: Courtesy seats are seats labeled for individuals who may be physically unable to stand for long periods of time. Drivers can request the cooperation of other passengers to move to free up seats, but cannot forcibly move someone who refuses to give up their seat.

Q10: "Bus breakdowns – has the situation improved?"

A10: We are working with the operating company to address this issue and the situation has improved significantly. It should be noted that buses do break down unexpectedly from time to time and we are mindful of the inconvenience that this may cause.

Q11: Reports of some great service by both drivers and by those giving information over the phone.

A11: Thank you for this comment. We will ensure that this is relayed to the operating company and their drivers and office staff. We are pleased to hear that First Canada is providing excellent service to the customers in Mission.