

Minutes of the **Freestanding Committee of the Whole (Corporate Services Committee - Budget)** meeting of the **DISTRICT OF MISSION** held in the Council Chambers of the Municipal Hall, 8645 Stave Lake Street, Mission, British Columbia, on Monday, May 16, 2016 commencing at 10:00 p.m.

Committee Members Present: Mayor Randy Hawes
Councillor Pam Alexis
Councillor Carol Hamilton
Councillor Rhett Nicholson
Councillor Danny Plecas
Councillor Jenny Stevens

Committee Members Absent: Councillor Jim Hinds

Staff Members Present: Ron Poole, Chief Administrative Officer
Mike Younie, Deputy Chief Administrative Officer
Kris Boland, Director of Finance
Rogine Battel, Manager, RCMP Administration
Michael Boronowski, Manager of Civic Engagement and Corporate Initiatives
Matt Dunham, Operations Manager
Jay Jackman, Manager of Development Engineering & Projects
Stephanie Key, Deputy Director of Parks, Recreation & Culture
Tracy Kyle, Director of Engineering & Public Work
Kerri Onken, Deputy Treasurer/Collector
Scott Ross, Manager of Accounting Services
Jennifer Russell, Deputy Corporate Officer
Maureen Sinclair, Director of Parks, Recreation & Culture
Dan Sommer, Director of Development Services
Dale Unrau, Fire Chief
Debi Decker, Administrative Assistant

1. CALL TO ORDER

The meeting was called to order.

2. ADOPTION OF AGENDA

COW16/001
MAY 16/16

Moved by Councillor Plecas, seconded by Councillor Alexis, and

RESOLVED: That the May 16, 2016 Corporate Administration and Finance committee agenda be adopted.

CARRIED

Councillor Hamilton assumed the chair.

3. CORPORATE SERVICES

COW 16/002
MAY 16/16

2016 Budget Overview - Power Point Presentation

The Deputy Treasurer/Collector gave a presentation on the 2017 budgeting process, where we are in that process; what to expect at future budget meetings and the reports on today's agenda.

COW 16/003
MAY 16/16

Proposed 2017 Budget Schedule

A report dated May 16, 2016 from the Deputy Treasurer/Collector regarding the 2017 budget schedule was provided for the committee's discussion and consideration.

At the conclusion of the discussions, it was:

Moved by Councillor Plecas, and

RECOMMENDED: That the proposed 2017 budget schedule be approved, as attached as Appendix A to the report dated May 16, 2016 from the Deputy Treasurer/Collector, to allow for the adoption of the District's 2017-2021 Financial Plan Bylaw by the end of 2016.

CARRIED

COW 16/004
MAY 16/16

Preliminary 2017 Budget Status

A report from the Deputy Treasurer/Collector dated May 16, 2016 was provided outlining the known budget impacts and areas of potential budget impacts, including any department challenges that might influence the Committee's 2017 budget discussions.

Discussion ensued on the impact that the secondary dwelling unit program will have on the water and sewer reserve funds, and that more definitive answers on various budgets will be brought forward to the Committee in September.

Staff confirmed that the Transportation Master Plan is being finalized and will be brought forward to Council by the end of summer, along with reports regarding the sidewalk program.

COW 16/005
MAY 16/16

Financial Plan Statement of Objectives and Policies

A report was provided from the Deputy Treasurer/Collector dated May 16, 2016 to introduce the financial plan's objectives and policies for Council's review and eventual inclusion into the 2017 – 2020 Financial Plan bylaw.

Discussion ensued on the percentage of total property taxation being provided by residential properties versus light industrial properties.

4. RESOLUTION TO EXCLUDE PUBLIC

COW16/006
MAY 16/16

Moved by Councillor Nicolson, seconded by Councillor Stevens, and

RESOLVED: That, pursuant to Sections 90 and 92 of the *Community Charter*, this Corporate Administration and Finance Committee meeting be closed to the public as the subject matter being considered relates to the following:

- Section 90(1)(c) of the *Community Charter* – labour relations or other employee relations;
- Section 90(1)(g) of the *Community Charter* – litigation or potential litigation affecting the municipality;
- Section 90(1)(i) of the *Community Charter* – the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- Section 90(1)(k) of the *Community Charter* – negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

CARRIED

5. ADJOURNED TO CLOSED COMMITTEE MEETING


COW16/007
MAY 16/16

Moved by Councillor Nicholson, seconded by Councillor Stevens, and

RESOLVED: That the Corporate Administration and Finance Committee meeting be adjourned.

CARRIED

The meeting adjourned at 10:35 a.m.



RANDY HAWES,
MAYOR



MICHAEL YOUNIE,
CORPORATE OFFICER