

MINUTES of the **REGULAR MEETING** of the **COUNCIL** of the **DISTRICT OF MISSION** held in the Council Chambers of the Municipal Hall, 8645 Stave Lake Street, Mission, British Columbia, on September 19, 2016 commenced at 1:00 p.m. for **COMMITTEE OF THE WHOLE**, and was immediately followed by a **CLOSED MEETING** of Council, and reconvened at 7:00 p.m. for **REGULAR COUNCIL** proceedings.

Council Members Present: Mayor Randy Hawes
Councillor Pam Alexis
Councillor Carol Hamilton
Councillor Jim Hinds
Councillor Rhett Nicholson
Councillor Danny Plecas
Councillor Jenny Stevens

Staff Members Present: Mike Younie, Deputy Chief Administrative Officer
Jennifer Russell, Deputy Corporate Officer
Kris Boland, Manager of Finance
Michael Boronowski, Manager of Civic Engagement and Corporate Initiatives
Haylee Gould, Administrative Assistant
* Jennifer Hill, Administrative Assistant
Jay Jackman, Manager of Assets, Infrastructure and Projects
Tracy Kyle, Director of Engineering and Public Works
Chris Laing, Manager of Planning
* Gina MacKay, Manager of Long Range Planning and Special Projects
Maureen Sinclair, Director of Parks, Recreation and Culture
* Dan Sommer, Director of Development Services
*Present for a portion of the meeting

1. CALL TO ORDER

Mayor Hawes called the meeting to order at 1:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Nicholson, seconded by Councillor Plecas, and

RESOLVED:

1. That a verbal item be added to the agenda under the Development Services section as Late Item 4(c), "Downtown Zoning";
2. That Late Item 7(b) "Priority Highway Projects" be added under the Engineering and Public Works section of the agenda;
3. That Late Item 14(c) "Oyama Sister City Month" be added under the Proclamations section of the agenda; and
4. That the agenda for the regular Council meeting of September 19, 2016 be adopted, as amended.

CARRIED

3. RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE

RC16/507
SEP. 19/16

Moved by Councillor Stevens, seconded by Councillor Hinds, and

RESOLVED: That Council now resolve itself into Committee of the Whole.

CARRIED

4. DEVELOPMENT SERVICES

Councillor Nicholson assumed the Chair.

RC16/508
SEP. 19/16

Rezoning Application to allow a secondary dwelling use in the form of a secondary suite – 33286 13th Avenue

A report from the Planner dated September 19, 2016 detailing the rezoning application for the property located at 33286 13th Avenue to allow a secondary dwelling use was provided for the Committee's information. Staff support the application moving forward and as such have listed the zoning amending bylaw under the "Bylaws for Consideration" section of the agenda.

RC16/509
SEP. 19/16

Rezoning Application to allow a secondary dwelling use in the form of a garden cottage – 12411 Carr Street

A report from the Planner dated September 19, 2016 detailing the rezoning application for the property located at 12411 Carr Street to allow a secondary dwelling use was provided for the Committee's information. Staff support the application moving forward and as such have listed the zoning amending bylaw under the "Bylaws for Consideration" section of the agenda.

RC16/510
SEP. 19/16

LATE ITEM – Downtown Zoning

Mayor Hawes provided a verbal report proposing to exclude certain land uses from the downtown core.

Moved by Mayor Hawes, and

RECOMMENDED: That staff bring forward an amendment to Zoning Bylaw 5050-2009 that excludes the following uses from the Downtown Area:

1. Tobacconists
2. Vape shops
3. Cheque cashing outlets
4. Sale of marijuana smoking implements, bongs, hookah pipes, glass pipes, rolling papers and other smoking aids
5. Tattoo parlours
6. Flea markets

CARRIED

In response to questions from Council, the Manager of Long Range Planning and Special Projects noted that pawn shops are currently not permitted in the CCD1 Zone. Staff have been working closely with the Downtown Business Association and downtown business owners to ensure that they have no concerns with excluding certain uses from the CCD1 Zone. It was noted that the businesses currently operating under these uses would be considered legally non-conforming.

5. PARKS, RECREATION AND CULTURE

Councillor Hamilton assumed the Chair.

RC16/511
SEP. 19/16

Playboxes

The Committee reviewed a report from the Deputy Director of Parks, Recreation and Culture dated September 19, 2016 regarding the Playboxes that will be installed in the Kinsmen West, Lightburn, Centennial and Fraser River Heritage parks. These four Playboxes are a pilot project; staff will closely monitor their use over the year and will look for opportunities to expand the project.

RC16/512
SEP. 19/16

Welton Stairs Mural

The Committee reviewed a report from the Deputy Director of Parks, Recreation and Culture dated September 19, 2016 which provided an update on the Welton Stairs Mural Public Art Project, which will not be proceeding due to concerns with durability and slipperiness of the stair paint.

RC16/513
SEP. 19/16

Illuminaria Event at Heritage Park

A report from the Director of Parks, Recreation and Culture dated September 19, 2016 regarding the cancellation of the Illuminaria event was provided for the Committee's information. The Mission Association for Community Living, who have hosted the celebration for the last 16 years, have chosen not to continue with the event.

6. CORPORATE ADMINISTRATION AND FINANCE

Councillor Alexis assumed the Chair.

RC16/514
SEP. 19/16

Proposed 2017 Council Meeting Schedule

A report from the Deputy Corporate Officer dated September 19, 2016 to propose the schedule for Council meetings in 2017 was provided for the Committee's consideration.

The Committee discussed the meeting schedule and expressed concern that cancelling the second meeting in August could adversely affect the public and developments in the community. The Deputy Corporate Officer noted that Council could elect to schedule a regular meeting or a public hearing should it be required.

Moved by Councillor Stevens, and

RECOMMENDED: That the proposed 2017 Council meeting schedule, identified as Appendix A in the September 19, 2016 report from the Deputy Corporate Officer, be approved.

CARRIED

RC16/515
SEP. 19/16

Contract Award Recommendation, Request for Proposals 2016-016 - Financial Statement Audit Services

A report from the Director of Finance dated September 19, 2016 recommending the appointment of the auditor for the District of Mission was provided for the Committee's consideration.

Moved by Councillor Hinds, and

RECOMMENDED: That BDO Canada LLP be appointed as the auditor for the District of Mission for the 2016 to 2018 fiscal years, inclusively, with an option for extension for the 2019 and 2020 fiscal years.

CARRIED

RC16/516
SEP. 19/16

Support for “Saving Lives Through Organ Donation” Campaign

A report from the Deputy Corporate Officer dated September 19, 2016 regarding the Kidney Foundation’s “Save Lives Through Organ Donation” challenge was provided for the Committee’s consideration.

Moved by Councillor Hamilton, and

RECOMMENDED: That Council for the District of Mission is in support of the Kidney Foundation’s challenge to “Save Lives Through Organ Donation” in our community.

CARRIED

7. ENGINEERING AND PUBLIC WORKS

Councillor Hinds assumed the Chair.

RC16/517
SEP. 19/16

Engineering & Public Works Capital Project Updates

A report from the Manager of Development Engineering and Projects dated September 19, 2016 to provide a mid-year update on the status of the 2016 Engineering and Public Works capital projects was provided for the Committee’s information.

The Committee discussed the formation of a committee in regard to bike lanes along 7th Avenue. The Manager of Civic Engagement and Corporate Initiatives noted that an online questionnaire seeking feedback about bike lanes on 7th Avenue was posted on the District website.

Discussion ensued regarding the painting of crosswalks and their possible elimination or relocation along 7th Avenue. The intersections on 7th Avenue are being assessed to determine the safest crosswalk options for pedestrians and motorists. Staff were directed to advise Council of any crosswalks that are recommended for removal or relocation on 7th Avenue prior to any action being taken.

RC16/518
SEP. 19/16

LATE ITEM – Priority Highway Projects

A report from the Manager of Engineering Design and Planning dated September 19, 2016 seeking approval for staff to communicate with the Ministry of Transportation and Infrastructure (MoTI) regarding priority highway projects in the District of Mission was provided for the Committee’s consideration.

Moved by Councillor Hamilton, and

RECOMMENDED: That a letter be forwarded the Minister of Transportation and Infrastructure regarding priority projects in the District of Mission.

CARRIED

It was noted that the Deputy Minister for the Ministry of Transportation and Infrastructure will be meeting with staff in October of this year to discuss the transportation priority projects and to tour the priority transportation areas in Mission.

8. RESOLUTION TO RISE FROM COMMITTEE OF THE WHOLE

Mayor Hawes resumed the Chair.

RC16/519
SEP. 19/16

Moved by Councillor Plecas, seconded by Councillor Alexis, and

RESOLVED: That Council rise from Committee of the Whole.

CARRIED

9. RESOLUTION TO EXCLUDE PUBLIC, RECESS THE PUBLIC MEETING UNTIL 7:00 P.M. AND IMMEDIATELY CONVENE INTO CLOSED SESSION

RC16/520
SEP. 19/16

Moved by Councillor Nicholson, seconded by Councillor Hinds, and

RESOLVED:

1. That pursuant to Section 90 of the *Community Charter*, the public be excluded from this portion of the meeting as the subject matter being considered relates to the following:
 - Section 90(1)(c) of the *Community Charter* – labour relations or other employee relations;
 - Section 90(1)(g) of the *Community Charter* – litigation or potential litigation affecting the municipality; and
 - Section 90(1)(j) of the *Community Charter* – information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act.
2. That the public portion of the meeting be recessed until 7:00 p.m.; and
3. That Council immediately resolve into the closed portion of their meeting.

CARRIED

The meeting recessed at 1:53 p.m.

10. RECONVENE

RC16/521
SEP. 19/16

Mayor Hawes reconvened the meeting at 7:00 p.m.

Council Members Present: Mayor Randy Hawes
Councillor Pam Alexis
Councillor Carol Hamilton
Councillor Jim Hinds
Councillor Rhett Nicholson
Councillor Danny Plecas
Councillor Jenny Stevens

Staff Members Present: Mike Younie, Deputy Chief Administrative Officer
Jennifer Russell, Deputy Corporate Officer
Michael Boronowski, Manager of Civic Engagement and Corporate Initiatives
Haylee Gould, Administrative Assistant
Jennifer Hill, Administrative Assistant
Tracy Kyle, Director of Engineering and Public Works
Chris Laing, Manager of Planning
Dan Sommer, Director of Development Services

11. RESOLUTION TO ADOPT RECOMMENDATIONS OF COMMITTEE OF THE WHOLE REPORT

RC16/522
SEP. 19/16

Moved by Councillor Hamilton, seconded by Councillor Alexis, and

RESOLVED: That the recommendations of the September 19, 2016 Committee of the Whole, as contained in items RC16/508 to RC16/518 be adopted.

CARRIED

12. RESOLUTION TO ALLOW ADDITIONAL DELEGATION

RC16/523
SEP. 19/16

Robert Demers

This delegation was withdrawn.

13. DELEGATIONS

RC16/524
SEP. 19/16

Ann Harper

Ann Harper appeared before Council to discuss financial literacy in Mission. The Chartered Professional Accountants of Canada (CPA Canada) are offering a Financial Literacy Program, a community based program that provides financial literacy education sessions for free as a public service. Ms. Harper is offering sessions in Mission on a variety of topics, such as how to teach your kids about money, planning for retirement, savings strategies and tax strategies. For more information, contact Ann Harper at 604-826-1631.

Council thanked Ms. Harper for her presentation and for offering these financial literacy sessions in Mission.

RC16/525
SEP. 19/16

Mark Diamond

Mark Diamond, Chair of the Steelhead Community Association appeared before Council to discuss the Steelhead Community Hall project. The Steelhead Community Hall has recently received its final occupancy permit and to celebrate, the Steelhead Community Association will be hosting a grand opening on October 1st from 2:00 p.m. to 5:00 p.m. Mr. Diamond thanked Council and staff, past and present, for their support of this project.

Council thanked Mr. Diamond for his presentation and offered congratulations on the Association's successful Community Hall project.

14. PROCLAMATIONS

RC16/526
SEP. 19/16

Moved by Councillor Plecas, seconded by Councillor Nicholson, and

RESOLVED: That October 1, 2016 be proclaimed "International Day of Older Persons" within the District of Mission.

CARRIED

RC16/527
SEP. 19/16

Moved by Councillor Alexis, seconded by Councillor Hinds, and

RESOLVED: That the month of October, 2016 be proclaimed "Community Living Month" within the District of Mission.

CARRIED

RC16/528
SEP. 19/16

Moved by Councillor Alexis, seconded by Councillor Stevens, and

RESOLVED: That the month of October, 2016 be proclaimed "Oyama Sister City Month" within the District of Mission.

CARRIED

15. PUBLIC HEARINGS

RC16/529
SEP. 19/16

Zoning Amending Bylaw 5589-2016-5050(216)

R16-028 (Wouterloot) – a bylaw to rezone the properties at 32686 and 32714 Richards Avenue from Rural 16 (RU16) Zone to Rural Residential 7 Secondary Dwelling (RR7s) Zone

The purpose of the proposed Zoning bylaw amendment is to accommodate the subsequent subdivision of the subject properties into five (5) lots of a minimum 0.7 hectare (1.73 acres) lot size and to allow for a secondary dwelling use on each property. The subject properties are legally described as:

Parcel Identifier: 002-792-770

Lot 16 Section 5 Township 18 New Westminster District Plan 61437

Parcel Identifier: 005-267-153

Lot 1 Except Part Subdivided by Plan 72960, Section 5 Township 18 New Westminster District Plan 59423

The Mayor opened the public hearing.

Chris Laing, Manager of Planning, showed a PowerPoint presentation that provided the purpose and outline of the proposal, subdivision plans, the subject property map and aerial photos.

The Deputy Corporate Officer stated that no written submissions pertaining to the subject application had been received.

The Mayor opened the floor to the public for questions and comments.

Hearing no questions or comments, the Mayor declared the Public Hearing for District of Mission Zoning Amending Bylaw 5589-2016-5050(216) R16-028 (Wouterloot) closed.

16. COUNCIL COMMITTEE REPORTS AND MINUTES

RC16/530
SEP. 19/16

Moved by Councillor Nicholson, seconded by Councillor Hinds, and

RESOLVED: That the minutes of the Economic Development Select Committee of July 12, 2016 be received as information.

CARRIED

17. BYLAWS FOR CONSIDERATION

RC16/531
SEP. 19/16

Moved by Councillor Alexis, seconded by Councillor Hamilton, and

RESOLVED:

- (a) That Zoning Amending Bylaw 5591-2016-5050(217) (R16-029 Carr) – a bylaw to rezone the property at 33286 13th Avenue from Urban Residential 558 (R558) Zone to Urban Residential 558 Secondary Dwelling (R558s) Zone, be **read a first and second time**.
- (b) That Zoning Amending Bylaw 5592-2016-5050(218) (R16-035 Woods) – a bylaw to rezone the property at 12411 Carr Street from Rural Residential 7 (RR7) Zone to Rural Residential 7 Secondary Dwelling (RR7s) Zone, be **read a first and second time**.
- (c) That Zoning Amending Bylaw 5589-2016-5050(216) (R16-028 Wouterloot) – a bylaw to rezone the properties at 32686 and 32714 Richards Avenue from Rural 16 (RU16) Zone to Rural Residential 7 Secondary Dwelling (RR7s) Zone, be **read a third time**.

- (d) That Good Neighbour Bylaw 5524-2015 – a bylaw to encourage good relationships between neighbours and enhance the quality of life for residents of the District of Mission, be **adopted**.
- (e) That Ticket Information Amending Bylaw 5594-2016-2646(30) – a bylaw to provide for the application of fines under the Good Neighbour Bylaw 5524-2015, be **adopted**.
- (f) That Zoning Amending Bylaw 5583-2016-5050(210) (R16-023 Regnier) – a bylaw to rezone the property at 8051 Coleman Street from Urban Residential 930 (R930) Zone to Urban Residential 930 Secondary Dwelling (R930s) Zone, be **adopted**.
- (g) That Zoning Amending Bylaw 5584-2016-5050(211) (R16-022 Redekop) – a bylaw to rezone the property at 33770 Darbyshire Drive from Rural Residential 7 (RR7) Zone to Rural Residential 7 Secondary Dwelling (RR7s) Zone, be **adopted**.
- (h) That Zoning Amending Bylaw 5588-2016-5050(215) (ZBT16-002 District of Mission) – a bylaw to add to the list of uses prohibited in all Zones to the Zoning Bylaw to limit the sale, storage, or distribution of butane, be **adopted**.

CARRIED

18. COUNCIL MEETING MINUTES FOR APPROVAL

RC16/532
SEP. 19/16

Moved by Councillor Plecas, seconded by Councillor Stevens, and

RESOLVED: That the minutes of the September 6, 2016 Regular Council meeting be adopted.

CARRIED

19. NEW/OTHER BUSINESS

There was no new/other business.

20. NOTICES OF MOTION

RC16/533
SEP. 19/16

Intersection of Cade Barr Street and Best Avenue

Moved by Councillor Hinds, seconded by Councillor Alexis, and

RESOLVED: That staff prepare a report to improve the safety of the intersection of Cade Barr Street and Best Avenue including various engineering design and funding options.

CARRIED

21. QUESTION PERIOD

There were no questions from the public.

22. ADJOURNMENT

RC16/534
SEP. 19/16

Moved by Councillor Plecas, seconded by Councillor Hinds, and

RESOLVED: That the meeting be adjourned.

CARRIED

The meeting was adjourned at 7:27 p.m.



RANDY HAWES, MAYOR



MIKE YOUNIE, CORPORATE OFFICER