

The **Minutes** of the **Economic Development Select Committee** meeting held in the **Boardroom** at the Economic Development Department at B-7337 Welton Street, Mission, BC on Wednesday, March 1, 2017 commencing at 8:02 a.m.

Members Present: Paul Adams, Altentech Power Inc. & Mission Wood Pellet
Rocky Blondin, Blondin Enterprises & EDSC Chair
Pia Ritch, Mission Community Skills Centre Society
Dan Schubert, Schubert Plumbing & Heating Ltd
Beverly Toews, Fraser Pacific Enterprises Inc.

Staff: Stacey Crawford, Economic Development Officer
Tracy Kyle, Director of Engineering and Public Works
Ron Poole, Chief Administration Officer
Clare Seeley, Executive Assistant for Economic Development

Members Absent: Ann Harper, Representative for the Mission Regional Chamber of
Commerce (MRCC)
Cory Padula, DragonAire Cooking Technologies Inc.
Wade Peary, Riverside College
Raymond Szabada, Sumas Regional Consortium for High Tech.
(SRCTec)
Craig Toews, University of the Fraser Valley (UFV)

1. CALL TO ORDER

R. Blondin called the meeting to order.

2. ADOPTION OF AGENDA

Moved by P. Adams and seconded by P. Ritch

That the agenda of the Economic Development Select Committee meeting held on March 1, 2017 be approved as circulated.

CARRIED

3. MINUTES FOR APPROVAL

Moved and seconded,

That the minutes of the January 11, 2017 meeting of the Economic Development Select Committee be approved.

CARRIED

4. NEW BUSINESS

(a) Planning update

G. MacKay sent her apologies. There is no update at this time.

(b) Engineering Master Plan

A presentation was given by T. Kyle, Director of Engineering and Public Works updating the group on four Master Plan projects underway with her departments.

- **Transportation Master Plan**

This plan is now complete. The main components are a Pedestrian Plan, Bicycling Plan, Transit Strategy, Goods Movement Plan and Road Network Plan. Public consultation was included as part of this process.

- **Water Master Plan**

The 2010/2011 Water Model is currently being updated, with the Master Plan following on once this is complete. The updates will include existing and Official Community Plan (OCP) scenarios to identify potential system deficiencies. Fire flow is critical and is a major consideration when new developments are requested. A consultant is being hired to assess the potential of utilizing dry hydrants that draw water from the Fraser River for suitable industrial areas.

- **Water and Sanitary Sewer Master Plan**

The 2011/2012 Sanitary Sewer Model is currently being updated with the Master Plan following on once this is complete. The updates will include existing and OCP scenarios to identify potential system deficiencies.

- **Storm Sewer Master Plan**

Work is currently being undertaken on the first Model, with the Master Plan following on once this is complete,

All of the plans are now scheduled for review every five years and will be built into the long term capital planning. Request for Proposals for the Water and Sanitary Master Plans will be issued later this year. Our water and sewer systems operate in partnership with the City of Abbotsford.

Action: Request that a member of EDSC attend the Mission Traffic and Transit Committee meeting taking place on Thursday, April 7 at 1:30.p.m.

(c) Economic Development update

- **Waterfront Redevelopment**

Currently working with the engineering and planning departments to further understand the 9 technical constraints identified and to determine the next steps, giving estimates of the required work, time and costs associated with each. A report will be presented to council in April for formal approval. From here the next level of engagement will occur with the landowners

Industrial Lands

The rationale for the Agricultural Land Commission (ALC) application is nearing completion. A total of approximately 600 acres are under consideration as future employment lands, a significant portion of which are identified in the updated

OCP. Initial individual discussions have taken place with the ALC, land owners and other Municipalities to determine best practices for managing the process.

Action: R. Blondin to formalize the draft report from EDSC to attach to the Industrial Lands report.

Action: EDSC members to advise if they are interested in reviewing the Industrial Lands, Waterfront or Tourism reports to Council.

A recommendation was made to present the reports in a joint meeting with Council and the EDSC.

Action: Date to be arranged for a Special meeting with Council and EDSC.

(d) EDSC Candidate Submission: Selection Process

Five applications were received for the available EDSC position.

Action: C. Seeley to provide copies of the applications to EDSC members for review. Feedback requested to R. Blondin by March 8, 2017.

Action: R. Blondin to connect with EDSC members to confirm their availability for future meetings or if at this time they would prefer to relinquish their position to the candidate applicants under review.

5. NEXT MEETING

EDSC Regular Meeting – Wednesday, May 10, 2017.

Action: Agenda items will include a presentation by R. Blondin with an update on SRCTec and an invitation to J. Hayes from the Downtown Business Association regarding the downtown vacancy rates.

6. ADJOURNMENT

Moved by R. Blondin

That the meeting be adjourned.

CARRIED

The meeting adjourned at 09:40 a.m.