MINUTES of the REGULAR MEETING of the COUNCIL of the DISTRICT OF MISSION held in the Council Chambers of the Municipal Hall, 8645 Stave Lake Street, Mission, British Columbia, on December 4, 2017 commenced at 1:00 p.m. for COMMITTEE OF THE WHOLE, and was immediately followed by a CLOSED MEETING of Council, and reconvened at 7:00 p.m. for REGULAR COUNCIL proceedings.

Council Members Present: Mayor Randy Hawes
Councillor Pam Alexis
Councillor Carol Hamilton
Councillor Jim Hinds
Councillor Rhett Nicholson
Councillor Danny Plecas
Councillor Jenny Stevens

Staff Members Present: Ron Poole, Chief Administrative Officer
Mike Younie, Deputy Chief Administrative Officer
*Barry Azevedo, Manager of Environmental Services
Kris Boland, Director of Finance
*Michael Boronowski, Manager of Civic Engagement and Corporate Initiatives
*Brandi Cowell, Administrative Clerk
*Stacey Crawford, Economic Development Officer
Annette Fellner, Officer in Charge, Mission RCMP Detachment
*Michele Fernie, Engineering Technologist III
Allyssa Fischer, Administrative Assistant
*Hirod Gill, Manager of Engineering Design and Planning
Dave Heyes, Manager of Forestry Business
Jay Jackman, Manager of Development Engineering and Projects
*Stephanie Key, Deputy Director of Parks, Recreation and Culture
*Gina MacKay, Manager of Long Range Planning and Special Projects
*Jennifer Meier, Environmental Coordinator
*Pat Northup, Bylaw Officer
Kerri Onken, Deputy Treasurer/Collector
Jennifer Russell, Deputy Corporate Officer
Brent Schmitt, Acting Director of Engineering and Public Works
Steve Simmonds, Manager of Inspection Services
*Maureen Sinclair, Director of Parks, Recreation and Culture
Dan Sommer, Director of Development Services
Dale Unrau, Fire Chief
*Present for a portion of the meeting

1. CALL TO ORDER
Mayor Hawes called the meeting to order at 1:00 p.m.

2. ADOPTION OF AGENDA
Moved by Councillor Plecas, seconded by Councillor Hinds, and

RESOLVED: That the agenda for the regular Council meeting of December 4, 2017 be adopted.
CARRIED
3. **RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE**

Moved by Councillor Nicholson, seconded by Councillor Alexis, and

RESOLVED: That Council now resolve itself into Committee of the Whole.

CARRIED

4. **ENGINEERING AND PUBLIC WORKS**

Councillor Hinds assumed the Chair.

**Recycle BC Update and Presentation from Allen Langdon**

A report from the Manager of Environmental Services dated December 4, 2017 providing an update on the implementation of Recycle BC in Mission was provided for the Committee’s information.

Allen Langdon, Managing Director of Recycle BC, appeared before Council to present an update on Recycle BC, including:

- Services currently provided by Recycle BC;
- Depot collection in Mission;
- Partnership with London Drugs;
- Post-collection system and network;
- Recycling end markets;
- Segregating collection of glass; and
- Collection of plastic bags and film plastic.

Discussion ensued, and the following questions and concerns were noted by the Committee:

- If Recycle BC had plans to incinerate non-recyclable material that had been collected at the curb;
- If Recycle BC was encouraging producers to limit the production of non-recyclable materials such as film plastics;
- Concern that producers would increase the markup on their products in order to recoup the cost of packaging fees paid to Recycle BC;
- Whether materials such as plastic bags could be included in Mission’s curbside recycling and be sorted out at the Mission Recycling Depot prior to being shipped to Recycle BC;
- Whether it was possible for the District to collect the deposit from beverage containers dropped off at the Mission Recycling Depot;
- If the District would be receiving an increase in revenue from Recycle BC in the New Year to reflect Mission’s rapid population growth in 2017; and
- Concern that residents would not be able to accommodate the collection of bags and bins necessary in order to separate the recycling into separate streams.
In response, Mr. Langdon stated that:

- Recycle BC had no plans to incinerate any of the collected material. He noted that much of the material that was unable to be recycled was processed into fuel pellets, a more ecologically sustainable option than burning coal;
- Most producers followed global packaging standards and did not cater specifically to the BC market. He noted that programs like Recycle BC were the first step towards more eco-friendly packaging materials as producers were now required to weigh and track their packaging;
- Some producers may increase their costs to cover the Recycle BC fees, but the increases would not be large as producers needed to keep prices down in order to remain competitive in the marketplace;
- Glass had been segregated from regular recycling due to its fragility. Shattered glass contaminates other recycling materials rendering them unusable;
- Domestic markets will only accept the material collected directly at a recycling depot where it could be guaranteed that it had not been contaminated;
- The sorting and collecting of pop cans at the District recycling facility would violate the District’s current contract with Recycle BC;
- The District was able to provide Recycle BC with quarterly population updates, and future payments would be adjusted to reflect the updated number;
- The Mission Recycling Depot is currently on a waiting list to be added to Recycle BC’s program; and
- Municipalities had the ability to expand their service areas and that the District could consult with Recycle BC on expanding curbside recycling services to include all Mission residents.

Mayor Hawes thanked Mr. Langdon for his presentation.

**Results of the Abbotsford and Mission Waste, Recycling, and Compost Audit 2017**

A report from the Manager of Environmental Services dated December 4, 2017 regarding the results of the Abbotsford and Mission – Waste, Recycling, and Compost Audit for the year 2017 was provided for the Committee’s information.

**Amendments to Traffic Regulation Bylaw 1698-1987**

A report from the Engineering Technologist dated December 4, 2017 regarding proposed amendments to Traffic Regulation Bylaw 1698-1987 was provided for the Committee’s consideration.

It was noted that construction flaggers operate under WorkSafe BC Occupational Health and Safety Regulation Part 18, which covers traffic control. The Acting Director of Engineering and Public Works stated that any order from the Engineer in regards to traffic control would be in line with provincial legislation.

Moved by Councillor Plecas, and

RECOMMENDED:

That Traffic Regulation Bylaw 1698-1987 be amended as detailed in the report from the Engineering Technologist III – Traffic and Transportation dated December 4, 2017, and by adding the following new paragraph to the end of section 14.02:
“Each day that an offence against this Bylaw continues or exists shall be deemed to be a separate and distinct offence.”

CARRIED

5. PUBLIC SAFETY AND HEALTH

Councillor Plecas assumed the Chair.

Draft Fire Sprinkler Bylaw 5679-2017 Proposed Amendments

A report from the Fire Chief dated December 4, 2017 regarding proposed amendments to Draft Fire Sprinkler Bylaw 5679-2017 was provided for the Committee’s consideration.

The Deputy Chief Administrative Officer stated that staff had requested Council rescind third reading and reconsider third reading of the proposed bylaw with the amendments listed in the report.

The Fire Chief stated that, if adopted, the bylaw would take effect on January 1, 2018 and would not impact developments currently under construction. It was noted that the proposed amendments to the bylaw included a new clause that would allow the Manager of Inspections Services the discretion to waive the sprinkler requirement for building permits submitted prior to March 30, 2018.

Moved by Councillor Hamilton, and

RECOMMENDED:

That the draft Fire Sprinkler Bylaw 5679-2017 be amended by:

a) Adding the words “/sprinkler permit” between the words “building” and “applications” in section 4(a);

b) Deleting the words “with a building/sprinkler permit” at the end of section 4(a) and renaming the section as 4(a)(i);

c) Adding a new subsection 4(a)(ii) as follows:

“At the discretion of the Manager of Inspection Services, the requirement for a sprinkler in (i) may be waived for a building permit application submitted before March 30, 2018, provided all requirements of the BC Building Code are met.”;

d) Deleting the words “within any 24 month period” in section 4(b);

e) Deleting both instances of “25%” in section 4(b) and replacing both with “50%”;

f) Adding a new section 4(f) as follows

“The owners of buildings or structures containing sprinklers shall be entirely responsible for the maintenance of the fire sprinklers in accordance with the latest edition of the NFPA standards.”; and

g) Deleting the words “Farm buildings located in agricultural zones” from section 5(d) and replacing them with the words “Buildings where the principal use is an agricultural use that is permitted by the District’s Zoning Bylaw 5050-2009”.

CARRIED

6. FORESTRY

Councillor Stevens assumed the Chair.
Log Marketing and Dry Land Sort Services for 2018

A report from the Manager of Forestry Business dated December 4, 2017 regarding a one-year extension to the Log Marketing & Dry Land Sort Services Agreement with West Coast Timber Products was provided for the Committee’s information.

Moved by Councillor Hamilton, and

RECOMMENDED:

That the District of Mission enter into a one-year extension for the 2018 calendar year to the Log Marketing & Dry Land Sort Services Agreement with West Coast Timber Products (WCTP) at the same rates charged in 2017 for log marketing and dry land sort services.

CARRIED

7. PARKS, RECREATION AND CULTURE

Councillor Hamilton assumed the Chair.

Parks, Recreation, Arts and Culture Master Plan Update

A report from the Director of Parks, Recreation and Culture dated December 4, 2017 regarding the status of the Parks, Recreation, Arts and Culture Master Plan was provided for the Committee’s information.

Moved by Mayor Hawes, and

RECOMMENDED:

1. That staff schedule a Council workshop to provide details about the draft Parks, Recreation, Arts and Culture Master Plan; and

2. That the public open house on December 9, 2017 be postponed.

CARRIED

Council expressed gratitude to the Parks and Recreation Advisory Committee for their hard work and dedication on the Parks, Recreation, Arts and Culture Master Plan project.

8. DEVELOPMENT SERVICES

Councillor Nicholson assumed the Chair.

Business Licence Regulation and Fee Review Update

A report from the Manager of Inspection Services dated December 4, 2017 regarding the Business Licence Regulation and Fee Review project was provided for the Committee’s consideration.

Moved by Councillor Plecas, and

RECOMMENDED:

1. That $35,000 be added to the 2017-2021 Financial Plan for the Business Licence Regulation and Fee Review project funded from General Fund Accumulated Surplus; and

2. That the District’s Financial Plan be amended accordingly.

CARRIED
Discharge of Land Use Contract (LUC) 171-1972 and the Rezoning of the property at 32270 Lougheed Highway to Commercial Vehicle Dealership (CVD) Zone

A report from the Planner dated December 4, 2017 regarding the discharge of the Land Use Contract (LUC) and rezoning of 32270 Lougheed Highway was provided for the Committee’s information.

Staff support the application moving forward and as such have listed the Zoning Bylaw amendment under the “Bylaws for Consideration” section of the Council agenda.

Subject to Council’s approval, a Public Hearing will be scheduled for December 18, 2017.

9. CORPORATE ADMINISTRATION AND FINANCE

Councillor Alexis assumed the Chair.

2018 Fee Revision Bylaw

A report from the Deputy Treasurer/Collector dated December 4, 2017 regarding the 2018 proposed fee increases, new fees, and the deletion of fees from various bylaws was provided for the Committee’s information.

The Fee Revision Bylaw detailing these amendments is listed under the “Bylaws for Consideration” section of the agenda.

2018 Water Rates, Sewer User Rates and Charges, and Solid Waste Management Amending Bylaws

A report from the Deputy Treasurer/Collector dated December 4, 2017 regarding the proposed increases to water user rates, sewer user rates, and increases to various landfill tipping fees was provided for the Committee’s information.

The Bylaws detailing these amendments are listed under the “Bylaws for Consideration” section of the agenda.

10. RESOLUTION TO RISE FROM COMMITTEE OF THE WHOLE

Mayor Hawes resumed the Chair.

Moved by Councillor Plecas, seconded by Councillor Hamilton, and

RESOLVED: That Council rise from Committee of the Whole.

CARRIED

11. RESOLUTION TO EXCLUDE PUBLIC, RECESS THE PUBLIC MEETING UNTIL 7:00 P.M. AND IMMEDIATELY CONVENE INTO CLOSED SESSION

Moved by Councillor Nicholson, seconded by Councillor Hinds, and

RESOLVED:

1. That pursuant to Section 90 of the Community Charter, the public be excluded from this portion of the meeting as the subject matter being considered relates to the following:

   • Section 90(1)(e) of the Community Charter – the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

   • Section 90(1)(g) of the Community Charter – litigation or potential litigation affecting the municipality;
- Section 90(1)(k) of the Community Charter – negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

- Section 90(2)(b) of the Community Charter – the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

2. That the public portion of the meeting be recessed until 7:00 p.m.; and

3. That Council immediately resolve into the closed portion of their meeting.

CARRIED

The meeting recessed at 3:26 p.m.

12. RECONVENE

Mayor Hawes reconvened the meeting at 7:00 p.m.

Council Members Present: Mayor Randy Hawes
Councillor Pam Alexis
Councillor Carol Hamilton
Councillor Jim Hinds
Councillor Rhett Nicholson
Councillor Danny Plecas
Councillor Jenny Stevens

Staff Members Present: Ron Poole, Chief Administrative Officer
Mike Younie, Deputy Chief Administrative Officer
Michael Boronowski, Manager of Civic Engagement and Corporate Initiatives
Allyssa Fischer, Administrative Assistant
Jennifer Russell, Deputy Corporate Officer
Dan Sommer, Director of Development Services

13. MISSION MOMENTS: MISSION CANDLELIGHT PARADE

Councillor Jim Hinds presented this evening’s Mission Moments. The “Christmas Parade” started in Mission as a daylight parade in 1978. It was coordinated by the Mission Retail Business Improvement Group, the equivalent of the present day Downtown Business Association. For the first few years, the parade was held on the first Saturday afternoon in December. In 1984, the decision was made to switch to a night time parade, to be held on the first Friday in December, and attendance skyrocketed.

The parade has experienced several transitions over its 39-year run. In 1991, Mission Regional Chamber of Commerce took over the responsibility of organizing the parade; in 1995, the marshalling grounds moved to their current location on the east side of Railway Street; and in 1996, Emergency Services moved their entries to the front of the parade in order to more easily respond to emergency calls.

Over the last four decades, Santa Claus has remained a central figure in the parade, appearing as the last entry. Throughout the years, Santa has arrived on a motorcycle, a horse-drawn sleigh, a train, and a fire truck. In the 2017 parade, Santa was even involved in a marriage proposal.

The Candlelight Parade is a long-standing Mission tradition that highlights the community’s cooperation, pride, and spirit.
14. RESOLUTION TO ADOPT RECOMMENDATIONS OF COMMITTEE OF THE WHOLE

Moved by Councillor Plecas, seconded by Councillor Nicholson, and

RESOLVED: That the following recommendations of the November 29, 2017 Freestanding Committee of the Whole (Corporate Administration and Finance – Budget) meeting be adopted:

a) That the District's 2018 to 2022 Financial Plan Bylaw includes the objectives and policies as noted in the report entitled “2018 to 2022 Financial Plan Objectives and Policies” dated November 29, 2017 from the Deputy Treasurer/Collector;

b) That the 2018 General Fund budget, capital and operating, including an increase of 3.63% to the 2018 property tax levy which includes the operating spending packages presented and one additional RCMP Officer, be approved;

c) That the 2018 Water Utility Financial Plan, capital and operating, including a 1% increase in water user rates effective January 1, 2018, be approved;

d) That the 2018 Sewer Utility Financial Plan, capital and operating, including a 4% increase in sewer user rates effective January 1, 2018, be approved;

e) That the 2018 Waste Management Utility Financial Plan, capital and operating, including increases to various landfill tipping fees effective January 1, 2018 be approved;

f) That the 2018 Drainage Utility Financial Plan, capital and operating, including a 4.6% increase to the 2018 drainage levy, be approved;

g) That the increases noted above, as well as all of the recommendations of the Freestanding Committee of the Whole (Corporate Administration & Finance) Budget meetings, put forward during the 2018 budget process, and subsequently approved and adopted by Council, be included in the District's 2018 to 2022 Financial Plan Bylaw; and

h) That all other applicable bylaws be updated accordingly.

CARRIED

Moved by Councillor Plecas, seconded by Councillor Nicholson, and

RESOLVED: That the recommendations of the December 4, 2017 Committee of the Whole, as contained in items RC17/605 to RC17/614 be adopted.

CARRIED

15. COUNCIL COMMITTEE REPORTS AND MINUTES

Moved by Councillor Hamilton, seconded by Councillor Hinds, and

RESOLVED: That the following minutes be received as information:

(a) Parks and Recreation Advisory Committee Meeting – September 12, 2017

(b) Parks and Recreation Advisory Committee Meeting – October 17, 2017

CARRIED
16. BYLAWS FOR CONSIDERATION

Moved by Councillor Alexis, seconded by Councillor Stevens, and

RESOLVED:

1. That Land Use Contract Repeal Bylaw 5690-2017, a bylaw to discharge the Land Use Contract for the property at 32270 Lougheed Highway, be read a first and second time.

2. That Zoning Amending Bylaw 5689-2017-5050(269) (R15-022 Oberoi), a bylaw to rezone property located at 32270 Lougheed Highway from Urban Residential 558 (R558) Zone to Commercial Vehicle Dealership (CVD) Zone, be read a first and second time.


4. That 2018 Fee Revision Bylaw 5683-2017, a bylaw to amend user fees and charges within various District of Mission bylaws, be read a first, second, and third time.


8. That third reading of Fire Sprinkler Bylaw 5679-2017, a bylaw to require the installation of fire sprinkler systems, be rescinded.

9. That Fire Sprinkler Bylaw 5679-2017, a bylaw to require the installation of fire sprinkler systems, be read a third time as amended.

10. That Zoning Amending Bylaw 5636-2017-5050(241) (R16-034 Tiegen & Toor), a bylaw to rezone properties located at 33880, 33904 and 33930 Prentis Avenue from Rural Residential 7 (RR7) Zone to Residential Compact 372 (RC372) Zone, be adopted.

11. That Street Naming (Prentis Avenue Extension and Tooley Place) Bylaw 5642-2017, a bylaw to name an extension of a street and a new street within a new subdivision, be adopted.

CARRIED

17. COUNCIL MEETING MINUTES FOR APPROVAL

Moved by Councillor Nicholson, seconded by Councillor Plecas, and

RESOLVED: That the following minutes be adopted:

(a) Regular Council Meeting – November 6, 2017

(b) Official Community Plan Public Hearing – November 7 and 9, 2017

(c) Regular Council Meeting – November 20, 2017

CARRIED
18. RESOLUTIONS RELEASED FROM CLOSED

Province of British Columbia – Wildfire and Flood ‘Above and Beyond’ Award Nominations

The following resolution was released from the Closed Council meeting held on November 20, 2017:

Province of British Columbia – Wildfire and Flood ‘Above and Beyond’ Awards

The following people have been nominated by Council for the Province of British Columbia’s Wildfire and Flood ‘Above and Beyond’ Awards:

a) Emergency Social Services (16 separate nominees)
   I. Gina Albanese          IX. Shaina Chawla
   II. Roxanne Jopling-Hill X. Patti DelGrosso
   III. Steph Wallbank       XI. Manor Madhwan
   IV. Shawnna Bain          XII. Sam Jones
   V. Maureen Haddock        XIII. Jason Ralston
   VI. Catherine O’Donovan   XIV. Jav Gill
   VII. Allison Harris       XV. Maureen Parsley
   VIII. Danielle Harris     XVI. Sander Ketellapper

b) Dale Unrau, District of Mission Fire Chief

c) Blaine Odenbach, District of Mission Assistant Fire Chief, Emergency Planning and Fire Prevention

d) Mark Goddard, District of Mission Fire/Rescue Service, Captain

e) Chris Knowles, District of Mission, Manager of Information Services

19. NEW/OTHER BUSINESS

There was no new/other business.

20. NOTICES OF MOTION

There were no notices of motion.

21. QUESTION PERIOD

There were no questions from the public.

22. ADJOURNMENT

Moved by Councillor Plecas, seconded by Councillor Nicholson, and

RESOLVED: That the meeting be adjourned.

CARRIED

The meeting was adjourned at 7:13 p.m.

RANDY HAWES, MAYOR       JENNIFER RUSSELL, DEPUTY CORPORATE OFFICER