

Minutes of the **SPECIAL MEETING** of the **DISTRICT OF MISSION COUNCIL** held in the Council Chambers of the Municipal Hall, 8645 Stave Lake Street, Mission, British Columbia, on Wednesday, December 20, 2017 commencing at 1:00 p.m.

Council Members Present: Mayor Randy Hawes  
Councillor Pam Alexis  
Councillor Carol Hamilton  
Councillor Jim Hinds  
Councillor Danny Plecas  
Councillor Jenny Stevens

Council Members Absent: Councillor Rhett Nicholson

Staff Members Present: Ron Poole, Chief Administrative Officer  
\*Kris Boland, Director of Finance  
\*Tracy Kyle, Director of Engineering & Public Works  
Jennifer Russell, Deputy Corporate Officer  
\*Brent Schmitt, Manager of Business Services  
\*Christine Brough, Executive Assistant  
\*Debi Decker, Administrative Assistant  
\*Present for a portion of the meeting

### 1. CALL TO ORDER

The meeting was called to order.

### 2. ADOPTION OF AGENDA

Moved by Councillor Hinds seconded by Councillor Plecas, and

RESOLVED:

- 1) That the following item be added to this agenda as Item 4:  
Late Item: Chief Administrative Officer Update on Parks (Verbal)
- 2) That the December 20, 2017 Special Council Agenda be adopted as amended.

CARRIED

### 3. BYLAWS FOR CONSIDERATION

Moved by Councillor Plecas, seconded by Councillor Alexis and

RESOLVED:

- 1) That Debt Reserve Fund Establishment Bylaw 5682-2017, a bylaw to establish a reserve fund for early retirement of general debt, debt servicing payments, or provide funding towards significant capital projects to offset the need for additional borrowing, be **adopted**.
- 2) That 2018 Fee Revision Bylaw 5683-2017, a bylaw to amend user fees and charges within various District of Mission bylaws, be **adopted**.
- 3) That 2018 to 2022 Financial Plan Bylaw 5687-2017, a bylaw to establish the Financial Plan for the years 2018 to 2022, be **adopted**.

SC17/065  
DEC 20/17

SC17/066  
DEC 20/17

- 4) That Debt Retirement Reserve Fund Transfer and Repeal Bylaw 5688-2017, a bylaw to transfer funds set aside under "District of Mission Debt Retirement Reserve Fund Establishment Bylaw 5078-2009" and to subsequently repeal the said Bylaw, be **adopted**.
- 5) That Parks Improvements Reserve Fund Establishment Bylaw 5693-207, a bylaw to establish a reserve fund for improvements to parks, be **adopted**.

CARRIED

#### 4. NEW BUSINESS

SC17/067  
DEC 20/17

##### **Late Item: Chief Administrative Officer Update on Parks (Verbal)**

Discussion ensued on potential park upgrades and the Chief Administrative Officer stated that a report will be coming forward to Council in the new year.

#### 5. ADJOURNMENT

SC17/068  
DEC 20/17

Moved by Councillor Plecas, seconded by Councillor Hinds, and

RESOLVED: That the meeting be adjourned.

CARRIED

The meeting was adjourned at 1:36 p.m.

  
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CAROL HAMILTON, ACTING MAYOR

  
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MICHAEL YOUNIE, CORPORATE OFFICER