

# MISSION COMMUNITY HERITAGE COMMISSION

## 2017 Heritage Awards Nomination Form

### Entry Requirements

- A completed nomination form.
- A summary description of the heritage achievement being nominated which addresses the judging criteria for the award category selected (up to 1 page).
- Supporting documentation relevant to the subject of the nomination, including:
  - Biographical or other information about the person, group or project being nominated,
  - Photographs and/or illustrations of the contribution, and/or
  - Relevant printed items (e.g., newspaper clippings, publication, program or exhibit material etc.) about the person, group or project.
- Letter of consent from the nominee.

### Award Category Nomination

Please check one box, including a sub-category if relevant.

- Conservation of Built Environment, Streetscapes & Landscapes:
  - Conservation or restoration of a heritage building
  - Adaptation of a heritage building
  - Construction of new building or development
  - Additions to existing heritage building
  - Heritage Landscape
- Special Heritage Achievement
- Education & Promotion of Heritage



Nominator:			Nominee:		
Name			Name		
Street Address			Street Address		
City			City		
Province	Postal Code		Province	Postal Code	
Home Phone			Home Phone		
Mobile Phone			Mobile Phone		
Email Address			Email Address		

**Submit Your Nomination:** For more information visit our website at [mission.ca](http://mission.ca) or contact us.

Please mail, fax or email your nomination to:

MISSION COMMUNITY HERITAGE COMMISSION - HERITAGE AWARDS  
 c/o Planning Department, District of Mission  
 Box 20, 8645 Stave Lake Street, Mission BC V2V 4L9  
 Phone: 604-820-3700 Fax: 604-820-3715 Email: [planning@mission.ca](mailto:planning@mission.ca)

# Heritage Form: Nomination Criteria Awards

Mission has a rich and diverse natural, built, and cultural heritage which includes parks, gardens, character homes, an historic business district, streetscapes, and public places that collectively give us our sense of place and cultural identity. The Heritage Award Program has been established by the Mission Community Heritage Commission to recognize the efforts made by individuals, groups and businesses who have made a significant contribution towards protecting, enhancing and/or restoring Mission's heritage resources.



## NOMINATIONS WILL BE ACCEPTED UNDER THE FOLLOWING CATEGORIES:

### Conservation of Built Environment, Streetscapes, & Landscapes

You may nominate projects by individuals, groups or businesses that make a contribution under any of the following 5 sub-categories:

#### 1. Conservation or Restoration of a Heritage Building

The rehabilitation or restoration of the exterior and/or interior of a heritage place in the built environment. *Assessment Criteria:*

- a. The maintenance of an existing heritage building which adheres to heritage conservation standards <http://www.pc.gc.ca/docs/pc/guide/nldclpc-sgchpc.aspx> OR
- b. The careful reconstruction of a building to a certain period in its history, using the materials, styles and craftsmanship of that time.

#### 2. Adaptation of a Heritage Building

The sensitive adaptation of an existing building to make it suitable for another use.

*Assessment Criteria:*

- a. Restoration of the original façade of the building; and
- b. completion of alterations to the building which are compatible with the overall historic appearance of it.

#### 3. Construction of a New Building or Development

A new building or development which is compatible with the existing heritage character of a neighbourhood, streetscape or setting. *Assessment Criteria:*

- a. New design compatible with heritage properties with respect to building scale, height, massing, roofline and finishing materials in existing developed areas or neighbourhood; and
- b. quality of workmanship.

#### 4. Additions to Existing Heritage Building

Additions which maintain the character or integrity of an existing residential, commercial or industrial building. *Assessment Criteria:*

- a. Maintains the design elements of an existing heritage building with respect to scale,

## 5. Heritage Landscape

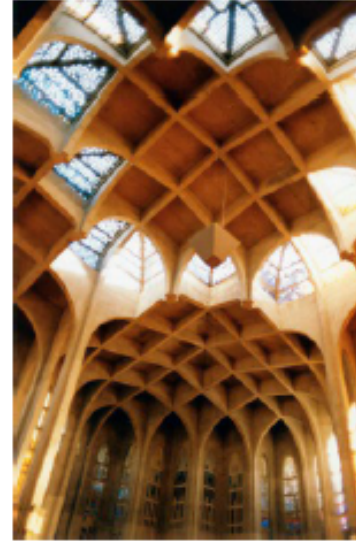
A physical area noted for its significance in the early years of Mission. Includes trees, gardens, views, rock formations etc. Assessment Criteria:

- Historical accuracy of new landscape materials and plants;
- retention of original landscape elements and plant materials; and
- compatibility of landscape design with the heritage character of the streetscape or neighbourhood.

### **Special Heritage Achievement**

You may nominate any work by an individual or group that contributes to conserving, recording or understanding Mission's heritage. Works can include but are not limited to: archival preservation, art work, written material, publications, heritage studies, historical research and documentation. Assessment Criteria:

- The work makes a substantial contribution towards preserving, enhancing, interpreting or highlighting Mission's heritage.
- The individual or group has made an extraordinary effort with regards to Mission's heritage.
- The work is creative and innovative.
- The work displays an outstanding appreciation of heritage.
- The work is publicly accessible.



### **Education & Promotion of Heritage**

The award recognizes the efforts of an individual or group advocating for heritage education, awareness and conservation in Mission. Assessment Criteria:

- Advocacy for the preservation of a heritage site or increasing awareness of heritage issues.
- Education program, exhibit or activity that promotes heritage conservation.

### **Conditions of Entry**

A separate nomination must be submitted for each entry.



Nominations must be for work completed in the District of Mission.

The owner of the property or the individual(s) being nominated must consent to the submission. If the individual is underage, the legal guardian must provide consent. This can be in the form of letter dated and signed.

Entries are assessed on the basis of the information provided. The judges reserve the right not to present an award if the entries do not fulfill the criteria, regardless of the quality of the project.

The judges reserve the right not to present an award if there are no entries of sufficient merit.

The judges' decision is final.

The Mission Community Heritage Commission and the District of Mission reserve the right to use entries in publications and on their websites to promote heritage conservation.

*Photographs Courtesy of Mission Community Archives*

**MISSION COMMUNITY HERITAGE COMMISSION**  
**LETTER OF CONSENT FOR DISTRICT OF MISSION HERITAGE**  
**AWARDS NOMINATION**

Congratulations! \_\_\_\_\_, (building/place/person) has been nominated for a District of Mission Community Heritage Commission Award by \_\_\_\_\_ (nominator)

This Award recognizes the contribution to Heritage that you have made within the District of Mission.

By signing this letter you agree to be nominated or have your building or place nominated for a District of Mission Community Heritage Commission Award.

Signature of acceptance: \_\_\_\_\_ (nominee)

Date: \_\_\_\_\_

Please return this form along with the Heritage Award Nomination Form to the:

MISSION COMMUNITY HERITAGE COMMISSION – HERITAGE AWARDS

c/o Planning Department, District of Mission

Box 20, 8645 Stave Lake Street, Mission, BC V2V 4L9

Phone:604-820-3700 Fax:604-820-3715 Email [planning@mission.ca](mailto:planning@mission.ca)