Minutes of the SPECIAL MEETING of the DISTRICT OF MISSION COUNCIL held in the Council Chambers of the Municipal Hall, 8645 Stave Lake Street, Mission, British Columbia, on February 8, 2018 commencing at 9:30 a.m.

Council Members Present: Mayor Randy Hawes
Councilor Pam Alexis
Councilor Carol Hamilton
Councilor Jim Hinds
Councilor Danny Plecas

Council Members Absent: Councillor Rhett Nicholson
Councilor Jenny Stevens

Staff Members Present: Jennifer Russell, Deputy Corporate Officer
Steve Simmonds, Manager of Inspection Services
Mike Younie, Deputy Chief Administrative Officer
Christine Brough, Executive Assistant

1. CALL TO ORDER

The meeting was called to order.

2. ADOPTION OF AGENDA

Moved by Councillor Plecas, seconded by Councillor Hinds, and
RESOLVED: That the February 8, 2018 Special Council Agenda be adopted.
CARRIED

3. NEW BUSINESS

Presentation by BC Ombudsperson, Jay Chalke, on Complaint Handling and Administrative Fairness

Mr. Chalke provided an overview of the history, duties and responsibilities of the Office of the Ombudsperson. Mr. Chalke reviewed the rules of administrative fairness and outlined the process for complaint handling. Discussion ensued on the type of complaints received by the Office of the Ombudsperson and how best to ensure that the District of Mission remains in compliance and continues to implement best practices going forward.

4. ADJOURNMENT

Moved by Councillor Plecas, seconded by Councillor Hinds, and
RESOLVED: That the meeting be adjourned.
CARRIED

The meeting was adjourned at 10:30 a.m.

RANDY HAWS
MAYOR

MIKE YOUNIE
CORPORATE OFFICER