



The **Minutes** of the **Economic Development Select Committee** meeting held in the **Boardroom** at the Economic Development Department Offices at B7337 Welton Street, Mission, British Columbia, on Wednesday, May 23, 2018 commencing at 8:00 a.m.

Members Present: Rocky Blondin, Blondin Enterprises Inc., EDSC Chair
Lesa Lacey, Lacey Developments Ltd.
Pia Ritch, Mission Community Skills Centre Society
Dan Schubert, Schubert Plumbing & Heating Ltd
Beverly Toews, Fraser Pacific Enterprises Inc.
Ann Harper, Ann Harper Inc.
Wade Peary, Riverside College

Members Absent: Raymond Szabada, Sumas Regional Consortium for High Tech. (SRCTec)
Craig Toews, University of the Fraser Valley (UFV)
Sean Melia, Prospera Credit Union
Edgar Sarfeld, Vinegar Hill Consulting Co. Ltd

Staff Present: Stacey Crawford, Economic Development Officer
Katie Myers, Auxiliary Relief Clerk
Ron Poole, Chief Administration Officer
Clare Seeley, Manager of Tourism
Dan Sommer, Director of Development Services

1. CALL TO ORDER

The Chair called the meeting to order.

2. ADOPTION OF AGENDA

Moved by P. Ritch and seconded by A. Harper

That the agenda of the May 23, 2018 meeting of the Economic Development Select Committee be amended to include under New Business an Economic Development office update by S. Crawford.

4 (a) 2. Economic Development Update

CARRIED

3. MINUTES FOR APPROVAL

Moved by A. Harper and seconded by W. Peary

That the minutes of the April 11, 2018 meeting of the Economic Development Select Committee be approved.

CARRIED

4. NEW BUSINESS

(a) Planning and Development Services Update – Dan Sommer, Director of Development Services

D. Sommer provided a report on the increased activity in Planning and Development Services.

Compared to this time last year, there has been an exponential increase in the Building Department permits issued as well as Planning Department enquiries and applications.

Revisions are being considered for The Cedar Valley Development Plan which is just over 20 years old and does not, for example, reflect current demand for green spaces and connective walkways which could also accommodate environmentally sensitive areas and streams. At this point, the Cedar Valley plan is under review by the Engineering department with a focus on infrastructure and putting facilities in place such as storm ways and detention ponds. The Land Use Designations in the Cedar Valley Area to accommodate commercial designations will come after the infrastructure planning is in place.

South West Mission, which incorporates the Silverdale area, also shows an increase in development. S. Crawford commented that infrastructure planning in this area is important in creating a vision for development.

To accommodate the %150 increase in development activity throughout Mission, Development Services is streamlining processes to reduce backlog and allocating resources for staff to account for recent retirements and upcoming holidays. The Building Department's permit issuing time can get delayed in the plan checking phase so they've recently hired a new full time plan checker and are replacing a recently retired plan checker. The Planning Department has recently hired a new planner to replace a recent retirement. The planning department is being presented with more challenging applications that involve hillside terrain that can delay their processes.

(b) 2. S. Crawford will be away on medical leave for approximately 3 weeks beginning June 1st. R. Poole and C. Seeley will cover in his absence. He will not be in attendance at the June meeting.

(c) EDSC Nomination Committee: Nomination Process and Member Renewal – R. Blondin/ L. Lacey/ D. Schubert

R. Blondin reported that the Nomination Committee recommends Greg Macphail of Summit Earthworks as the replacement for the vacant position.

S. Melia has been suggested as the Chamber representative and will look to replace A. Harper in this role.

The committee election will be held at the next meeting in June. This will be A. Harper's last meeting and it is anticipated that the new member will be able overlap with Anne for the June meeting and then begin their new role for July.

R. Blondin will be stepping down as chair after the June meeting.

(d) EDSC Strategic Focus and the Formation of Working Groups

R.Blondin outlined the value of establishing, outside of the committee, working groups with particular areas of focus and specialised advisors. Three recommended areas for such working groups are:

1. Land development focus on commercial and industrial land to help shape EDSC advice associated with the identification and development of future employment lands
2. Transportation focus on the movement of people and goods to help shape policy and advice that supports growth and development in the community
3. Workforce and business development focus to shape workforce, sector development and educational development efforts

A. Harper left the meeting at 8: 30 a.m.

Committee feedback included;

It was noted that it should be clarified how a transportation committee would shape this conversation and how it would keep relevant. There is a Master Transportation plan in place with a working committee and there is also A BC Transit Future Action plan that is adding new facilities and buses. It was suggested that these groups be invited to an EDSC meeting to discuss future plans.

It was determined that a process of setting goals, processes and reporting would establish what the expectations of the working groups will be and how they would be measured.

(e) EDSC Roundtable

New developments and opportunities are considered in regards to the sale of three properties on 1st Ave.

It was reported that council holds a strategic planning session the first week in December and November is the established time for the EDSC to hold the Special Council meeting, which will offer opportunity to submit new proposals.

It was suggested that consideration be made as to how create development incentives and encourage development amidst homeless concerns and issues. A working group around Land Development incentives was suggested.

5. NEXT MEETING

EDSC Regular Meeting – Wednesday, June 13, 2018 at 8:00 a.m.

6. ADJOURNMENT TO CLOSE COMMITTEE MEETING

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Moved by W. Peary and seconded by D. Schubert

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:55 a.m.