



Mission Community Heritage Commission Membership Application Information

Do you possess an interest in heritage and planning issues? Are you able to volunteer your time to work on heritage issues at the municipal level? The District of Mission is now seeking new members to join the Mission Community Heritage Commission. All members should be local residents or have strong ties to the community, and should be willing to serve 2 years as a volunteer.

The Mission Community Heritage Commission will:

- Provide advice when requested on matters related to heritage for the Planning and Parks Departments
- Oversee the development and implementation of the Heritage Context Plan and Heritage Strategic Plan
- Advise Council on Commission activities, on progress toward implementation of the Heritage Strategic Plan and on additional items referred by Council
- Recognize excellence in heritage conservation and education efforts within the community

Criteria for Membership

1. Members will need to be residents of the District of Mission, or have strong ties to the community
2. Members should have skills in heritage, architecture, planning, or other areas of relevance to the work of the Commission, or, if they do not have experience, should be willing to undertake heritage-related training with the support of the Commission.
3. Members serve in a volunteer role.
4. Members must be able to commit to 8 meetings per year
5. Members should anticipate the need to commit to 3-5 additional hours each month as needed (except during summer months) to complete relevant training, conduct heritage-related research, and work on Commission business

Complete Terms of Reference are available from the Planning Department, District of Mission, City Hall, 8645 Stave Lake Street or online at www.mission.ca/heritage-commission.

Appointment

All voting members will be appointed by Council at an in-camera meeting; persons appointed will be contacted immediately following the in-camera meeting of Council.

Complete applications should be emailed, to planning@mission.ca, or mailed or delivered to the District of Mission, Planning Department, 8645 Stave Lake Street, Mission, B.C. V2V 4L9.



Mission Community Heritage Commission Membership Application Form

Please complete the questions below and submit via email or mail to the address listed at the end of this form. Members serve as volunteers for a two (2) year term, and are asked to commit to 8 meetings annually. Members should anticipate the need to commit to 3-5 additional hours each month as needed (except during summer months) to complete relevant training, conduct heritage-related research, and work on Commission business.

Applications will be reviewed by Council, and Council will appoint successful applicants to the Commission. All applicants will be notified by email or phone, as to whether or not their application was successful.

Personal information contained on this application is collected under the Local Government Act provision authorizing the establishment of committees, and will be used only for the purpose of commission appointments.

First Name _____ Last Name _____

Address _____ City _____ Postal Code _____

Home Phone _____ Cell Phone _____

Work Phone _____ Email Address _____

1. The Mission Community Heritage Commission welcomes volunteers with many different skills and interests. Please indicate which of the following you have training or experience in:

- | | |
|--|--|
| <input type="checkbox"/> Heritage conservation or planning | <input type="checkbox"/> Geographic Information Systems (GIS) |
| <input type="checkbox"/> Indigenous historical management or governance | <input type="checkbox"/> Real estate and/or development |
| <input type="checkbox"/> Urban planning | <input type="checkbox"/> Communications, community engagement, or public relations |
| <input type="checkbox"/> Historical, archival, or records research | <input type="checkbox"/> Business development |
| <input type="checkbox"/> Heritage or historical education | <input type="checkbox"/> Grant-writing and/or fundraising |
| <input type="checkbox"/> Cultural programming, education and/or outreach | <input type="checkbox"/> Other (please identify):
_____ |
| <input type="checkbox"/> Environmental conservation or restoration | |
| <input type="checkbox"/> Architecture, construction, or building trades | |

2. Please tell us more about any relevant experience you identified from the previous list (optional: you may include a brief resume, maximum of 2 pages).

Please tell us why you are interested in being a member of the Commission.

3. Members of the Heritage Commission may need to complete additional training by attending conferences, completing web-based seminars, or reviewing articles and reports, so that they can provide informed advice to Council and the Planning Department. Are there any reasons why you would be unable to complete this training? If so, please explain below.

Please review the statements below, and check the box if you agree:

- I understand that by submitting this application, I am making a commitment to a volunteer commitment of 8 meetings a year, and up to-5 additional hours per month for purposes of training, research, and Commission business.
- I agree to be contacted by a member of the Commission or the District of Mission Planning Department if there are any additional questions about my application.

The best way to reach me during working hours is:

- Email
- Home phone
- Work phone
- Cell phone

Submitting Your Application

Completed applications should be submitted to:

MISSION COMMUNITY HERITAGE COMMISSION- MEMEBERSHIP APPLICATIONc/o
Planning Department, District of Mission

Box 20, 8645 Stave Lake Street, Mission BC V2V 4L9 or

by email to planning@mission.ca

Phone 604-820-3700 Fax 604-820-3715