

MINUTES of the **REGULAR MEETING** of the **COUNCIL** of the **DISTRICT OF MISSION** and **COMMITTEE OF THE WHOLE** held in the Council Chambers of the Municipal Hall, 8645 Stave Lake Street, Mission, British Columbia, on March 18, 2019 commenced at 6:00 p.m.

Council Members Present: Mayor Pam Alexis
Councillor Cal Crawford
Councillor Mark Davies
Councillor Jag Gill
Councillor Carol Hamilton
Councillor Ken Herar
Councillor Danny Plecas

Staff Members Present: Mike Younie, Chief Administrative Officer
*Barry Azevedo, Manager of Environmental Services
Kris Boland, Director of Finance
Michael Boronowski, Manager of Civic Engagement and Corporate Initiatives
*Stacey Crawford, Economic Development Officer
*Michele Fernie, Engineering Technologist III
Jason Horton, Manager of Parks & Facilities
*Arthur Kastelein, Manager of Engineering Design and Planning
Tracy Kyle, Director of Engineering and Public Works
Kerri Onken, Deputy Treasurer/Collector
Robert Publow, Manager of Planning
Maureen Sinclair, Director of Parks, Recreation and Culture
Rob Wheeler, Sergeant, Mission RCMP Detachment
Allyssa Fischer, Administrative Assistant
Jennifer Hill, Administrative Assistant
*Present for a portion of the meeting

1. CALL TO ORDER

Mayor Alexis called the meeting to order at 6:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Plecas, seconded by Councillor Herar, and

RESOLVED: That the agenda for the Regular Council meeting of March 18, 2019 be adopted.

CARRIED

3. PUBLIC INPUT OPPORTUNITY

Proposed Brewery and Pub at 33192 – 1st Avenue

The Manager of Planning provided a presentation detailing an application for a proposed brewery and pub at 33192 – 1st Avenue, including the property's permitted zoning, the proposed occupant load, and the hours of operation.

Hearing no questions or comments from the public, the Mayor closed the public input opportunity.

RC19/145
MAR. 18/19

RC19/146
MAR. 18/19

4. DELEGATIONS

RC19/147
MAR. 18/19

Rick Rake

Rick Rake of Mission Community Services Society appeared before Council to present an update on Mission's Local Immigration Partnership (LIP). Mr. Rake provided an overview of Mission's recent immigration history, current immigration statistics, and described the purpose and goals of the LIP moving forward.

RC19/148
MAR. 18/19

Roel Coert

Roel Coert of Great Northern Engineering Consultants Inc. appeared before Council to discuss the impact of telecommunication infrastructure builds on Mission in the coming decades.

5. RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE

RC19/149
MAR. 18/19

Moved by Councillor Plecas, seconded by Councillor Davies, and

RESOLVED: That Council now resolve itself into Committee of the Whole.

CARRIED

6. PARKS, RECREATION AND CULTURE

RC19/150
MAR. 18/19

North Arena Chiller Replacement

A report from the Manager of Parks and Facilities dated March 18, 2019, seeking approval from Council to increase the budget for the replacement of the north arena chiller, was provided for the Committee's consideration.

Discussion ensued and staff answered the Committee's questions in regards to the proposed budget increase, tender opportunities, and project timelines.

Moved by Councillor Plecas, and

RECOMMENDED:

1. That the existing budget for replacement of the north arena chiller be increased by \$59,650, from \$150,000 to \$209,650, with funding from the General Capital Reserve Fund; and
2. That the Financial Plan be amended accordingly.

CARRIED

7. CORPORATE ADMINISTRATION AND FINANCE

RC19/151
MAR. 18/19

2019 Water Rates and Sewer User Rates and Charges Amending Bylaws

A report from the Deputy Treasurer/Collector dated March 18, 2019, detailing proposed amendments to Water Rates Amending Bylaw 5824-2019-2197(30) and Sewer User Rates and Charges Amending Bylaw 5825-2019-1922(25), was provided for the Committee's information.

The Bylaws detailing these amendments are listed for first three readings under the "Bylaws for Consideration" section of the agenda.

8. DEVELOPMENT SERVICES

RC19/152
MAR. 18/19

Liquor Licence Application (LIQ19-001) - 33192 - 1st Avenue

A report from the Planner dated March 18, 2019, regarding the Liquor Licence Application and Lounge Endorsement at 33192 – 1st Avenue, was provided for the Committee's consideration.

Discussion ensued and staff clarified that the establishment's hours of operation would be regulated by the Liquor and Cannabis Regulation Board and that the property's current zoning did not require the provision of additional parking spaces.

Moved by Councillor Hamilton, and

RECOMMENDED:

That Liquor Licence Application LIQ19-001 from Kylan St. Jean for a Lounge Endorsement at 33192 – 1st Avenue be supported, and that the endorsement be forwarded to the Liquor and Cannabis Regulation Branch.

CARRIED

RC19/153
MAR. 18/19

Official Community Plan Amendment Application (OCP19-001) - 8924 Cedar Street

A report from the Planner dated March 18, 2019, seeking a resolution to initiate referrals to outside agencies with respect to the development application for 8924 Cedar Street, was provided for the Committee's consideration.

Official Community Plan Amending Bylaw 5829-2019-5670(10) is listed for first reading under the "Bylaws for Consideration" section of the Council Agenda.

Moved by Councillor Crawford, and

RECOMMENDED:

That, upon due consideration of Section 475 of the *Local Government Act*, referrals go forward for development application file OCP19-001 in accordance with Council Policy LAN.47, and that persons, organizations and authorities receiving those consultation referrals are considered to be those affected for the purposes of the Section.

CARRIED

RC19/154
MAR. 18/19

Rezoning Application (R18-046) - 32939 Best Avenue

A report from the Planner dated March 18, 2019, regarding a development application for 32939 Best Avenue, was provided for the Committee's information.

Staff supports the application moving forward and will schedule the Public Hearing for April 1, 2019 subject to Council granting first and second readings of the related zoning amending bylaw.

Discussion ensued and concerns were raised in regards to potential traffic and parking issues. The Manager of Planning noted that shared driveways had been recommended in order to maximize off-street parking.

RC19/155
MAR. 18/19

Rezoning Application (R18-055) - 8250 Haffner Terrace

A report from the Planning Technician dated March 18, 2019, regarding a development application for 8250 Haffner Terrace, was provided for the Committee's information.

Staff supports the application moving forward and will schedule the Public Hearing for April 1, 2019 subject to Council granting first and second readings of the related zoning amending bylaw.

RC19/156
MAR. 18/19

Rescind Rezoning Application (R18-032) - 29811 Donatelli Avenue

A report from the Planner dated March 18, 2019, detailing the applicant's request to close the development application to rezone 29811 Donatelli Avenue, was provided for the Committee's information.

Zoning Amending Bylaw 5792-2018-5050(317) is currently sitting at third reading, and all readings need to be rescinded to close the file. Staff have listed the bylaw under the "Bylaws for Consideration" section of the Council agenda.

9. ENGINEERING AND PUBLIC WORKS

RC19/157
MAR. 18/19

Mission Traffic and Transit Committee Terms of Reference

A report from the Director of Engineering & Public Works dated March 18, 2019, regarding proposed changes to the Mission Traffic and Transit Committee Terms of Reference, was provided for the Committee's consideration.

It was noted that United Way Fraser Valley had merged with United Way Lower Mainland and that a representative from the organization would be unable to attend Committee meetings.

Moved by Councillor Herar, and

RECOMMENDED:

1. That the United Way Fraser Valley appointment be removed from the Mission Traffic and Transit Committee Terms of Reference, reducing the total voting membership to eleven; and
2. That the proposed changes to the Mission Traffic and Transit Committee Terms of Reference, as presented in the report from Director of Engineering & Public Works dated March 18, 2019 be adopted as amended.

CARRIED

RC19/158
MAR. 18/19

Short Term Extension of Curbside Collection Contract

A report from the Manager of Environmental Services dated March 18, 2019, seeking a one-year extension of the District's curbside collection contract, was provided for the Committee's consideration.

Moved by Councillor Hamilton, and

RECOMMENDED:

That the curbside collection contract with Remple Disposal Ltd. be extended by a period of one year from April 1, 2019, to March 31, 2020, to allow time for procurement documents to be completed, to ensure a smooth transition from blue bags to blue bins, and to allow the successful proponent sufficient time to make the necessary equipment purchases.

CARRIED

RC19/159
MAR. 18/19

Curbside Collection Area Expansion

A report from the Environmental Coordinator dated March 18, 2019, detailing a proposed expansion to the curbside collection area, was provided for the Committee's consideration.

Discussion ensued in regards to potential areas of service expansion and staff noted that additional service areas could be added to the Request for Proposals after the existing contract had expired.

Moved by Councillor Crawford, and

RECOMMENDED:

1. That the curbside collection area be expanded to include a proposed townhome development at 8279, 8289, and 8387 Nelson Street, and a proposed single-family subdivision at 8455 Nelson Street;
2. That the area between the current curbside collection area and the proposed expansion be declared a curbside collection optional area; and
3. That Plan No. G127E, which shows the current curbside collection and curbside collection optional areas, be amended accordingly.

CARRIED

RC19/160
MAR. 18/19

Traffic Calming Policy Update

A report from the Engineering Technologist III – Traffic and Transportation dated March 18, 2019, proposing a new Neighbourhood Traffic Calming Policy, was provided for the Committee's consideration.

The Committee discussed funding for traffic calming improvements, staff commitments, the inclusion of traffic calming features in future development projects, and developer contribution to traffic calming measures. Staff clarified that the Traffic Calming Policy would primarily focus on existing traffic concerns. It was noted that the Subdivision Control Bylaw could be amended to include traffic calming stipulations for new development projects.

Moved by Councillor Crawford, and

RECOMMENDED:

That consideration of Traffic Calming Policy EPW.32(A) be deferred pending a comprehensive workshop with staff on traffic calming and traffic safety strategies.

CARRIED

RC19/161
MAR. 18/19

Traffic Safety Strategy for Mission

A report from the Manager of Engineering Planning & Design dated March 18, 2019, detailing a strategy to address emerging traffic related safety issues in Mission, was provided for the Committee's consideration.

Discussion ensued and concerns were raised in regards to the financial implications of hiring additional staff and increasing the budget to include funding for traffic safety issues.

Moved by Councillor Davies, and

RECOMMENDED:

That consideration of the Traffic Safety Strategy be deferred pending a comprehensive workshop with staff on traffic calming and traffic safety strategies.

CARRIED

RC19/162
MAR. 18/19

Award of Contract for 2019 Sewer CCTV Assessment Program

A report from the Operations Manager dated March 18, 2019, seeking approval to award a two year contract for the closed-circuit television inspection of sanitary and storm gravity mains, was provided for the Committee's consideration.

Moved by Councillor Gill, and

RECOMMENDED:

1. That the two year CCTV Inspection Program for sewer and drainage gravity mains contract, in the amount of \$269,280 (\$134,640 per year) plus GST, be awarded to Dougness Holdings Ltd.;
2. That the existing annual budget of \$33,154 for sewer and \$31,890 for drainage CCTV be increased by \$34,798 for sewer and \$34,798 for drainage, funded through a corresponding decrease to the transfers to the Sewer Capital Reserve Fund and Drainage Capital Reserve Fund respectively for 2019, and funded through a core budget increase beginning in 2020, for a total revised two year budget of \$269,280 (\$134,640 per year) plus GST; and
3. That the District's Financial Plan be amended accordingly.

CARRIED

RC19/163
MAR. 18/19

Change Order for Welton Common Building Renovation

A report from the Engineering Technologist II – Asset Management and GIS Technician/Draftsperson III dated March 18, 2019, seeking approval to increase the Welton Common Construction contract, was provided for the Committee's consideration.

Moved by Councillor Crawford, and

RECOMMENDED:

1. That Change Order 1, in the amount of \$39,381, for additional work as part of the Welton Common Construction contract be issued, and the contract with Tikal Construction Ltd. amended accordingly; and
2. That notwithstanding Policy FIN.24 Procurement, Stores and Disposition, any future change orders to the contract for construction work at the Welton Common building be approved by the Chief Administrative Officer, provided they are within the \$1,100,000 Renovations for Relocation of Staff project capital budget previously approved by Council.

CARRIED

10. RESOLUTION TO RISE AND REPORT

RC19/164
MAR. 18/19

Moved by Councillor Davies, seconded by Councillor Gill, and

RESOLVED: That the Committee of the Whole now rise and report.

CARRIED

11. RESOLUTION TO ADOPT RECOMMENDATIONS OF COMMITTEE OF THE WHOLE

RC19/165
MAR. 18/19

Moved by Councillor Plecas, seconded by Councillor Davies, and

RESOLVED: That the recommendations of the March 18, 2019 Committee of the Whole, as contained in items RC19/150 to RC19/163 be adopted.

CARRIED

12. COUNCIL COMMITTEE REPORTS AND MINUTES

RC19/166
MAR. 18/19

Moved by Councillor Gill, seconded by Councillor Herar, and

RESOLVED: That the following minutes and items be received as information:

(a) Mission Community Heritage Commission Meeting – September 12, 2018

(b) Mission Traffic and Transit Committee Meeting – October 4, 2018

(c) Mission Community Heritage Commission Meeting – January 2, 2019

(d) Mission Community Heritage Commission Meeting – February 6, 2019

CARRIED

13. COUNCIL MEETING MINUTES FOR APPROVAL

RC19/167
MAR. 18/19

Moved by Councillor Hamilton, seconded by Councillor Crawford, and

RESOLVED: That the following minutes be adopted:

(a) Special Council Meeting (School District) – February 26, 2019

(b) Regular Council Meeting (for the purpose of going into a closed meeting) – March 4, 2019

(c) Regular Council Meeting – March 4, 2019

CARRIED

14. BYLAWS FOR CONSIDERATION

RC19/168
MAR. 18/19

Moved by Councillor Plecas, seconded by Councillor Crawford, and

RESOLVED:

That Official Community Plan Amending Bylaw 5829-2019-5670(10) OCP19-001 (Mangat), – a bylaw to redesignate portions of the property located at 8924 Cedar Street from *Environmentally Sensitive Area* to *Attached Multi-unit Residential* and from *Attached Multi-unit Residential* to *Environmentally Sensitive Area*, be **read a first time**.

CARRIED

RC19/169
MAR. 18/19

Moved by Councillor Crawford, seconded by Councillor Hamilton, and

RESOLVED:

That Zoning Amending Bylaw 5811-2018-5050(328) R18-046 (Bate), a bylaw to rezone property at 32939 Best Avenue from Urban Residential 558 (R558) Zone to Urban Residential 465 (R465) and Urban Residential 465 Secondary Dwelling (R465s) Zone, be **read a first and second time**.

CARRIED

RC19/170
MAR. 18/19

Moved by Councillor Plecas, seconded by Councillor Crawford, and

RESOLVED:

That Zoning Amending Bylaw 5828-2019-5050(336) R18-055 (Gibson), a bylaw to rezone property at 8250 Haffner Terrace from Urban Residential 558 (R558) Zone to Urban Residential 558 Secondary Dwelling (R558s) Zone, be **read a first and second time**.

CARRIED

RC19/171
MAR. 18/19

Moved by Councillor Davies, seconded by Councillor Herar, and

RESOLVED:

That Water Rates Amending Bylaw 5824-2019-2197(30), a bylaw to amend "District of Mission Water Rates Bylaw 2197-1990", be **read a first, second, and third time**.

CARRIED

RC19/172
MAR. 18/19

Moved by Councillor Davies, seconded by Councillor Gill, and

RESOLVED:

That Sewer User Rates and Charges Amending Bylaw 5825-2019-1922(25), a bylaw to amend "District of Mission Sewer User Rates and Charges Bylaw 1922-1989", be **read a first, second, and third time**.

CARRIED

RC19/173
MAR. 18/19

Moved by Councillor Hamilton, seconded by Councillor Crawford, and

RESOLVED:

That first, second, and third readings of Zoning Amending Bylaw 5792-2018-5050(317), a bylaw to rezone property at 29811 Donatelli Avenue from Suburban 36 Zone (S36) to Suburban 36 Secondary Dwelling Zone (S36s), be **rescinded**.

CARRIED

15. CORRESPONDENCE

RC19/174
MAR. 18/19

Council reviewed a letter dated February 28, 2019 from RCMP Appreciation Day Committee requesting a letter of support from Council.

Staff were directed to send a letter to the RCMP Appreciation Day Committee in support of RCMP Appreciation Day.

16. NEW/OTHER BUSINESS

There was no new/other business.

17. NOTICES OF MOTION

RC19/175
MAR. 18/19

Moved by Mayor Alexis,

That staff investigate options to provide non-profit organizations with discounted fees for development applications and permits and report back to Council.

CARRIED

18. QUESTION PERIOD

There were no questions from the public.

19. ADJOURNMENT

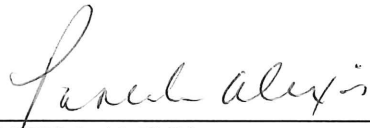
RC19/176
MAR. 18/19

Moved by Councillor Davies, seconded by Councillor Crawford, and

RESOLVED: That the meeting be adjourned.

CARRIED

The meeting was adjourned at 8:02 p.m.



PAMELA ALEXIS,
MAYOR



JENNIFER RUSSELL,
CORPORATE OFFICER