



The **Agenda** of the **Mission Sustainable Housing Committee** meeting to be held in the Conference Room of the Welton Common Building, 7337 Welton Street, Mission, BC on Thursday, October 3, 2019 at 3:00 pm.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. MINUTES FOR APPROVAL

- (a) Minutes of the Mission Sustainable Housing Committee meeting held on August 8, 2019 Page 2

4. OLD BUSINESS

- (a) Collaboration with Developers on Specific Proposals (Judith Ray)

5. NEW BUSINESS

- (a) Secondary Suite Policy Update (Director of Development Services)
(b) Housing Needs Assessment Update (Kirsten Hargreaves)
(c) Affordable Housing Strategy Process and Timeline (Ken Bourdeau)
(d) Urban Matters Update (Judith Ray)

6. NEXT MEETING

Thursday, November 7, 2019 at 3:00 pm in the Conference Room at the Welton Common Building, 7337 Welton Street.

7. ADJOURNMENT



The **Minutes** of the **Mission Sustainable Housing Committee** meeting held in Conference Room 2 at the Welton Common Building, 7337 Welton Street, Mission, BC on Thursday, August 8, 2019 commencing at 3:00 pm.

Members Present: Judith Ray, Mission Association for Seniors Housing, Chair
 Carol Hamilton, Councillor
 Sarah Bell, Mission Association for Community Living
 Ken Bourdeau, Manager of Long Range Planning
 Kirsten Hargreaves, Manager of Social Development
 Emily Hunn, Fraser Health – Community Health
 Leesa Kelly, Ministry of Social Development – Poverty Reduction
 Tracy McCarthy, Mission Community Social Services
 Jennifer Ortman, Social Development Housing Coordinator

Members Absent: Dragana Djordjevic, Fraser Health – Healthy Built Environment
 Dawn Hein, Mission Association for Community Living
 Kelsey Stele – Fraser Health

Others Present: Ashley Burton, UFV Student
 Sandra Johannson, Administrative Assistant

1. CALL TO ORDER

The Chair called the meeting to order.

2. ADOPTION OF AGENDA

Moved and seconded,

1. That the following item be added to this agenda under “New Business”:

(h) Collaboration on Specific Developments

2. That the August 8, 2019 Mission Sustainable Housing Committee agenda be approved as amended.

CARRIED

3. MINUTES FOR APPROVAL

Moved and seconded,

That the minutes of the June 6, 2019 meeting of the Mission Community Heritage Commission be approved.

CARRIED

4. NEW BUSINESS

(a) Letter from Selina Robinson, Minister of Municipal Affairs and Housing

A letter from the Minister of Municipal Affairs and Housing focusing on provincial partnerships was received by the Committee. Discussion ensued around organizations and development consultant groups that help non-profit organizations. The Manager of Long Range Planning advised that the Planning Division and Social Development are putting together an information package to assist developers and non-profit organizations in the creation of new affordable housing units.

(b) Update on Housing Needs Assessment

The Manager of Long Range Planning reported that the District was successful in getting a provincial grant for \$30,000 towards the Housing Needs Assessment.

The Manager of Social Development and the Social Development Housing Coordinator have been consulting with local non-profit organizations, as well as providing educating at stakeholders' meetings and housing focus groups. They noted that there seems to be a knowledge gap in in terms of available resources and that more education may need to be done in the fall.

Also noted is that the *Housing Needs Assessment Survey* is now available on the "Engage Mission" website. The survey is set up such that only one survey can be completed per computer. In order to get more participation in the survey, paper copies could be distributed and collected results input by staff.

Action Item: Sandra Johannson will email a copy of the survey to the Committee for printing and distribution to as many people as possible.

(c) Committee Membership

Advertisements have been placed in the Mission City Record for membership applications for this Committee. Both a developer and a housing tenant are being sought as new members.

(d) Zoning Bylaw Review

The Manager of Long Range Planning advised the Committee that there are no updates to provide since the May meeting, other than he presented a high-level overview to the Development Liaison Committee (DLC) of the Zoning Bylaw review. An upcoming second presentation will provide more information to the DLC, as per their request.

It was noted that rental zoning is not part of the Zoning Bylaw Review, but rather as part of the affordable housing review.

(e) Land Trust

At previous meetings, there has been discussion regarding a presentation on land trust to Council by Tom Armstrong of Co-operative Housing Federation of BC/BC Community Land Trust. Due to Council's many priorities, this presentation has not yet been able to be scheduled.

Action Item: Councillor Hamilton will follow up with Council to identify an opportune time to have Tom Armstrong to present information to Council regarding Land Trust options available to municipalities without having to set one up themselves.

(f) Tenant Focus Group Option

The Committee discussed whether or not a tenant focus group would be feasible, as some individuals may be more comfortable participating and contributing in a focus group rather than on the Committee. It was agreed that in order to manage expectations, the housing needs assessment needs to be complete before this can be considered.

Tracy McCarthy left the meeting at 3:32.

(g) Meeting Minutes Policy

As Committee meeting minutes are not distributed until they are included in the following agenda package, any action items resulting from a Committee meeting will be emailed out separately as soon as possible following the meeting.

(h) Collaboration on Specific Developments

The Committee discussed the advantages of working collaboratively with developers to aid in achieving affordable housing/units. It was noted that developers would benefit from meeting with local non-profit organizations, as well as utilizing the information package that is being put together by staff. Looking ahead, a potential density bonusing program would help achieve more units and be an advantage to builders.

5. NEXT MEETING

Thursday, September 5, 2019 at 3:00 pm in the Conference Room 2 at the Welton Common Building, 7337 Welton Street, Mission, BC.

6. ADJOURNMENT

Moved and seconded,

That the meeting be adjourned.

CARRIED

The meeting adjourned at 4:05 pm.