

Minutes of the **Freestanding Committee of the Whole (Corporate Administration & Finance Committee – Budget) meeting** of the **DISTRICT OF MISSION** held in the Council Chambers of the Municipal Hall, 8645 Stave Lake Street, Mission, British Columbia, on Wednesday, October 9, 2019, commencing at 1:00 p.m.

Committee Members Present: Mayor Pam Alexis
Councillor Cal Crawford
Councillor Mark Davies
Councillor Jag Gill
Councillor Carol Hamilton
Councillor Ken Herar
Councillor Danny Plecas

Staff Members Present: Mike Younie, Chief Administrative Officer
Jennifer Russell, Corporate Officer
Barry Azevedo, Manager of Environmental Services
Arthur Kastelein, Senior Infrastructure Planning Engineer
Tracy Kyle, Director of Engineering and Public Works
Kerri Onken, Deputy Treasurer/Collector
Scott Ross, Manager of Accounting Services
Brent Schmitt, Manager of Engineering Planning, Assets, & Facilities
Doug Stewart, Director of Finance
Dale Unrau, Fire Chief
Dale Vinnish, Acting Manager of Operations
Jamie Brovold, Administrative Assistant

1. CALL TO ORDER

The meeting was called to order at 1:00 p.m.

2. ADOPTION OF AGENDA

COW19/034
OCT 09/19

Moved by Councillor Davies, and

RESOLVED:

That the October 9, 2019 Freestanding Committee of the Whole (Corporate Administration & Finance – Budget) Committee agenda be adopted.

CARRIED

3. CORPORATE ADMINISTRATION AND FINANCE

COW19/035
OCT 09/19

Agenda Overview Presentation

The Deputy Treasurer/Collector presented information about the 2020 budgeting process including current status, what to expect at future budget meetings, and actions required from Council.

COW19/036
OCT 09/19

Summary of Proposed 2020 Utility Rates

A report from the Deputy Treasurer/Collector dated October 9, 2019 was presented regarding a summary of proposed utility rates for 2020 and comparing those rates with other local municipalities.

COW19/037
OCT 09/19

Draft Water Utility Financial Plan

A report dated October 9, 2019 from the Deputy Treasurer/Collector provided the draft water utility financial plan.

Discussion ensued regarding projected growth and user rates in the District of Mission and water meter feasibility for the future.

Moved by Councillor Plecas,

RECOMMENDED:

Council consider and resolve to present for input the draft Water Utility Financial Plan, including a proposed levy increase of 1%, at the Public Consultation portion of the November 4, 2019 Regular Council meeting.

CARRIED

COW19/038
OCT 09/19

Draft Sewer Utility Financial Plan

A report from the Deputy Treasurer/Collector dated October, 2019 provided the draft sewer utility financial plan.

Discussion ensued regarding communication functionality of our metered sewer system, our regional system commitments, and fleet and equipment costs.

Moved by Councillor Davies, and

RECOMMENDED:

Council consider and resolve to present for input the draft Sewer Utility Financial Plan, including a proposed levy increase of 5.4%, at the Public Consultation portion of the November 4, 2019 Regular Council meeting.

CARRIED

COW19/039
OCT 09/19

Draft Drainage Utility Financial Plan

The Deputy Treasurer/Collector presented the draft drainage utility financial plan in the report dated October 9, 2019.

Moved by Councillor Plecas, and

RECOMMENDED:

Council consider and resolve to present for input the draft Drainage Utility Financial Plan, including a proposed levy increase of 16.86%, at the Public Consultation portion of the November 4, 2019 Regular Council meeting.

CARRIED

COW 19/040
OCT 09/19

2020 Solid Waste Fees and Charges

A report dated October 9, 2019 from the Deputy Treasurer/Collector regarding proposed 2020 Solid Waste Fees and Charges.

Discussion ensued regarding changes to rot pot fees and how garbage sticker fees compared to local municipalities.

COW 19/041
OCT 09/19

Draft Waste Management Utility Financial Plan

A report from the Deputy Treasurer/Collector dated October 9, 2019 presented the draft waste management utility financial plan.

Staff confirmed that the Recycle BC contract is until 2022 and discussion ensued on what options the District of Mission would have after that contract expires as well as what the waste management user fees cover.

Moved by Councillor Davies, and

RECOMMENDED:

Council consider and resolve to present for input the draft Waste Management Utility Financial Plan, including a proposed curbside garbage flat rate user fee increase of 2% and a proposed curbside recycling/compost flat rate user fee increase of 2%, at the Public Consultation portion of the November 4, 2019 Regular Council meeting.

CARRIED

COW 19/042
OCT 09/19

Comparisons of Residential Property Taxes and Charges

A report from the Deputy Treasurer/Collector dated October 9, 2019 presented a comparisons of residential property taxes and charges.

Discussion ensued regarding comparisons to other nearby municipalities and the economies of scale that the District of Mission experiences.

4. ADJOURNMENT


COW 19/043
OCT 09/19

Moved by Councillor Davies, seconded by Councillor Gill, and

RESOLVED: That the meeting be adjourned.

CARRIED

The meeting was adjourned at 2:59 p.m.



PAMELA ALEXIS,
MAYOR



JENNIFER RUSSELL,
CORPORATE OFFICER