

Job Description & Posting

Camp Leader 2 – Contract Recreation Instructor Position

Wage	\$ 20.00/hour
Hours	Between 30 - 40hrs/week
Term	June 24 – August 30
In Service	Saturday: June 15 & June 22

The Camp Leader 2 reports to the Recreation Leaders who oversee children and youth services for the Mission Parks, Recreation & Culture Department. This is front line recreation work that supports the children's camps. The Camp Leader 2 assists in the operations of the day camp, helps mentor staff and volunteers and provides support in executing activities. The Camp Leader 2 will ensure the safety and well-being of participants and will communicate and work cooperatively with participants, camp staff, volunteers, supervisors, community agencies and parents.

Illustrative Duties and Responsibilities

- Plan and develop fun, creative, and engaging weekly activities for children enrolled in our camps
- As part of a team, implement developmentally appropriate activities and experiences that reflect Mission Parks, Recreation and Culture Departments philosophy for children
- Participate and engage with children in an enthusiastic, respectful and friendly manner
- Communicate in a positive and professional manner with camp staff, facility staff, families and outside agencies
- Help lead youth leadership program for camp volunteers
- Mentor and provide feedback to camp staff
- Ensure all Health & Safety procedures are followed
- Liaise with community agencies such as Mission Association for Community Living, Ministry of Children and Families and Fraser Health – Community Care Licensing

Knowledge, Skills and Abilities

- A working knowledge of the social, cultural and recreation needs and interest of children 5-12 year of age
- A passion for working with children in a recreation setting
- Effective communication, conflict resolution, problem solving and leadership skills
- Demonstrated understanding of child development, physical, intellectual, creative and emotional needs
- Ability to establish and maintain effective working relationships with program participants, recreation staff and the general public
- Ability to maintain a high degree of enthusiasm and personal motivation
- Ability to adapt and be flexible
- Demonstrated Leadership abilities
- Knowledge of Care and Assisted Living Act – Childcare Licensing Regulations
- Proven sound judgement, ethical decision making, ability to stay calm under pressure

Required Qualifications

- 19 years of age

- 500 hours of previous experience in day camps or in youth programs
- 20 hours of responsible adult training
- Minimum 1 year of post-secondary education
- Current and satisfactory criminal records check – vulnerable sector
- Standard First Aid certification with CPR C

Preferred Qualifications

- High Five Principles of Child Development Certificate
- NCCP Course - Fundamental Movement Skills
- Supervisory Certificate
- Coaching Certification
- Child & Youth Care, Kinesiology or course work in social sciences

Standards

- Support and uphold the established policies and procedures of the Parks, Recreation & Culture Department
- Maintain regular communication with supervisors, keeping them fully informed of all non-routine, urgent and/or controversial matters

Please submit resume/application by April 12, 2019. Attention Steph McCormick-Program Coordinator.
Mission Leisure Centre, 7650 Grand Street, Mission BC, V2V 3T3, smccormick@mission.ca
Criminal Records checks will be required.