



INTERMUNICIPAL BUSINESS LICENCE BYLAW 5334-2012

A bylaw to enter into an Intermunicipal Business Licence Scheme

THIS DOCUMENT HAS BEEN REPRODUCED FOR CONVENIENCE ONLY and is a consolidation of "District of Mission Intermunicipal Business Licence Bylaw 5334-2012" with the following amending bylaws:

Bylaw Number	Date Adopted	Section Amended
5388-2013-5334(1)	December 2, 2013	Section 2 Section 13 Section 14
5528-2015-5334(1)	November 16, 2015	Section 2 (deleted) Section 4 Section 14 Schedule A
5879-2019-5334(2)	December 2, 2019	Section 3

Individual copies of any of the above bylaws are available from the Administration Department of the District of Mission. For legal purposes, copies of the original bylaws should be obtained.

DISTRICT OF MISSION

BYLAW 5334-2012

A bylaw to enter into an Intermunicipal Business Licence Scheme

WHEREAS Fraser Valley municipalities wish to enter into an agreement with one-another to permit certain categories of Businesses to operate across municipal jurisdictions within the Fraser Valley region while minimizing the need to obtain a separate Municipal Business Licence in each jurisdiction;

AND WHEREAS each of the undersigned local governments (herein called singularly the Participating Municipality or as a group the “Participating Municipalities”) has adopted this Bylaw;

NOW THEREFORE the Municipal Council of District of Mission, in open meeting assembled, enacts as follows:

1. There is hereby established an intermunicipal business licence scheme, pursuant to section 14 of the *Community Charter* and according to the terms and conditions of this Bylaw.
2. This bylaw may be cited for all purposes as “Intermunicipal Business Licence Bylaw 5334-2012”.
3. In this Bylaw:

“*Business*” has the meaning as defined by the *Community Charter*;

Community Charter” means the Community Charter, S.BC. 2003, c.26;

“*Mobile Business*” means a trades contractor or other professional (related to the construction industry) or a contractor who performs maintenance and/or repair of land and buildings from other than their Premises;

“*Intermunicipal Business Licence*” means a business licence which authorizes a Mobile Business to be carried on within the jurisdictional boundaries of any or all of the Participating Municipalities in accordance with this Bylaw;

“*Municipal Business Licence*” means a licence or permit, other than an Intermunicipal Business Licence, issued by a Participating Municipality that authorizes a Business to be carried on within the jurisdictional boundaries of that Participating Municipality;

“*Participating Municipality*” means those of the following municipalities that have adopted this Bylaw:

City of Abbotsford	Township of Langley
City of Chilliwack	City of Maple Ridge
Corporation of Delta	City of Merritt
Village of Harrison Hot Springs	District of Mission
District of Hope	City of Pitt Meadows
District of Kent	City of Surrey
City of Langley	

“*Person*” has the meaning as defined by the *Interpretation Act*, S.B.C. 1996, c. 238;

“*Premises*” means a fixed or permanent location where the Person ordinarily carries on Business;
and

“*Principal Municipality*” means the Participating Municipality where a Business is located or has a Premises.

4. Subject to sections 6 and 8, a Person who has obtained an Intermunicipal Business Licence may carry on Business within any Participating Municipality for the term authorized by the Intermunicipal Business Licence without obtaining a Municipal Business Licence in the other Participating Municipalities.
5. A Principal Municipality may issue an Intermunicipal Business Licence to an applicant for an Intermunicipal Business Licence provided the applicant is a Mobile Business and meets the requirements of this Bylaw in addition to the requirements of the Municipal Business Licence bylaw of the Principal Municipality.
6. Notwithstanding that a Person may hold an Intermunicipal Business Licence that would make it unnecessary to obtain a Municipal Business Licence in other Participating Municipalities, the Person must still comply with all other regulations of any municipal business licence bylaw or regulation in addition to any other bylaws that may apply within any jurisdiction in which the Person carries on Business.
7. A Person that operates a Mobile Business may only apply for an Intermunicipal Business Licence from the Participating Municipality in which they maintain a Premises.
8. Neither this Bylaw nor the issuance of an Intermunicipal Business Licence eliminates a requirement of a holder of an Intermunicipal Business Licence to obtain a Municipal Business Licence for each Premises that is maintained within the jurisdiction of the Participating Municipality.
9. The Intermunicipal Business Licence fee is \$250 and is payable to the Principal Municipality. The Intermunicipal Business Licence fee is separate and additional to any Municipal Business Licence fee that may be required.
10. Notwithstanding that some Participating Municipalities pro-rate their Municipal Business Licence fee, the Intermunicipal Business Licence fee must not be pro-rated.
11. The revenue generated from Intermunicipal Business Licence fees is shared amongst all Participating Municipalities using the revenue sharing formula referred to in Schedule “A” of this Bylaw.
12. The Participating Municipalities agree that the revenue sharing formula will be reviewed from time to time, and will be altered as necessary upon agreement of all Participating Municipalities.

13. The revenue generated from Intermunicipal Business Licence fees collected by the Partnering Municipalities will be distributed by each Participating Municipality to the other Participating Municipalities as follows:
 - a) The revenue generated from Intermunicipal Business Licence fees collected from January 1 to December 31 inclusive will be distributed by February 28 of the following year in which the fees were collected.
14. The term of the Intermunicipal Business Licence is the same as the term for the Municipal Business Licence issued by the Principal Municipality for that Business category.
15. An Intermunicipal Business Licence issued within the 12 month term of the intermunicipal business licence scheme established by this Bylaw shall, until its term expires, remain valid within the jurisdictional boundaries of any or all of the Participating Municipalities.
16. Each Participating Municipality shall provide the other Participating Municipalities with information regarding the Intermunicipal Business Licences that it issues by way of regular updates on a shared database that is available to all Participating Municipalities.
17. A Participating Municipality may exercise the authority of the Principal Municipality and suspend an Intermunicipal Business Licence in relation to conduct by the holder within the Participating Municipality which would give rise to the power to suspend a business licence under the *Community Charter* or the Municipal Business Licence bylaw or regulation of the Participating Municipality. The suspension shall be in effect throughout all of the Participating Municipalities and it shall be unlawful for the holder to carry on the Business authorized by the Intermunicipal Business Licence in any Participating Municipality for the period of the suspension.
18. If the Council of a Participating Municipality is of the opinion that reasonable cause exists to cancel an Intermunicipal Business Licence issued by another of the Participating Municipalities, then it may by resolution reciting the details of such reasonable cause request the Principal Municipality that issued the licence to consider whether or not the licence should be cancelled pursuant to section 15 or section 60(2) of the *Community Charter*.
19. Any resolution made under section 19 of this Bylaw shall be communicated in writing to the Principal Municipality that issued the Intermunicipal Business Licence, together with such documentary evidence of the reasonable cause as may be available, and such Principal Municipality shall as soon thereafter as reasonably possible consider whether the Intermunicipal Business Licence should be cancelled.
20. In making any decision as to whether to cancel an Intermunicipal Business Licence under section 19 of this Bylaw or section 15 or section 60(2) of the *Community Charter*, the Principal Municipality shall approach the matter as if the conduct complained of had occurred within its own jurisdictional boundaries.
21. The Principal Municipality will retain the authority to hear related reconsiderations or appeals of suspensions and cancellations of Intermunicipal Business Licences.
22. Nothing in this Bylaw affects the authority of a Participating Municipality to suspend or cancel any business licence issued by that municipality or to enact regulations in respect of any category of Business under section 15 of the *Community Charter*.

23. The invalidity or unenforceability of any provision of this Bylaw shall not affect the validity or enforceability of any other provisions of this Bylaw and any such invalid or unenforceable provision shall be deemed to be severable.
24. In the event of an inconsistency between this Bylaw and any other bylaw relating to business licensing of a Participating Municipality, the provisions of this Bylaw shall take precedence.

This Bylaw shall come into force and take effect on the 1st day of January, 2013.

READ A FIRST TIME this 3rd day of December, 2012

READ A SECOND TIME this 3rd day of December, 2012

READ A THIRD TIME this 3rd day of December, 2012

ADOPTED this 17th day of December, 2012

(original signed by Mayor)
WALTER (TED) ADLEM, MAYOR

(original signed by Deputy CAO)
PAUL GIPPS, DEPUTY CHIEF
ADMINISTRATIVE OFFICER

Schedule A

The revenue generated from Intermunicipal Business Licence fees is shared on the following formula:

The Principal Municipality is to retain 90% of the fee collected and the remaining 10% is to be distributed to the remainder of the Participating Municipalities.