



Special Council Agenda

The agenda for the **Special Meeting of Council** to be held in the **Conference Room** of the Municipal Hall, 8645 Stave Lake Street, Mission, British Columbia on Monday, June 26, 2017 commencing at 1:00 p.m.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. NEW BUSINESS

(a) **Service Provider Insurance Coverage - West Heights and Mission Central Summer Camp programs**

Page 2

RECOMMENDATION: Council consider and resolve:

That liability insurance coverage be extended to the contracted providers of West Heights and Mission Central Summer Camp programs, as per the *Municipal Insurance Association Service Provider Program*.

4. RESOLUTION TO EXCLUDE PUBLIC

That, pursuant to Sections 90 and 92 of the *Community Charter*, this Special Meeting of Council be closed to the public as the subject matter being considered relates to the following:

- Section 90(1)(b) of the *Community Charter* – personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;
- Section 90(1)(e) of the *Community Charter* – the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; and
- Section 90(1)(f) of the *Community Charter* – law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment.

5. ADJOURN TO CLOSED COUNCIL MEETING



Parks, Recreation & Culture
Staff Report to Council

DATE: June 26, 2017
TO: Mayor and Council
FROM: Maureen Sinclair, Director of Parks, Recreation & Culture
SUBJECT: **Service Provider Insurance Coverage - West Heights and Mission Central Summer Camp programs**

RECOMMENDATION: Council consider and resolve:

That liability insurance coverage be extended to the contracted providers of West Heights and Mission Central Summer Camp programs, as per the *Municipal Insurance Association Service Provider Program*.

PURPOSE:

The purpose of the report is to seek Council support to extend Municipal Insurance Association (MIA) insurance coverage under the expanded service coverage introduced in January 2015 to the West Heights and Mission Central Summer Camps to be run in partnership with the Mission Public School District.

BACKGROUND:

Parks, Recreation & Culture staff met recently to review community programming operating out of West Heights and Mission Central Elementary Schools. In order to operate the summer camp program in 2017, the program requires liability insurance coverage that cannot be readily provided by the current partners. Staff believe that extending insurance coverage to these programs in order to ensure they are covered against any potential third party claims is reasonable. This report seeks a Council resolution as required by MIA.

DISCUSSION AND ANALYSIS:

West Heights and Mission Central have provided a variety of children and community programs over many years and can continue to run these summer programs this year provided that additional community support can be secured. The current summer programs does not have liability coverage and a request has been made by the School District seeking our support in order to provide this coverage through MIA. Given the availability of the *Service Provider Program* managed by MIA District staff feel that there is an opportunity to work together with the schools and the School District in order to ensure that the summer camps at West Heights and Mission Central are able to operate in 2017.

This report is provided outside of the regular Council agenda as timing is critical for the camp programs to commence in early July.

FINANCIAL IMPLICATIONS:

The cost to extend insurance coverage to both camps is approximately \$300 which will be passed on to the camp providers.

COMMUNICATION:

Staff will complete the required paperwork to MIA and provide written follow-up to the School District.

SUMMARY AND CONCLUSION:

This report is provided to ensure that Council is fully aware that insurance coverage is being extended to the summer camp programs at Mission Central and West Heights Elementary Schools.

SIGN-OFFS:



Maureen Sinclair, Director of Parks,
Recreation & Culture



Reviewed by:
Stephanie Key, Deputy Director of Parks,
Recreation & Culture

Comment from Chief Administrative Officer
Reviewed.