



AWARDS

SPORTS HALL OF FAME PROCEDURE

AWA.05



PROCEDURE

Date Procedure Implemented: May 22, 2012

CAO Approval

STATEMENT OF PURPOSE

The purpose of District of Mission Sports Hall of Fame is to recognize those local athletes who have achieved the highest standards of excellence in their sport, and those individuals in supporting roles whose contributions have been exemplary and significant. The District will display a record of these achievements, in a standardized format in a designated location in the Mission Leisure Centre.

1. Nominations will be accepted throughout the year and be reviewed annually after October 1 of each year. Submission must come through the nomination form provided, accompanied by the supporting documentation. Nomination forms will be available on the District website and from the Leisure Centre. The October 1 deadline will be advertised in the Leisure Guide and on the City Page in the Mission Record Newspaper.
2. Nomination Criteria:
 - a. Must have been a resident of Mission for at least five (5) years;
 - b. Must be nominated by at least two (2) residents of Mission;
 - c. An organization or individual may submit a nomination supported by a minimum of two (2) residents. An individual may not nominate themselves;
 - d. The nomination must clearly note the following:
 - i. Sport;
 - ii. Level of competition – confirmation may be required from the applicable sport governing body;
 - iii. Date of achievements;
 - iv. Confirmation of residency;
 - v. Awards, medals, records and general information regarding the nominee;

- e. If a nomination is not successful, the nomination will be kept on file for a period of two years and be reviewed for the following two years. If not successful after the two years, a new application must be re-submitted for further consideration; and
 - f. An individual is not eligible for nomination until two (2) years following retirement from open competition, except in the event of death. An individual retired from open competition for a period of two years but still competing in a Seniors or Masters classification may be eligible for consideration.
3. Nomination Follow up:
- a. A Nomination Committee comprised of the Director of Parks, Recreation & Culture, the Councillor with the Parks, Recreation & Culture portfolio, and the local representative of the sport governing body applicable to the nomination will review the applications. The Director will submit a report to Council with their recommendation;
 - b. If a nominee is successful, both the nominee and nominator will be informed by letter. In the case of an unsuccessful nomination, only the nominator will be notified by letter; and
 - c. New inductees will be honoured at a Council meeting early in the year of induction. Inductees will receive a medallion from Council and a plaque will be placed in the Hall honouring their accomplishments.
4. A maximum of two (2) inductees will be accepted per year, per category as listed below:
- a. Gold – the nominee has participated as an athlete, coach or official at the international level such as the Olympic Games, Pan American Games, Commonwealth Games or other equivalents such as world championships;
 - b. Silver – the nominee has participated as an athlete, coach or official at a national level such as the Canadian National Championships, Canada Games or equivalent; and
 - c. Bronze – the nominee has participated as an athlete, coach or official and has won at a Provincial Championship or competed for BC at a national level championships.