



DEVELOPMENT SERVICES  
PLANNING DIVISION

### CHANGE OF OWNERSHIP / CHANGE OF APPLICANT FORM

**DEVELOPMENT APPLICATION DETAILS** (ie. subdivision, rezoning, etc.)

File Number: \_\_\_\_\_  
Civic Address of Proposal: \_\_\_\_\_  
Legal Description of Proposal: \_\_\_\_\_

**CHANGE OF OWNERSHIP DETAILS\***

**Previous Owner:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_

**New Owner:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_

*\* A copy of the title, dated within 30 days, is required if the ownership has changed.*

**CHANGE OF APPLICANT DETAILS**

**Previous Applicant:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_

**New Applicant:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_

**Consent/Signature of Registered Owner(s):**

\_\_\_\_\_

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**FOR OFFICE USE ONLY**

Application Fee Received \$ \_\_\_\_\_

Receipt No. \_\_\_\_\_

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Official)