

		POLICY AND PROCEDURE MANUAL	
Category: Engineering & Public Works	Number: EPW.25(PD)	SNOW PLOWING PROCEDURE	
Type: <input type="checkbox"/> Policy <input checked="" type="checkbox"/> Procedure	Authority: <input type="checkbox"/> Council <input checked="" type="checkbox"/> Administrative	Approved By: <input type="checkbox"/> Council <input type="checkbox"/> Chief Administrative Officer <input checked="" type="checkbox"/> Department Head	
Office of Primary Responsibility: Engineering & Public Works			
Date Adopted: October 19, 1987		Date to be Reviewed: Annually	
Manner Issued: Pipeline, Email			

PURPOSE:

This procedure outlines the steps to manage snow plowing when it accumulates on public roads within the District of Mission.

PROCEDURE:

This procedure deals with allocation of resources to deal with snow plowing on public roads. In general terms, the District is divided into seven zones. These zones have been detailed on sketch plans and indicate priority routes #1 and #2 on each plan. Priority routes #3 entail all other roads in each area zone, with the exception of lanes, which will not be plowed.

For an event which encompasses the entire municipality, resources will be allocated to each zone to carry out snow plowing activities, based on the priority routes established in each zone. Priority #3 roads will not be plowed until after the snow event has ended and Priority #1 and #2 roads have been cleared and are in good condition. It is noted that the municipal equipment, in carrying out the removal of snow for priority #1 and #2 roads, does a preliminary pass through each fire hall parking lot, to ensure access to the facility is maintained. The actual clearing of the parking lots is carried out by Parks, Recreation, and Culture staff as per EPW.03(PD).

Given the topography in Mission, often the snow event is limited to the northern portion of the municipality. In this case, resources will be allocated to those zones only, to deal with the event. The municipality's ability to remove snow and ice is dictated by the number of pieces of snow removal equipment in service at the time of the snow event.

All appropriate equipment is expected to be deployed as needed, including:

- 1 Grader
- 1 Front End Loader
- 3 Tandem Axle Gravel Trucks with Sanders and Plows
- 1 Tandem Axle Gravel Trucks with Brine Applicator and Plow

- 1 Single Axle Gravel Truck with Sander and Plow
- 1 Single Axle Gravel Truck with Brine Applicator and Plow
- 2 One Ton Pick-up Trucks with Sanders and Plows
- 2 One Ton Pick-up Truck with Brine Applicators
- 1 Tractor with Plow
- 3 Backhoes, 2 with Plows

RELATED POLICIES, PROCEDURES, AGREEMENTS AND/OR BYLAWS:

EPW.03(PD) Snow and Ice Removal for Sidewalks and Parking Lots

EPW.25(C) Snow Plowing Policy

***** END OF PROCEDURE *****

RECORD OF AMENDMENTS/REVIEW

<u>Procedure #</u>	<u>Date Adopted</u>	<u>Date Reviewed</u>	<u>Amended (Y/N)</u>	<u>Date Reissued</u>	<u>Authority</u>
STR.24	1987-10-19				
STR.24			Y	1998-12-21	98/1196
STR.24			Y	2002-06-17	
STR.24			Y	2005-11-07	05/925
STR.24			Y	2007-11-01	CAO
STR.24			Y	2011-10-07	CAO
EPW.25(PD)		2017-12-05	Y	2017-12-05	Department Head