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|  |  | <b>POLICY AND PROCEDURE<br/>MANUAL</b>   |  |
| <b>Category:</b><br>Financial Administration                                      | <b>Number:</b><br>FIN.03(C)  | <b>PLAY PASS PROGRAM</b>   |  |
| <b>Type:</b>  | <b>Authority:</b>  | <b>Approved By:</b>  |  |
| <input checked="" type="checkbox"/> Policy<br><input type="checkbox"/> Procedure  | <input checked="" type="checkbox"/> Council<br><input type="checkbox"/> Administrative | <input checked="" type="checkbox"/> Council<br><input type="checkbox"/> Chief Administrative Officer<br><input type="checkbox"/> Department Head |  |
| <b>Office of Primary Responsibility:</b> Parks, Recreation & Culture              |  |  |  |
| <b>Date Adopted:</b><br>March 20, 2017  | <b>Council Resolution No:</b><br>RC17/124  | <b>Date to be Reviewed:</b><br>March 20, 2018  |  |
| <b>Manner Issued:</b> Website, Pipeline, Email                                    |  |  |  |

**PURPOSE:**

The District of Mission wishes to assist low-income individuals and families that reside in Mission with access to basic Parks, Recreation and Culture programs and services.

**POLICY:**

**1. Definitions**

“**Department Head(s)**” means those District employees that are charged with overseeing a particular operational or departmental area and/or their designates.

“**District**” means the District of Mission.

**2. Policy**

The District of Mission hereby establishes an access program to be known as the PLAY (Providing Leisure All Year) Pass Program, which enables eligible economically disadvantaged residents of Mission to develop healthy lifestyles through participation in recreation opportunities.

**3. Programs and Services**

Eligible individuals and families will have free access to the following District programs/services, in each calendar year, through the PLAY Pass Program:

- 12 child minding sessions; and
- Unlimited access to the Mission Leisure Centre for swimming, skating, weight room, gym and/or drop-in fitness sessions.

**4. Administration**

An administrative fee of \$5 per individual or \$10 per family will be charged to all approved applicants.

**RELATED POLICIES, PROCEDURES, AGREEMENTS AND/OR BYLAWS:**

FIN.04 – Parks, Recreation & Culture Procedure – PLAY Pass Program

**\*\*\* END OF POLICY \*\*\***

**RECORD OF AMENDMENTS/REVIEW**

| <u>Policy #</u> | <u>Date Adopted</u> | <u>Date Reviewed</u> | <u>Amended (Y/N)</u> | <u>Date Reissued</u> | <u>Authority (Resolution #)</u> |
|-----------------|---------------------|----------------------|----------------------|----------------------|---------------------------------|
| FEE.36          | 2002/07/15          | 2012/11/12           | Y                    | 2012/11/19           | RC12/685                        |
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