

Minutes of the **Freestanding Committee of the Whole (Corporate Services Committee – Capital Budget)** meeting of the **DISTRICT OF MISSION** held in the Council Chambers of the Municipal Hall, 8645 Stave Lake Street, Mission, British Columbia, on Wednesday, May 14, 2014 commencing at 3:01 p.m.

Committee Members Present: Mayor Ted Adlem
Councillor Dave Hensman
Councillor Tony Luck
Councillor Larry Nundal
Councillor Jenny Stevens

Committee Members Absent: Councillor Jeff Jewell
Councillor Nelson Tilbury

Staff Members Present: Ken Bjorgaard, Chief Administrative Officer
Tina Penney, Acting Manager of Corporate Administration
Kris Boland, Manager of Finance
Kerri Onken, Deputy Treasurer/Collector
Scott Ross, Manager of Accounting Services
Sean McGinn, Acting Director of Engineering & Public Works
Inspector Konarski, Officer in Charge, Mission Detachment
Larry Watkinson, Fire Chief
Maureen Sinclair, Director of Parks, Recreation & Culture
Sharon Fletcher, Director of Long Range Planning
Shaun Greene, Technical Services Supervisor
Matt Dunham, Operations Manager (arrived at 3:30 pm)
Debi Decker, Administrative Assistant

1. CALL TO ORDER

The meeting was called to order.

2. ADOPTION OF AGENDA

Moved by Councillor Hensman, and

RESOLVED:

That the May 14, 2014 Freestanding Committee of the Whole (Corporate Services committee – Capital Budget) agenda be adopted.

CARRIED

3. CORPORATE SERVICES

Overview of Draft 2015 Capital Plan and Reserve Projections

A report dated May 5, 2014 from the Deputy Treasurer/Collector regarding the overview of the draft 2015 capital plan and reserve projections was provided for the committee's information.

COW14/014
MAY 14/14

COW14/015
MAY 14/14

COW14/016
MAY 14/14

Draft 2015 Equipment Capital Plan

A report dated May 14, 2014 from the Deputy Treasurer/Collector regarding the draft 2015 equipment capital plan was provided for the committee's consideration.

Staff confirmed that when a vehicle is to be replaced, all options for the new vehicle are investigated, i.e. alternate fuel sources, whether a smaller or differently equipped vehicle could be purchased, etc. It was noted that the Fleet Supervisor had reviewed each vehicle that was scheduled for replacement in 2015 to ensure that the vehicle still required to be replaced. Each year, a number of vehicles are able to be extended past their scheduled replacement date, saving the capital expenditure for that year.

Staff noted that the fire trucks and pumper trucks are examined differently from the regular fleet of vehicles.

The committee discussed the issue and it was:

Moved by Councillor Nundal, and

RECOMMENDED: That the 2015 equipment capital plan, attached as Appendix A to the report from the Deputy Treasurer/Collector entitled Draft 2015 Equipment Capital Plan, be approved for inclusion in the 2015 financial plan.

CARRIED

COW14/017
MAY 14/14

Draft 2015 Waste Management Capital Plan

A report dated May 14, 2014 from the Deputy Treasurer/Collector regarding the draft 2015 waste management capital plan was provided for the committee's consideration.

Staff advised that the waste management capital plan was similar to the 2014 plan, but that the Multi-material BC (MMBC) program has not been factored into the 2015 projections.

Staff confirmed that a design and operating plan for the landfill would hopefully be coming forward to Council before the end of the year, which could affect the timing of some of the scheduled projects.

The committee discussed the issue and it was:

Moved by Councillor Hensman, and

RECOMMENDED: That the 2015 Waste Management Capital Plan attached as Appendix A, B, and C to the report dated May 14, 2014 from the Deputy Treasurer/Collector entitled Draft 2015 Waste Management Capital Plan be approved for inclusion in the 2015 financial plan.

CARRIED

COW14/018
MAY 14/14

Draft 2015 General Capital Plan

A report dated May 14, 2014 from the Deputy Treasurer/Collector regarding the draft 2015 general capital plan was provided for the committee's consideration.

Staff advised that the largest change to the capital plan was the pavement management program that was approved in 2014, which has been reviewed and figures updated.

Staff detailed the unfunded capital projects list noting that projects related to safety issues have been prioritized including suggested funding sources.

Staff responded to the following questions from Council on unfunded projects:

- Welton Street Plaza project - a high priority project for 2014. Once final costs have been received, a funding source will be identified.
- Senior's Centre – once a developer is interested in the Expression of Interest, Canada Homes and Mortgage will then be involved. Once this happens, staff will be able to provide Council with additional details.
- Sports Park Facilities – buildings were completed in 2005, and the roofing was installed incorrectly which is now causing problems and is leaking. Staff are investigating if any costs can be recovered due to the incorrect installation.
- Gill Avenue Bridge – the approaches to the bridge on either side are sinking and could cause serious problems in the future if nothing is corrected.

The Committee discussed the issue and it was:

Moved by Councillor Hensman, and

RECOMMENDED: That staff provide a report to Council on the timing of the opening of the Gill Avenue bridge, including details on the settling of the road approach ramps.

CARRIED

Discussion on the unfunded project list continued with:

- Skate Board Park Replacement – skateboarders are excited and have offered to raise funds to help with the costs. RCMP have confirmed that the current skate board park location is fine.
- Heritage Park School Gym Floor – the community gym was built from municipal funds and is programmed by municipal staff. This is a community gym so the District is funding the resurfacing of the floor 100%.

Following the Committee's discussion on the unfunded projects list it was:

Moved by Councillor Nundal, and

RECOMMENDED:

1. That the 2015 General Capital Plan as attached as Appendix A to the report dated May 14, 2014 from the Deputy Treasurer/Collector entitled Draft 2015 General Capital Plan be approved for inclusion in the 2015 financial plan; and
2. That the unfunded capital projects and recommended funding sources noted in Appendix C in the Draft 2015 General Capital Plan report from the Deputy Treasurer/Collector dated May 14, 2014 be approved for inclusion in the 2015 financial plan.

CARRIED

4. ADJOURNMENT

COW14/020
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Moved by Councillor Luck, seconded by Councillor Nundal, and

RESOLVED: That the meeting be adjourned.

CARRIED

The meeting was adjourned at 4:04 p.m.



WALTER (TED) ADLEM
MAYOR



KEN BJORGAARD
CHIEF ADMINISTRATIVE OFFICER
(Interim Corporate Officer)