



The **Minutes** of the **Mission Community Heritage Commission** meeting held in the Conference Room at the Welton Common Building, 7337 Welton Street, Mission, BC on Wednesday, January 8, 2020 commencing at 6:00 pm.

Members Present: Michelle Rhodes, Chair  
Loretta White  
Jennifer Penner  
Matt Brackley  
Prahleen Kaur  
Cal Crawford, Councillor

Members Absent: Angel Elias  
Janis Schultz

Others Present: Marcy Bond, Senior Planner, District of Mission  
Martina Rohde, Administrative Clerk, District of Mission

**1. CALL TO ORDER**

The Chair called the meeting to order.

**2. ADOPTION OF AGENDA**

Moved and seconded,

That the agenda of the Mission Community Heritage Commission meeting held on January 8, 2020 be approved as circulated.

CARRIED

**3. MINUTES FOR APPROVAL**

Moved and seconded,

That the minutes of the December 4, 2019 meeting of the Mission Community Heritage Commission be approved.

CARRIED

**4. COMMISSION ELECTIONS**

Moved and seconded,

Matt Brackley will hold the position of Vice Chair for a two-year term

CARRIED

#### **4. NEW BUSINESS**

##### **(a) Demolition Permit Heritage Referral Requests**

Discussion ensued regarding demolition permit heritage referral requests and it was agreed that every demolition permit will be looked at to see if there is any significant heritage value. It was suggested to use a coding system to number the demolition permit significance from 1 to 3. A spreadsheet tracking system for the referrals was recommended so the Commission may have a semi-annual review of the referrals.

##### **(b) 2020 Work Plan - Update**

The Committee discussed the draft 2020 Workplan.

**Action Item:** M. Bond to finalize the 2020 Workplan to send to Council.

##### **(c) Mission Museum Heritage Conservation Plan – Follow-up**

Discussion ensued regarding the Museum Conservation Plan and how a maintenance work schedule with an associated cost list would be helpful to create a timeline.

**Action Item:** M. Bond to write the report to council and M. Rhodes to create a write up to clarify if we are wanting to conserve the building itself or the current use as a museum.

##### **(d) Heritage Awards (Heritage Week Feb. 17 to 23, 2020) – Update**

Discussion ensued regarding the Heritage Recognition Awards. Commission Members are working on providing the information and photos for recognition awards by end of January 2020. M. Rhodes will finalize the posters by February 6, 2020.

**Action Item:** Commission Members to provide information and photos for recognition awards by end January 2020. The following members will be providing information on the following awards however any information provided by the commission is welcomed: M. Brackley / Arnolds Shoe Repair, Prahbleen Kaur / Pioneer Auto, Rex Cox & finalize the posters / M. Rhodes.

**Action Item:** M. Bond to set up a time for P. Kaur to be introduced to Pioneer Auto.

##### **(e) Legacy Grant Application**

Discussion ensued regarding the Legacy Grant Application. The Heritage BC website hasn't been updated with the date for the 2020 Legacy Grant Applications.

**Action Item:** Commission Members to let M. Bond know if they would like to attend the Heritage BC Conference May 7<sup>th</sup> – 9<sup>th</sup> to be held in Chilliwack this year.

##### **(f) Heritage Protection Tools – Presentation (Part 2)**

Deferred to the next meeting.

**5. NEXT MEETING**

Wednesday, February 5, 2020 at 6:00 pm in the Conference Room at the Welton Common Building, 7337 Welton Street, Mission, BC.

**6. ADJOURNMENT**

Moved and seconded,

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:30 pm