



Parks, Recreation & Culture  
Memorandum

**To:** Chief Administrative Officer  
**From:** Director of Parks, Recreation & Culture  
**Date:** July 19, 2010  
**Subject:** Replacement of Electrical Feed to Grotto

**Recommendation**

1. That approval be granted to conduct repairs to the electrical line feeding the grotto at a cost of up to \$16,000.00; and
2. That the Financial Stabilization Reserve Fund be utilized as the funding source; and
3. That the financial plan be amended accordingly.

**Background**

During the construction of the East Mission Heritage Greenway an underground electrical line was accidentally severed. After investigation it was determined that the line provides power for lighting at the grotto, and that it feeds off of the score clock at the Heritage Park Secondary School playing field. Further, it was noted that the line was not installed to proper standards. The line was not documented anywhere, thus we are not in a position to hold the contractor responsible for the replacement/repair.

It appears that the line was installed through a verbal agreement between the Knights of Columbus and school district staff; however, the school district was unaware of the arrangement given the staff member who oversaw the original installation is no longer employed here.

After advising the school district, staff contacted an electrician and the electrical inspector. It was confirmed that the installation was not to code and that the entire line would need to be replaced to current standards. An estimate to conduct this work has been received and is for \$16,000.00 (including contingency).

We now have a written agreement in place with the school district which formally allows for the power to be drawn from their property. Thus, we are now in a position to conduct the repairs.

Staff would like to move forward quickly given that the annual Lady of Lourdes Pilgrimage takes place on August 21<sup>st</sup>.

The Deputy Director of Finance has suggested that the Financial Stabilization Reserve Fund be utilized as the funding source for this work.



Ray Herman