

## **Business Startup Information**

Your local **Business License** can be obtained at the District of Mission municipal hall.

In the process of applying for a business license, you may have questions as listed below regarding your business registration:

- **How do I complete a business Name Request?**
- **How do I register my business name?**
- **How do I get a PST/GST number?**
- **Where do I go to get an Import/Export number?**
- **Do I need to register with WorkSafeBC?**

**Inquiry BC (1-800-663-7867)** can assist you with identifying and contacting the right departments for the above mentioned regulatory issues.

**Business Name Request:** **Community Futures North Fraser** can process your application for a business name request.

**Business Registration:** **Community Futures North Fraser** can process your business registration after your Name Request has been approved as listed above. For registration of a Corporation please visit your local Notary for further information.

The Provincial Department responsible for name search and registry is called the BC Registry Services of the Ministry of Finance.

**GST Registration:** You can apply for a goods and services Sales Tax number and obtain additional information from **Community Futures North Fraser**.

**WorkSafeBC:** If you are hiring employees, it is mandatory to register with WorkSafeBC. **Community Futures North Fraser** can process your application. To contact WorkSafeBC directly, call 1-888-967-5377

**All of these tasks** can be also performed through One Stop Business Registry. Visit [www.bcbusinessregistry.ca](http://www.bcbusinessregistry.ca).

For further information on the above question, or for other support with your business, please call Community Futures North Fraser at 604-826-6252. Office hours are Monday - Friday 8:30am - 4:30pm or visit [www.northfraser.org](http://www.northfraser.org)

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