

MINUTES of the **REGULAR MEETING** of the **COUNCIL** of the **DISTRICT OF MISSION** held in the Council Chambers of the Municipal Hall, 8645 Stave Lake Street, Mission, British Columbia, on November 16, 2015 commenced at 1:00 p.m. for **COMMITTEE OF THE WHOLE**, and was immediately followed by a **CLOSED MEETING** of Council, and reconvened at 7:00 p.m. for **REGULAR COUNCIL** proceedings.

Council Members Present: Mayor Randy Hawes
Councillor Pam Alexis
Councillor Carol Hamilton
Councillor Jim Hinds
Councillor Rhett Nicholson
Councillor Danny Plecas
Councillor Jenny Stevens

Staff Members Present: Ron Poole, Chief Administrative Officer
Mike Younie, Deputy Chief Administrative Officer
Kris Boland, Manager of Finance
*Marcy Bond, Senior Planner
Michael Boronowski, Manager of Civic Engagement and
Corporate Initiatives
*Stacey Crawford, Economic Development Officer
*Hirod Gill, Manager of Engineering Design and Planning
Haylee Gould, Administrative Assistant
Dave Heyes, Manager of Forestry Business
Jennifer Hill, Administrative Assistant
*Tracy Kyle, Director of Engineering and Public Works
*Kerri Onken, Deputy Treasurer/Collector
Maureen Sinclair, Director of Parks, Recreation and Culture
Dan Sommer, Director of Development Services
*Larry Watkinson, Fire Chief
*Present for a portion of the meeting

1. CALL TO ORDER

Mayor Hawes called the meeting to order at 1:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Plecas, seconded by Councillor Alexis, and

RESOLVED:

1. That late item *Intermunicipal Business Licence Amending Bylaw 5528-2015-5334(1)* be added as Item 24(c) under the Bylaws for Consideration section of the agenda; and
2. That the agenda for the regular Council meeting of November 16, 2015 be adopted, as amended.

CARRIED

3. DELEGATIONS

RC15/605
NOV. 16/15

Big Brothers Big Sisters of the Fraser Valley

Cassie Silva and Maureen Berlin of Big Brothers Big Sisters appeared before Council to discuss the programs and benefits that Big Brothers and Big Sisters offers children in the Mission community, and to express a significant need for volunteers and donors. Council thanked Ms. Silva and Ms. Berlin for their presentation.

4. RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE

RC15/606
NOV. 16/15

Moved by Councillor Hinds, seconded by Councillor Hamilton, and

RESOLVED: That Council now resolve itself into Committee of the Whole.

CARRIED

5. FIRE/RESCUE SERVICES

Councillor Hinds assumed the Chair.

RC15/607
NOV. 16/15

2016 FireSmart Grant Program Application

A report from the Assistant Chief Emergency Planning/Fire Prevention dated November 16, 2015 regarding the application for the Strategic Wildfire Prevention Initiative grant was provided for the Committee's consideration.

Moved by Councillor Hamilton, and

RECOMMENDED: That the application for the \$10,000 Strategic Wildfire Prevention Initiative grant be supported, indicating support for the current proposed activities and a willingness to provide overall grant management.

CARRIED

6. FORESTRY

Councillor Stevens assumed the Chair.

RC15/608
NOV. 16/15

Forestry Operations 2015 Quarter 3 (Q3) Report

A report from the Manager of Forestry Business and the Director of Forestry dated November 16, 2015 regarding the third quarter financial results for the forestry operation was provided for the Committee's information.

7. ENGINEERING AND PUBLIC WORKS

Councillor Plecas assumed the Chair.

RC15/609
NOV. 16/15

Cedar Street and 7th Avenue Improvements – Detailed Design

The Committee reviewed a report from the Manager of Engineering Design and Planning, dated November 2, 2015, which provided an update on the final design to improve traffic flow and safety at the intersection of Cedar Street and 7th Avenue.

Staff were directed to bring back for reconsideration the report originally presented to the previous Council that included a roundabout design option for the intersection at Cedar Street and 7th Avenue. Council further directed staff to provide information regarding a heritage house on Cedar Street.

RC15/610
NOV. 16/15

Cedar Street and 7th Avenue Improvements – 2016 New Building Canada Fund – Small Communities Fund Grant Application

Moved by Councillor Alexis, and

RECOMMENDED: That consideration and discussion of the report from the Manager of Finance dated November 16, 2015 regarding the New Building Canada Fund – Small Communities Fund grant application for Cedar Street and 7th Avenue Intersection Improvements be deferred to the December 7, 2015 Regular Meeting of Council.

CARRIED

8. DEVELOPMENT SERVICES

Councillor Alexis assumed the Chair.

RC15/611
NOV. 16/15

Temporary Use Permit TP15-002 (Fraser Cedar Products) to allow a warehouse facility limited to the storage and shipment of postconsumer recycled plastic – 32270 Loughheed Highway

The Committee discussed a report dated November 16, 2015 from the Planner regarding a Temporary Use Permit application submitted by Fraser Cedar Products for the property located at 32270 Loughheed Highway. Staff support the application for a term of 18 months and therefore have listed Temporary Use Permit TP15-002 for approval under the “Development Permits for Consideration” section of the agenda.

RC15/612
NOV. 16/15

Renewal of Temporary Use Permit TP10-003 to continue to allow a Britco Trailer at 32915 Mission Way

A report from the Planner dated November 16, 2015 detailing an application from T-Lane Transportation and Logistics to renew their Temporary Use Permit to allow a Britco trailer on the property located 32915 Mission Way was provided for the Committee’s information. Staff support the renewal for an additional 3-year term and as such, have listed the Temporary Use Permit TP10-003 for approval under the “Development Permits for Consideration” section of the agenda.

RC15/613
NOV. 16/15

Development Variance Permit DV15-016 to allow a reduced exterior side lot line setback for a proposed home – 33060 Myrtle Avenue

The Committee reviewed a report from the Planner dated November 16, 2015 regarding the development variance permit application to allow a reduced exterior side lot line setback for a proposed home at 33060 Myrtle Avenue. Staff support the application moving forward and as such, have listed the Development Variance Permit DV15-016 for approval under the “Development Permits for Consideration” section of the agenda.

9. CORPORATE SERVICES

Councillor Hamilton assumed the Chair.

RC15/614
NOV. 16/15

User Fees and Charges Review

The Committee reviewed a report from the Deputy Treasurer/Collector dated November 16, 2015 that presented the 2016 Fee Revision Bylaw, which proposes to increase existing District fees by 1%, add eight new fees and delete eleven existing fees. The 2016 Fee Revision Bylaw is listed under the “Bylaws for Consideration” section of the agenda.

RC15/615
NOV. 16/15

Drainage Capital Reserve Fund Establishment Bylaw 5518-2015

The Committee reviewed a report from the Manager of Finance dated November 16, 2015 regarding the establishment of a Drainage Capital Reserve Fund. A bylaw to establish the fund is listed under the "Bylaws for Consideration" section of the agenda.

RC15/616
NOV. 16/15

Investment Holdings Quarterly Report – September 30, 2015

A report from the Manager of Accounting Services dated November 16, 2015 providing the Committee with the quarterly update on the District's cash and portfolio investment holdings was provided for the Committee's information.

RC15/617
NOV. 16/15

District of Mission Community Service and Volunteer Appreciation Awards – Call for Nominations Period (November 1, 2015 to January 6, 2016)

The Executive Assistant provided a report dated November 16, 2015 for informational purposes regarding the District of Mission Community Service Awards Ceremony, which will take place on April 7, 2016 at the Clarke Theatre starting at 7:00 p.m. The Call for Nominations period runs from November 1, 2015 to January 6, 2016.

RC15/618
NOV. 16/15

Fall Financial Reporting – September 30, 2015

A report from the Deputy Treasurer/Collector dated November 16, 2015 which overviewed the current status of the 2015 budget and provided a projection of the District's overall financial results to December 31, 2015, was provided for the Committee's information.

RC15/619
NOV. 16/15

Hiring Demand Analysis License Agreement to City of Abbotsford

Moved by Councillor Plecas, and

RECOMMENDED:

1. That the Hiring Demand Analysis Data Access License Agreement to the City of Abbotsford be approved; and
2. That revenue derived from the agreement be maintained within the economic development department budget and applied to ongoing workforce development initiatives.

CARRIED

10. PARKS, RECREATION AND CULTURE

Councillor Nicholson assumed the Chair.

RC15/620
NOV. 16/15

Age Friendly Community Planning and Project Grant and RBC Learn to Play Grant

Moved by Councillor Plecas, and

RECOMMENDED:

1. That Council support the Parks, Recreation and Culture Department's application to UBCM, for an Age Friendly Community Planning and Project Grant and the project management associated with it; and
2. That Council amend the 2015 Financial Plan to include the \$12,000 of grant funding received through the RBC Learn to Play Grant.

CARRIED

RC15/621
NOV. 16/15

Update – Fraser River Heritage Park Transition

A report from the Director of Parks, Recreation and Culture dated November 16, 2015 regarding the transition of Fraser River Heritage Park from the Mission Heritage Association to the District of Mission Parks, Recreation and Culture Department was provided for the Committee's information.

11. RESOLUTION TO RISE FROM COMMITTEE OF THE WHOLE

Mayor Hawes resumed the Chair.

RC15/622
NOV. 16/15

Moved by Councillor Hinds, seconded by Councillor Alexis, and

RESOLVED: That Council rise from Committee of the Whole.

CARRIED

12. RESOLUTION TO EXCLUDE PUBLIC, RECESS THE PUBLIC MEETING UNTIL 7:00 P.M. AND IMMEDIATELY CONVENE INTO CLOSED SESSION

RC15/623
NOV. 16/15

Moved by Councillor Alexis, seconded by Councillor Nicholson, and

RESOLVED:

1. That pursuant to Section 90 of the *Community Charter*, the public be excluded from this portion of the meeting as the subject matter being considered relates to the following:
 - Section 90(1)(c) of the *Community Charter* – labour relations or other employee relations;
 - Section 90(1)(e) of the *Community Charter* – the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
 - Section 90(1)(k) of the *Community Charter* – negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.
2. That the public portion of the meeting be recessed until 7:00 p.m.; and
3. That Council immediately resolve into the closed portion of their meeting.

CARRIED

The meeting recessed at 2:32 p.m.

13. RECONVENE

RC15/624
NOV. 16/15

Mayor Hawes reconvened the meeting at 7:00 p.m.

Council Members Present: Mayor Randy Hawes
Councillor Pam Alexis
Councillor Carol Hamilton
Councillor Jim Hinds
Councillor Rhett Nicholson
Councillor Danny Plecas
Councillor Jenny Stevens

Staff Members Present: Ron Poole, Chief Administrative Officer
Mike Younie, Deputy Chief Administrative Officer
Hirod Gill, Manager of Engineering Design and Planning
Haylee Gould, Administrative Assistant
Kirsten Hargreaves, Manager of Social Development
Jennifer Hill, Administrative Assistant
Tracy Kyle, Director of Engineering and Public Works
Dan Sommer, Director of Development Services

14. RESOLUTION TO ADOPT RECOMMENDATIONS OF COMMITTEE OF THE WHOLE REPORT

RC15/625
NOV. 16/15

Moved by Councillor Alexis, seconded by Councillor Nicholson, and

RESOLVED: That the following recommendations from the November 16, 2015 Committee of the Whole meeting be adopted:

2015 FireSmart Grant Program Application

RECOMMENDED:

That the application for the \$10,000 Strategic Wildfire Prevention Initiative grant be supported, indicating support for the current proposed activities and a willingness to provide overall grant management.

Cedar Street and 7th Avenue Improvements – 2016 New Building Canada Fund – Small Communities Fund Grant Application

RECOMMENDED:

That consideration and discussion of the report from the Manager of Finance dated November 16, 2015 regarding the New Building Canada Fund – Small Communities Fund grant application for Cedar Street and 7th Avenue Intersection Improvements be deferred to the December 7, 2015 Regular Meeting of Council.

Hiring Demand Analysis License Agreement to City of Abbotsford

RECOMMENDED:

1. That the Hiring Demand Analysis Data Access License Agreement to the City of Abbotsford be approved; and
2. That revenue derived from the agreement be maintained within the economic development department budget and applied to ongoing workforce development initiatives.

Age Friendly Community Planning and Project Grant and RBC Learn to Play Grant

RECOMMENDED:

1. That Council support the Parks, Recreation and Culture Department's application to UBCM, for an Age Friendly Community Planning and Project Grant and the project management associated with it; and
2. That Council amend the 2015 Financial Plan to include the \$12,000 of grant funding received through the RBC Learn to Play Grant.

CARRIED

15. SPECIAL PUBLIC INPUT OPPORTUNITY

RC15/626
NOV. 16/15

Mayor Hawes invited residents in attendance at the meeting that are directly affected by the intersection improvements along Cedar Street and 7th Avenue to provide feedback to Council.

Janette Shook and Kim Clairmont noted that they want to keep the portion of their land not being expropriated to either sell themselves or build a new home on the property. Council clarified that only the portion of land being used for the widening of the road would be expropriated and that the remainder of the property would not be expropriated.

Kim Clairmont questioned if opening up 6th Avenue for right turn traffic is an option to alleviate some of the congestion on 7th Avenue. Staff noted the suggestion.

Shawn Adams expressed frustration with a perceived lack of transparency during the process and noted that homeowners potentially affected by the expropriation are living in limbo until a decision is made.

Dan Bernier asked why the road is being widened on one side only. Council responded that the west side of Cedar Street cannot be widened due to BC Hydro's substation on the northwest corner of Cedar Street and 7th Avenue. Mr. Bernier stated that his property has been devalued because of the expropriation discussions and that his property taxes should reflect the change in value. Mr. Bernier asked if the District would pay for soundproofing renovations for his house due to traffic being closer to the building. Council noted that if the District moves forward with the plan for the intersection, every affected homeowner will be fairly compensated for the expropriation of their land.

In response to a question from Janette Shook, Council noted that the proposed bus stop in front of her property will not block access to her driveway.

Peter Bulla noted that the improvements are much needed as the intersection is hazardous due to poor visibility, and stated that a roundabout design would improve the flow of traffic and prevent accidents.

16. RESOLUTION TO ALLOW ADDITIONAL DELEGATION

RC15/627
NOV. 16/15

Steelhead Community Association

Moved by Councillor Alexis, seconded by Councillor Hinds, and

RESOLVED: That Jana Tennant be permitted to appear as a late (five minute) delegation at the Regular Council Meeting of November 16, 2015.

CARRIED

17. DELEGATIONS

RC15/628
NOV. 16/15

LATE DELEGATION – Steelhead Community Association

Jana Tennant appeared before Council to discuss the lack of reliable telephone, cellular and cable service in the Steelhead community and the safety risk this poses. Council expressed a desire to assist in the efforts to bring cell service to rural areas in Mission and directed staff to contact Jati Sidhu, the Member of Parliament for Mission, as well as Telus Communications, to arrange meetings to discuss the issue.

RC15/629
NOV. 16/15

Middle Development Instrument (MDI) Results

Kirsten Hargreaves, Laura Wilson and Katy Brookes of the Child and Youth Committee appeared before Council to present the results of the Middle Development Instrument (MDI), which is completed by children in grade 4 and measures learning outcomes and development across 5 domains. The Child and Youth Committee asked Council to consider adding child and family issues as part of the Official Community Plan, to address issues such as:

- development of affordable housing for low income families;
- development of strong local employment opportunities; and
- increase social support programs for children and families experiencing poverty, domestic violence, and trauma.

Mayor Hawes thanked Ms. Hargreaves, Ms. Wilson and Ms. Brookes on behalf of Council for the information.

18. PRESENTATIONS

There were no presentations.

19. PROCLAMATIONS

There were no proclamations.

20. PUBLIC HEARINGS

There were no public hearings.

21. ADOPTION OF INFORMATIONAL ITEMS

There were no informational items.

22. COUNCIL COMMITTEE REPORTS AND MINUTES

RC15/630
NOV. 16/15

Moved by Councillor Hamilton, seconded by Councillor Hinds, and

RESOLVED: That the following minutes be received as information:

- (a) Mission Community Heritage Commission meeting – September 2, 2015
- (b) Mission Community Heritage Commission meeting – October 7, 2015

CARRIED

Council directed staff to investigate the recommendation from the September 2, 2015 minutes of the Mission Community Heritage Commission regarding installing signs to reflect historic and indigenous place names of downtown streets, and to report back with an estimated cost and number of streets involved.

23. CORRESPONDENCE

There was no correspondence.

24. BYLAWS FOR CONSIDERATION

RC15/631
NOV. 16/15

Moved by Councillor Plecas, seconded by Councillor Nicholson, and

RESOLVED: That the following bylaws be approved as listed:

- (a) Drainage Capital Reserve Fund Establishment Bylaw 5518-2015, a bylaw to establish a reserve fund for drainage utility capital projects and early retirement of drainage debt, be **read a first, second and third time**.
- (b) 2016 Fee Revision Bylaw 5531-2015, a bylaw to amend user fees and charges within various District of Mission bylaws, be **read a first, second and third time**.
- (c) Intermunicipal Business Licence Amending Bylaw 5528-2015-5334(1), a bylaw to add the Corporation of Delta and the District of Kent to the Fraser Valley Intermunicipal Business Licence program, to amend the eligible business types, and to remove the program termination date of December 13, 2015, be **adopted**.

CARRIED

25. DEVELOPMENT PERMITS FOR CONSIDERATION

RC15/632
NOV. 16/15

Moved by Councillor Alexis, seconded by Councillor Hamilton, and

RESOLVED: That the following permits be approved as listed:

- (a) Temporary Use Permit TP10-003 (32915 Mission Way) for a Britco temporary trailer specifically sited on the western side of the property and north of the existing office structures be **approved** for a 3-year renewal.
- (b) Temporary Use Permit TP15-002 (32270 Lougheed Highway) to allow warehouse facility limited to the storage and shipment of post-consumer recycled plastic be **approved**.
- (c) Development Variance Permit DV15-016 (33060 Myrtle Avenue) to vary Section 501, D. Setbacks, 2. by reducing the exterior side lot line setback from 3.0 metres (9.8 ft.) to 1.5 metres (4.9 ft.) for a proposed new home be **approved**.

CARRIED

26. COUNCIL MEETING MINUTES FOR APPROVAL

RC15/633
NOV. 16/15

Moved by Councillor Stevens, seconded by Councillor Hinds, and

RESOLVED: That the minutes of the Regular Council Meeting dated November 2, 2015 be adopted.

CARRIED

27. RESOLUTIONS RELEASED FROM CLOSED

RC15/634
NOV. 16/15

Municipal Grants Select Committee

A report from the Executive Assistant dated November 16, 2015 released the following resolution from Closed Council:

Interim Appointments to the Municipal Grants Select Committee

That the following community members be appointed to the Municipal Grants Select Committee to make recommendations for community enhancement and community event awards for the 2016 selection round:

- a) Ed Betterton;

- b) Glen Kask;
- c) Shirley Mitchell; and
- d) Jo Priestley.

RC15/635
NOV. 16/15

Parks and Recreation Advisory Committee Membership

A report from the Executive Assistant dated November 16, 2015 released the following resolution from Closed Council:

Parks and Recreation Advisory Committee Membership

The following individuals were appointed to the Parks and Recreation Advisory Committee for terms of 1, 2 or 3 years commencing October 2015, with the length of the term for each individual being determined by means of a random draw at the inaugural meeting of the committee:

- a) Manpreet Kaur Brar;
- b) Paul Hockridge;
- c) Ed Hodson;
- d) Bob Ingram;
- e) Dan Schubert Jr.;
- f) Jim Shaw;
- g) Danica Stene;
- h) Rich Vigurs; and
- i) Laura Wilson.

28. NEW/OTHER BUSINESS

There was no new/other business.

29. NOTICES OF MOTION

There were no notices of motion.

30. QUESTION PERIOD

There were no questions from the public.

31. ADJOURNMENT

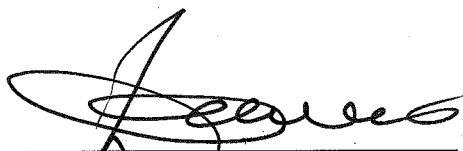
Moved by Councillor Hinds, seconded by Councillor Alexis, and

RESOLVED: That the meeting be adjourned.

CARRIED

RC15/636
NOV. 16/15

The meeting was adjourned at 8:21 p.m.



RANDY HAWES, MAYOR



MIKE YOUNIE, CORPORATE OFFICER