

Minutes of the **Freestanding Committee of the Whole (Corporate Services Committee - Budget) meeting** of the **DISTRICT OF MISSION** held in the Council Chambers of the Municipal Hall, 8645 Stave Lake Street, Mission, British Columbia, on Wednesday, November 18, 2015 commencing at 1:00 p.m.

Committee Members Present: Mayor Randy Hawes
Councillor Pam Alexis
Councillor Carol Hamilton
Councillor Jim Hinds
Councillor Rhett Nicholson
Councillor Danny Plecas
Councillor Jenny Stevens

Staff Members Present: Ron Poole, Chief Administrative Officer
Rogine Battel, RCMP Office Manager
Kathryn Bekkering, Manager of Human Resources
Kris Boland, Manager of Finance
Michael Boronowski, Manager of Civic Engagement and
Community Initiatives
Rick Grant, Assistant Operations Manager
Shaun Greene, Technical Services Supervisor
Tracy Kyle, Director of Engineering & Public Works
*Jennifer Meier, Environmental Coordinator
Kerri Onken, Deputy Treasurer/Collector
Bob O'Neal, Director of Forest Management
Scott Ross, Manager of Accounting Services
Maureen Sinclair, Director of Parks, Recreation & Culture
Dan Sommer, Director of Planning
Chief Watkinson, Mission Fire/Rescue Service
Debi Decker, Administrative Assistant
Jennifer Hill, Administrative Assistant
*Present for a portion of the meeting

1. CALL TO ORDER

The meeting was called to order.

2. ADOPTION OF AGENDA

COW15/073
NOV 18/15

Moved by Councillor Plecas, seconded by Councillor Hamilton, and

RESOLVED:

That the November 18, 2015 Corporate Services committee agenda be adopted.

CARRIED

Councillor Hamilton assumed the chair.

3. CORPORATE SERVICES

COW 15/074
NOV 18/15

Agenda Overview Presentation

The Deputy Treasurer/Collector gave a presentation on the 2016 budgeting process, including how we got to this point in the process and a summary of the reports on today's agenda, including the public feedback on the 2016 budget. Approval is being sought from Council on the following to finalize the 2016-2020 Financial Plan Bylaw:

- General Operating Fund increases over 2015
- Two drainage spending packages
- 1% water user rate increase
- 4% sewer user rate increase
- Financial Plan Bylaw Objectives and Policies

COW 15/075
NOV 18/15

Public Feedback on Proposed 2016 Budget

A report from the Manager of Civic Engagement and Corporate Initiatives and the Deputy Treasurer/Collector dated November 18, 2015 which presented a summary of all the public feedback (questionnaires) and comments received pertaining to the 2016 budget was provided for the Committee's information.

Discussion ensued around the comments received from the final budget questionnaire respondents.

COW 15/076
NOV 18/15

2016 to 2020 Financial Plan

A report from the Deputy Treasurer/Collector dated November 18, 2015 was provided for discussion and for the Committee to consider approving a 1.68% increase in property tax levy, an increase of 1% to the water user rates, a 4% to the sewer user rates and two drainage spending packages totaling \$198,785.

Moved by Mayor Hawes, and

RECOMMENDED:

1. That the District's 2016 Financial Plan include a 1.68% increase in property tax levy as noted in the report entitled "2016 to 2020 Financial Plan" dated November 18, 2015 from the Deputy Treasurer/Collector;
2. That the District's 2016 to 2020 Financial Plan include the two drainage spending packages totaling \$198,785 as noted in the report entitled "2016 to 2020 Financial Plan" dated November 18, 2015 from the Deputy Treasurer/Collector and be included in the drainage utility rate;
3. That the District's 2016 to 2020 Financial Plan include a drainage utility fund by moving the budget for drainage from the general operating fund to the drainage utility fund as noted in the report entitled "2016 to 2020 Financial Plan" dated November 18, 2015 from the Deputy Treasurer/Collector";
4. That a 1% water rate increase be approved effective January 1, 2016;
5. That a 4% sewer rate increase be approved effective January 1, 2016; and
6. That the District's 2016 to 2020 Financial Plan includes the objectives and policies as noted in the report entitled "2016 to 2020 Financial Plan" dated November 18, 2015 from the Deputy Treasurer/Collector.

CARRIED

4. ADJOURNMENT

COW15/077
NOV 18/15

Moved by Mayor Hawes, seconded by Councillor Plecas, and

RESOLVED: That the meeting be adjourned.

CARRIED

The meeting was adjourned at 1:53 p.m.



RANDY HAWES,
MAYOR



MICHAEL YOUNIE,
CORPORATE OFFICER

