

Minutes of the **Freestanding Committee of the Whole (Corporate Administration & Finance Committee - Budget)** meeting of the **DISTRICT OF MISSION** held in the Council Chambers of the Municipal Hall, 8645 Stave Lake Street, Mission, British Columbia, on Thursday, October 20, 2016 commencing at 1:00 p.m.

Committee Members Present: Mayor Randy Hawes
Councillor Pam Alexis (Chair)
Councillor Carol Hamilton
Councillor Jim Hinds
Councillor Rhett Nicholson
Councillor Danny Plecas

Committee Members Absent: Councillor Jenny Stevens

Staff Members Present: Ron Poole, Chief Administrative Officer
Rogine Battel, Manager, RCMP Administration
Michael Boronowski, Manager of Civic Engagement and
Community Initiatives
Stacey Crawford, Economic Development Officer
Ted De Jager, Officer in Charge, Mission RCMP
Detachment
Jason Horton, Manager Parks & Facilities
Kerri Onken, Deputy Treasurer/Collector
Scott Ross, Manager of Accounting Services
Dale Unrau, Fire Chief
Mike Younie, Deputy Chief Administrative Officer
Debi Decker, Administrative Assistant
Haylee Gould, Administrative Assistant

1. CALL TO ORDER

The meeting was called to order at 1:00 p.m.

2. ADOPTION OF AGENDA

COW16/059
OCT 20/16

Moved by Councillor Plecas, seconded by Councillor Nicholson, and

RESOLVED:

That the October 20, 2016 Corporate Administration and Finance Committee agenda be adopted.

CARRIED

3. CORPORATE ADMINISTRATION AND FINANCE

COW 16/060
OCT 20/16

Agenda Overview Presentation

The Deputy Treasurer/Collector gave a presentation on the 2017 budgeting process, where we are in that process, what to expect at future budget meetings, actions required from Council and what is on today's agenda.

COW 16/061
OCT 20/16

Municipal Comparisons of Residential Property Taxes and Charges

A report and presentation from the Deputy Treasurer/Collector dated October 20, 2016 was provided to show how Mission's 2016 municipal property tax levy on an averaged assessed home compares with the 2016 property tax levy on averaged assessed homes in other Lower Mainland municipalities.

COW 16/062
OCT 20/16

2017 General Operating Fund Draft Budget Status

A report dated October 20, 2016 along with a presentation from the Deputy Treasurer/Collector was provided to update the Committee on the latest status of the draft 2017 general operating fund budget.

It was announced that the recommendations from the report were being removed.

Staff reviewed the draft 2017 budget as follows:

- Potential tax impact of 1.43% to maintain existing service levels
- Potential tax impact of 2.27% to increase service levels
- Additional RCMP member costs \$135,000 or 0.47% potential tax impact
- Outstanding budget issues to be resolved:
 - BC Transit 2017-2018 budget
 - New Construction Revenue

Discussion ensued around the proposed hiring of an additional RCMP officer, and the Committee agreed that a decision on the timing of hiring an RCMP officer would be finalized after public input on this budget item had been received.

COW 16/063
OCT 20/16

Projected 2017 Property Tax, Drainage Levy and Utility User Fees Impact on Average assessed Home in Mission

A report from the Deputy Treasurer/Collector dated October 20, 2016 was provided to the Committee to show the approximate dollar impact the various budget recommendations will have on Mission's average assessed home's 2017 property tax notice.

COW 16/064
OCT 20/16

Debt Servicing Cost Savings (deferred from September 14, 2106)

A report from the Director of Finance entitled "Debt Servicing Cost Savings", deferred from the September 14, 2016, Freestanding Committee of the Whole Meeting, was provided for the Committee's discussion and consideration.

Discussion ensued around the possibility of redirecting the debt servicing cost savings to another reserve fund instead of the Debt Retirement Reserve Fund. Staff confirmed that the savings could be redirected into the Financial Stabilization and earmarked as debt servicing cost savings and could be moved to the Debt Retirement Reserve Fund at any time.

After the issue was discussed, it was:

Moved by Councillor Hamilton,

RECOMMENDED: That \$230,400 of debt servicing cost savings that will be realized in 2017 and annually thereafter, resulting from the Municipal Finance Authority of British Columbia refinancing the District's existing debt issues #95 and #99, be redirected to the Financial Stabilization Reserve Fund.

CARRIED

4. RESOLUTION TO EXCLUDE PUBLIC

COW16/065
OCT 20/16

Moved by Councillor Alexis, seconded by Councillor Hinds, and

RESOLVED: That, pursuant to Sections 90 and 92 of the *Community Charter*, this Corporate Administration and Finance Committee meeting be closed to the public as the subject matter being considered relates to the following:

- Section 90(1)(c) of the Community charter – labour relations or other employee relations

CARRIED

5. ADJOURNMENT

COW16/066
OCT 20/16

Moved by Councillor Hinds, seconded by Councillor Plecas, and

RESOLVED: That the meeting be adjourned.

CARRIED

The meeting was adjourned at 1:54 p.m.



RANDY HAWES,
MAYOR



MICHAEL YOUNIE,
CORPORATE OFFICER

