

## Public Hearings



### PUBLIC PARTICIPATION

Process for informing Council of your concerns, support, or opposition.



### PURPOSE OF A PUBLIC HEARING

The purpose of a Public Hearing is to give all interested persons an opportunity to voice their support or concerns to Mission Council.

Items scheduled for Public Hearing are advertised in the Mission City Record and on [www.mission.ca/public-hearings](http://www.mission.ca/public-hearings).

Development notice signs are placed on the property by the applicant.

Notification is also delivered directly to the owners and occupants of surrounding properties.



### PUBLIC HEARINGS

Any written correspondence received by the Corporate Officer is provided to Council prior to the Public Hearing. The deadline to submit your information is 4:00 pm on the Friday prior to the Council Meeting.

All Regular Council Meetings are open to the media and may be recorded or streamed online.

#### Day of the Public Hearing

Every person attending the Public Hearing will be given an opportunity to be heard. If you wish to make a comment but did not submit your correspondence by the deadline, you can deliver it directly to the Corporate Officer at the Public Hearing, and it will be read aloud at the meeting.

#### During the Public Hearing

Once the Public Hearing has been called to order, staff will run through a brief description of each item on the agenda.

The Corporate Officer will read out the names of those who submitted written correspondence related to each item and summarize their comments.

Everyone who wishes to speak at the Public Hearing is given an opportunity to do so, up to a maximum of 5 minutes per turn.

Once each speaker has had a turn, the floor will be open to those who wish to speak a second time. The Public Hearing will continue this way until everyone who wishes has had the opportunity to speak.

The Chair will close the Public Hearing after all speakers have been heard.

Reminder: Please put your cell phone on silent when in Council Chambers.



### After the Public Hearing

All Public Hearing submissions will be included in the public information package and will form part of the public record. The meeting may be audio/video recorded, and all recordings will be available on the District's website.

Once the Public Hearing is closed on each item, Council is unable to hear any further input on the issue.

Following the Public Hearing, Council may consider advancing the bylaw forward for additional readings.

## SPEAKING AT THE A PUBLIC HEARING

Show up at the meeting at the scheduled time.

After the staff presentations, the Chair will invite those who wish to speak to come forward.

Council's role at a Public Hearing is to listen to the public. Council will not challenge your comments, but may question you in order to clarify what is being said.

### When Speaking to Council

- > Proceed to the podium, introduce yourself, state your home address, and describe your relationship to the issue.
- > Direct all your comments and answers to the Mayor, who is addressed as "Mayor" or "Your Worship."
- > Speak slowly and clearly into the microphone.
- > **Be prepared** - While speakers are limited to 5 minutes per turn, Council may ask you questions after your presentation.

Please refrain from applause or other expressions of emotion. Inappropriate language, or any criticisms aimed at an individual or group will not be tolerated.

## WE WANT TO HEAR FROM YOU!

You are welcome to provide comments on an item to be discussed at a Public Hearing.

**You can comment by:**

- > Attending the Public Hearing and making comments directly to Council
- > Sending a letter to the District within the notification period
- > Emailing the District with the subject line **Public Hearing Comments**

Public Hearings are typically held on the first and third Mondays of each month during the Regular Council Meeting at the Municipal Hall. Visit [www.mission.ca/public-hearings](http://www.mission.ca/public-hearings) for more information.

### Stay Informed

Stay informed about development plans for your neighbourhood by scrolling down to the government section of the [www.mission.ca](http://www.mission.ca) home page and clicking the Public Hearing button or watching for notices in the Mission City Record.

Contact us:

**Tel:** 604-820-3700

**Email:** [info@mission.ca](mailto:info@mission.ca)

**Web:** [www.mission.ca](http://www.mission.ca)

