

Minutes of the **SPECIAL COUNCIL MEETING** (Budget) of the **DISTRICT OF MISSION COUNCIL** held in the Council Chambers of the Municipal Hall, 8645 Stave Lake Street, Mission, British Columbia, on Monday, March 30, 2015 commencing at 2:00 p.m.

Council Members Present: Mayor Randy Hawes
Councillor Pam Alexis
Councillor Carol Hamilton
Councillor Rhett Nicholson
Councillor Danny Plecas
Councillor Jenny Stevens

Council Members Absent: Councillor Jim Hinds

Staff Members Present: Glen Robertson, Acting Chief Administrative Officer
Tina Penney, Acting Manager of Corporate Administration
*Kathryn Bekkering – Manager of Human Resources
Kris Boland, Manager of Finance
Michael Boronowski, Manager of Civic Engagement and
Community Initiatives
*Stacy Crawford, Economic Development Officer
Chris Knowles, Acting Manager of RCMP Administration
Tracy Kyle, Director of Engineering and Public Works
Kerri Onken, Deputy Treasurer/Collector
Scott Ross, Manager of Accounting Services
Maureen Sinclair, Director of Parks, Recreation & Culture
Chief Watkinson, Mission Fire/Rescue Service
Mike Younie, Director of Development Services
Haylee Gould, Administrative Assistant
Debi Decker, Administrative Assistant
*Present for a portion of the meeting

Members of the Public: ± 1
Members of the Press: 0

1. CALL TO ORDER

The meeting was called to order.

2. ADOPTION OF AGENDA

SC15/021
MAR 30/15

Moved by Councillor Plecas, seconded by Councillor Nicholson, and

RESOLVED:

That the March 30, 2015 Special Council Meeting Agenda be adopted.

CARRIED

3. RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE

SC 15/022
MAR 30/15

Moved by Councillor Alexis, seconded by Councillor Hamilton, and

RESOLVED: That Council now resolve itself into Committee of the Whole.
CARRIED

4. CORPORATE SERVICES

SC15/023
MAR 30/15

Tax Rates and Tax Ratios

A report dated March 30, 2015 from the Deputy Treasurer/Collector regarding tax rates and tax ratios was provided for Council's information.

This report is to provide Council with an overview of the property tax burden for the non-residential classes of properties in Mission in relation to the residential class properties. Council's objective and policy for the distribution of property tax between residential and non-residential class is a requirement of the Financial Plan Bylaw.

Discussion ensued around home based businesses and whether or not those properties had a 06 Business/Other Class designation from BC Assessment. Staff confirmed that they would check with BC Assessment Authority.

SC15/024
MAR 30/15

Public Comments Report

A report dated March 30, 2015 from the Deputy Treasurer/Collector and the Manager of Civic Engagement and Community Initiatives regarding the public comments received on the 2015 budget was provided for Council's information.

This report is to provide council with all the public feedback, comments and survey results received through the 2015 budget consultation process. No staff recommendation accompanies this report and Council action is not required.

The Committee thanked the public who completed the budget survey, submitted comments, and came out to the budget consultation meeting to provide their comments and suggestions, as it was very useful to receive this information.

SC15/025
MAR 30/15

2015 General Operating Fund Draft Budget Status

A report dated March 30, 2015 from the Deputy Treasurer/Collector regarding the status of the 2015 general operating fund draft budget was provided for Council's consideration and discussion.

Discussion ensued on an agreeable amount of funds for Council's "flex" use during 2015, and how these funds are not a "slush" fund, and if these funds should be transferred to the Stabilization Reserve if not all used within the budget year.

The committee discussed the fact that a number of comments received from the public indicated that a second Assistant Fire Chief should not be hired. It was AGREED that an explanation of why Council approved adding this position to the budget is to be provided to the public.

Moved by Councillor Alexis, and

RECOMMENDED:

1. That Council provide final direction to staff in terms of the District's 2015 Financial Plan/budget and related tax increases by considering the options to reduce the amount put aside for Council's flexibility as noted in the report entitled "2015 General Operating Fund Draft Budget Status", dated March 30, 2015 from the Deputy Treasurer/Collector;

2. That the District's 2015 Financial Plan Bylaw include a 2% increase in water user rates, a 2% increase in sewer user rates, and a 2% increase in the tipping rates at the landfill;
3. That Council approve for inclusion into the Financial Plan Bylaw the policy and objectives noted in the report entitled "2015 General Operating Fund Draft Budget Status" dated March 30, 2015 from the Deputy Treasurer/Collector under the "Use of Permissive Tax Exemptions";
4. That the Financial Plan Bylaw be forwarded to Council on April 20, 2015 for first three readings, and final adoption on May 4, 2015; and
5. That the following bylaws
 - a) Water Rates Amending Bylaw #5492-2015-2197(24) be amended to include a 2% rate increase; and
 - b) Sewer User Rates Amending bylaw #5493-2015-1922(21) be amended to include a 2% rate increase; and
 - c) Refuse Collection and Disposal Amending Bylaw #5494-2015-1387(55) be amended to include a 2% rate increase to the tipping fees at the landfill; andeach be forwarded to the April 7, 2015 Regular Meeting of Council for first three readings with final adoption on April 20, 2015.

SC15/026
MAR 30/15

Moved by Councillor Alexis, and

That the main motion #SC 15/025 be amended by:

- a) Reducing the dollar amount for the budget line item "Council Flexibility" from \$504,000 to \$200,000; and
- b) Removing in its entirety, the Fee-for-Service Grants budget line item for the three community organizations in the amount of \$12,450

thus resulting in a budget/property tax rate increase of 1.36%.

The amended motion was CARRIED

The Main Motion #SC 15/025, as amended, was CARRIED

5. RESOLUTION TO RISE FROM COMMITTEE OF THE WHOLE

Mayor Hawes resumed the Chair.

Moved by Councillor Plecas, seconded by Councillor Hamilton, and

RECOMMENDED: That Council consider and resolve to rise from Committee of the Whole.

CARRIED

SC15/027
MAR 30/15

6. RESOLUTION TO EXCLUDE PUBLIC

SC15/028
MAR 30/15

Moved by Councillor Plecas, seconded by Councillor Stevens, and

RESOLVED:

1. That pursuant to Section 90 of the Community Charter, the public be excluded from this portion of the meeting as the subject matter being considered relates to the following:
 - Section 90(1)(c) of the *Community Charter* – labour relations or other employee relations;
 - Section 90(1)(g) of the *Community Charter* – litigation or potential litigation affecting the municipality; and
 - Section 90(1)(l) of the *Community Charter* – discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [*annual municipal report*].
2. That Council immediately resolve into the closed portion of their meeting.

CARRIED

7. ADJOURN TO CLOSED COUNCIL MEETING


SC15/029
MAR 30/15

Moved by Councillor Plecas, seconded by Councillor Alexis, and

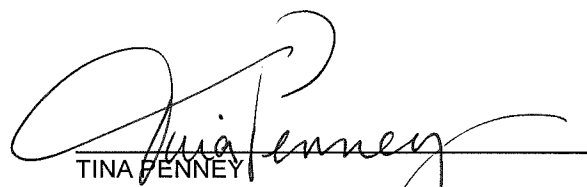
RESOLVED: That the meeting be adjourned.

CARRIED

The meeting was adjourned at 2:38 p.m.



RANDY HAWES
MAYOR



TINA FENNEY
ACTING CORPORATE OFFICER