



USER FEES AND CHARGES BYLAW

4029-2007

THIS DOCUMENT HAS BEEN REPRODUCED FOR CONVENIENCE ONLY and is a consolidation of "District of Mission User Fees and Charges Bylaw 4029-2007" with the following amending bylaws:

Amending Bylaw	Date Adopted	Section Amended
5002-2008-4030(1)	December 17, 2008	Schedule 1 (A), (B), (F), (G)
5070-2009	December 14, 2009	Schedule 1 (replacement)
5110-2009-4029(1)	January 18, 2010	Schedule 1 (H)(9)
5188-2010	December 20, 2010	Schedule 1 (B)(6)
5235-2011-4029(2)	September 6, 2011	Schedule 1 (C)(4)
5257-2011	December 12, 2011	Schedule 1 (replacement)
5302-2012-4029(3)	August 7, 2012	Schedule 2 (new)
5318-2012	November 5, 2012	Schedules 1 and 2
5397-2013-4029(4)	December 16, 2013	Schedule 1 (G)
5401-2013-4029(5)	December 16, 2013	Schedule 1 (E) Schedule 3
5403-2013-4029(6)	January 6, 2014	Schedule 1 (A.8.a)
5416-2014-4029(7)	March 3, 2014	Schedule 2 (replacement)
5451-2014-4029(8)	August 18, 2014	Schedule 2
5483-2015-4029(10)	February 16, 2015	Schedule 2 (replacement)
5487-2015-4029(11)	March 16, 2015	Schedule 1
5531-2015 (a general fees and charges amending bylaw)	December 7, 2015	Schedules 1 and 2
5552-2016-4029(12)	March 7, 2016	Schedule 2
5553-2016-4029(13)	March 7, 2016	Schedule 2
5599-2016 (a general fees and charges amending bylaw)	December 19, 2016	Schedules 1 and 2
5683-2017(a general fees and charges amending bylaw)	December 20, 2017	Schedules 1 and 2
5800-2018 (a general fees and charges amending bylaw)	December 17, 2018	Schedules 1 and 2
5889-2019	December 16, 2019	Schedule 1 (replacement)
5880-2019	December 16, 2019	Schedule 1, Section 9 (b)(ii)
5865-2019-4029(14)	December 16, 2019	Schedule 1 (B), (H)
5939-2020-4029(15)	April 20, 2020	Schedule 1 (D)

Amending Bylaw	Date Adopted	Section Amended
5957-2020	September 8, 2020	Schedule 3, map
5988-2020 (a general fees and charges amending bylaw)	December 7, 2020	Schedule 1 (replacement)
6019-2021-4029(16)	March 1, 2021	Schedule 2 (addition of Clarke Theatre)
6022-2021-4029(17)	March 1, 2021	Schedule 1 (addition of G.3(d))
6038-2021-4029(18)	May 17, 2021	Schedule 2 (addition of Boswyk Centre)
6039-2021-4029(19)	May 17, 2021	Schedule 1 (addition of Section I)
6070-2021 (a general fees and charges amending bylaw)	December 20, 2021	Schedules 1 & 2 (replacement)
6157-2022 (a general fees and charges amending bylaw)	December 19, 2022	Schedules 1 & 2 (replacement)
6146-2022	January 9, 2023	Schedule 1, Section 9(b)(ii)

Individual copies of any of the above bylaws are available from the Corporate Administration Department of the City of Mission. For legal purposes, copies of the original bylaws should be obtained.

**DISTRICT OF MISSION
BYLAW NO. 4029-2007**

A bylaw respecting user fees and charges
within the District of Mission

WHEREAS pursuant to the provisions of the *Community Charter*, the Council for the District of Mission may, by bylaw, establish a fee payable in respect of: all or part of a service of the municipality; the use of municipal property; or the exercise of authority to regulate, prohibit or impose requirements;

NOW THEREFORE the Council for the District of Mission, in open meeting assembled, ENACTS AS FOLLOWS:

1. This bylaw may be known and cited for all purposes as "District of Mission User Fees and Charges Bylaw No. 4029-2007".
2. This bylaw hereby imposes fees and charges for the provision of services and information as specified in Schedule 1 attached to and forming part of this bylaw.
3. Schedule 2 of District of Mission User Fees and Charges Amending Bylaw No. 3954-2006 is hereby repealed.
4. This bylaw shall be effective the 1st day of January, 2008.

READ A FIRST TIME this 13th day of December, 2007

READ A SECOND TIME this 13th day of December, 2007

READ A THIRD TIME this 13th day of December, 2007

ADOPTED this 17th day of December, 2007

(original signed by T. Gidda)
TERRY GIDDA, ACTING MAYOR

(original signed by K. Ridley)
KELLY RIDLEY, DEPUTY DIRECTOR
OF CORPORATE ADMINISTRATION

SCHEDULE 1

Description of Existing Fee/Charge		Applicable Taxes to be Added	Effective January 1, 2023	Policy Reference
A	CORPORATE SERVICES			
1.	Documentation Research Fees			
(a)	Provide historical information (per hour)	GST	\$54.00	
(b)	Request for Wage Loss or Earnings Information Provide documentation to requests for wage loss or earnings information initiated by or on behalf of any past or present employee of the City, with the exception of requests from the following: - WorkSafeBC - Revenue Canada/Canada Pension Plan/Service Canada – EI - City Contracted Employee Benefit Plan Carrier - Municipal Superannuation (Pension) Plan - Employment Verification Confirmations		\$77.00 for the first hour and then \$11.55 for each 15 minutes thereafter	
2.	Mailings			
(a)	Mail-out for Public Information Meeting (per envelope - for the number of addresses information is mailed to)	GST	\$3.00	
3.	Maps - Hard copy (print)			
(a)	Street Maps	GST/PST	\$3.15	
(b)	Full set of legal, address or assessment section maps (prepaid)	GST/PST	\$115.00	
(c)	Zoning Map (each)	PST	\$7.50	LAN.41
(d)	OCP Map (each)	GST/PST	\$7.50	LAN.41
(e)	OCP Map (colour print) (each)	GST/PST	\$11.03	LAN.41
(f)	OCP Maps (set of 12)	GST/PST	\$75.00	LAN.41
(g)	Zoning Maps (set of 5)	PST	\$34.02	LAN.41
(h)	Cedar Valley Comprehensive Development Plan (report & maps)	GST/PST	\$70.00	LAN.41
(i)	Large Forestry Maps	GST/PST	\$15.58	
4.	Maps - Digital (electronic) copy			
(a)	Street Map	GST/PST	\$178.30	
(b)	Cadastral Base Map (1/2 section)	GST/PST	\$23.80	

Description of Existing Fee/Charge		Applicable Taxes to be Added	Effective January 1, 2023	Policy Reference
(c)	Overlays (1/2 section) each			
(c)(i)	- Legal Including street names & plan #2	GST/PST	\$12.00	
(c)(ii)	- Civic Addresses including street names	GST/PST	\$12.00	
(c)(iii)	- Roll numbers including street names	GST/PST	\$12.00	
(c)(iv)	- Topographical	GST/PST	\$12.00	
(c)(v)	- Water System key plans	GST/PST	\$12.00	
(c)(vi)	- Drainage/storm/sewer key plans	GST/PST	\$12.00	
(c)(vii)	- Sanitary key plans	GST/PST	\$12.00	
(c)(viii)	- Fibre Optic Cable key plans	GST/PST	\$12.00	
(d)	Cadastral Mosaic (entire City) including legal descriptions, civic addresses, and roll number layers	GST/PST	\$2,285.00	
(e)	Water Overlays entire water service area - additional cost	GST/PST	\$1,371.00	
(f)	Sanitary Overlays entire sanitary service area - additional cost	GST/PST	\$572.00	
(g)	Storm Overlays entire City - additional cost	GST/PST	\$2,285.00	
(h)	Storm Overlays with topography entire City - additional cost	GST/PST	\$3,393.00	
(i)	OCP Maps - all including all cadastral base	GST/PST	\$2,262.00	
(j)	Zoning Maps A2, A3 (urban areas) each	PST	\$743.00	
(k)	Zoning Maps (outer areas-two maps) each map	PST	\$29.00	
(l)	OCP maps and Zoning maps - all including cadastral	GST/PST	\$2,856.00	
(m)	Gravel Pit Topographical Map - each	GST/PST	\$572.00	
5.	Microfiche			
(a)	Microfiche research fee for property information (flat rate)	GST	\$20.50	
(b)	per copy (8 1/2 x 11)	GST/PST	\$1.20	
6.	Photocopies or Computer Generated Copies			
(a)	Property Owners - first five copies black & white	**	\$0.00	
(b)	Property Owners six copies & up (per black & white copy)	GST/PST	\$0.60	
(c)	Non-Residents or Businesses (per black & white copy)	GST/PST	\$0.60	
(d)	Property Owners, Non-Residents or Businesses (per colour copy)	GST/PST	\$1.30	
7.	Paper Prints			
(a)	A1 or 24"x36" (single original)	GST/PST	\$6.50	

Description of Existing Fee/Charge		Applicable Taxes to be Added	Effective January 1, 2023	Policy Reference
	(b) Oversize (single original)	GST/PST	\$6.50	
8.	Road Closure and Sale			
	(a) The applicant agrees to pay a <u>non-refundable</u> deposit of 10% of the purchase price up to a maximum of \$2,050.		\$2,050.00	STR.34
	(b) The applicant agrees to pay an administration fee for the road closure and sale process.		\$1,025.00	STR.34
	(c) The applicant agrees to pay all costs associated with advertising and to complete all legal documents and to register at the Land Title Office.		Time and Materials	STR.34
9.	City Insignia			
	(a) City Pins	GST	\$0.67	
	(b) City Flags	GST	\$185.71	
10.	Land Title Fees			
	A processing fee shall apply to each (a); (b); (c) & (d) (below) plus the LTO fee	GST	\$51.30	
	(a) Company Searches	Exempt	LTO Fee	
	(b)(i) Title Search	Exempt	LTO Fee	
	(b)(ii) Title Search for development applications within the MissionCity Downtown Action Plan area (Schedule "3") prior to December 31, 2024	**	\$0.00	
	(c) First Restrictive Covenant / RoW / Easement	Exempt	LTO Fee	
	(d) Additional Restrictive Covenants / RoW / Easements	Exempt	LTO Fee	
B	DEVELOPMENT SERVICES			
	1. Utility Billing Exemption for Unoccupied Secondary Suites	GST	\$77.00	LAN.38
2.	Status Letters			
	(a) Commercial, Industrial or Multi-Family	Exempt	\$215.00	
	(b) Other	Exempt	\$80.00	
	3. Business License Administration Fee for changes to existing business license owner information, or changes to the business name or address		\$26.25	
	4. Business License Inspection Fee for when a Mission Resident business changes its location, an inspection fee plus the Administration Fee will be charged	GST	\$77.00	

5.	Sign Permit The applicant for a permit has paid to the City of Mission a fee per sign	Exempt	\$130.00	Sign Bylaw 1662-1987
6.	Copy of Official Community Plan (OCP) Bylaw	GST/PST	\$100.00	LAN.41
7.	Copy of Zoning Bylaw	PST	\$35.00	LAN.41
8.	Community Heritage Register - Properties Protected by Heritage Designation		\$365.00	LAN.44
9.	Wireless Telecommunication Towers pay a fee to the City - compensation for public notification costs	Exempt	\$700.00	LAN.46
10.	Board of Variance Fee		\$525.00	
11.	Vehicle Towing/Impound Admin Fee	Exempt	\$73.50	
12.	Small Sign Impound Admin Fee	Exempt	\$52.50	
13.	Large Sign Impound Admin Fee	Exempt	\$262.50	
14.	Bicycles/Motor Assisted Cycle as defined in the <i>Motor Vehicle Act</i> {RSBC 1996} Chapter 318 Impound Admin Fee	Exempt	\$210.00	
15.	Small Goods/Chattel Impound Admin Fee	Exempt	\$52.50	
16.	Large Goods/Chattel Impound Admin Fee *(fee + actual cost to remove)	Exempt	\$210.00*	
C	ENGINEERING / PUBLIC WORKS SERVICES			
1.	Administrative Fee on Changing an Existing Civic Address	GST	\$113.00	FEE.2
2.	Banner Installation Fee	GST	\$313.00	
3.(a)	Fire Hydrant Use (Customer Charges)	Exempt	\$113.00	FEE.11
3.(b)	Fire Hydrant Water Usage Fee - Per Day	Exempt	\$52.00	
3.(c)	Fire Hydrant Use Deposit (refundable)		\$500.00	
4.	Fire Hydrant Flow Tests	Exempt	\$385.00	FEE.12
5.	Private Fire Hydrant Maintenance - to service and maintain private hydrants	Exempt	\$205.00	
6.	Utilities Hydraulic Modeling (Water, Sanitary, Drainage)	GST		
(a)	Water Modeling: Existing Pressure and Flow Results (per scenario)	GST	\$200.00	
(b)	Water Modeling: Local area impact review, new/proposed pipe drafted in (per scenario)	GST	\$310.00	
(c)	Water Modeling: Local area impact review, new/proposed pipe and demand drafted in (per scenario)	GST	\$615.00	
(d)	Sanitary or Drainage Modeling: Existing sewer capacity and flow results (per scenario)	GST	\$205.00	

Description of Existing Fee/Charge		Applicable Taxes to be Added	Effective January 1, 2023	Policy Reference
(e)	Sanitary or Drainage Modeling: Local area impact review. New/proposed pipe drafted in. (per scenario)	GST	\$462.00	
(f)	Sanitary or Drainage Modeling: Local area impact review. New/proposed pipe, load, detention, retention facilities drafted in (per scenario)	GST	\$923.00	
7.	Water, Sewer and/or Drainage System Model for large / complex developments	GST		
(a)	Administrative Fee for Water, Sewer and/or Drainage System Model	GST	\$180.00	
8.	Street Use Permit		\$190.00	Traffic Regulation Bylaw 1698-1987
9.	Extraordinary Traffic Permit		\$125.00	
10.	Signal Timing Sheet		\$350.00	
11.	Private Firms Parking in the Public Works Yard (Monthly fee)	GST	\$115.00	
12.	Street Sweeping			
	At the time of a building permit, a street sweeping fee shall be charged	Exempt	\$120.00	
D	FINANCIAL SERVICES			
1.	Service fee for N.S.F. & Dishonoured cheques (per returned payment)	Exempt	\$35.00	FIN.2
2.	Administration Fee for Processing of Refunds for Property Tax or Utility Overpayments (per property)		\$25.00	
3.	Administration Fee for Processing a Transfer between Tax and/or Utility accounts after processing the first transfer, and once every 3 years there after		\$10.00	
4.	Fee for Property Tax Listing for Mortgage Companies (per roll number or property)	Exempt	\$10.00	
5.	Administration Fee for Processing of a Request for an Apportionment (per new lot)		\$25.00	
(a)	Accounts Receivable Collections Fee		\$50.00	
6.	Tax Statement Fees (Tax Certificates) for non-owners, "per property" basis.			
(a)	Manual hard copy maximum two business day turnaround time	Exempt	Rates as per Land Title Office + \$20	
(b)	Manual hard copy maximum two hour turnaround time	Exempt	Rates as per Land Title Office + \$50	

Description of Existing Fee/Charge		Applicable Taxes to be Added	Effective January 1, 2023	Policy Reference	
	(c)	Verbal confirmation of tax statement figures within two weeks of providing original figures	Exempt	\$0.00	
	(d)	Manual hard copy confirmation of tax statement figures after 2 weeks of providing original figures	Exempt	\$51.50	
	(e)	BC On-line service	Exempt	\$30.00	
7.		Rate of interest charged on all overdue municipal fees that are set and invoiced pursuant to City bylaws	Non-compounding interest of 0.065753% per day (equivalent to 2% per month or 24% per annum) on fees that remain outstanding after 30 days from the mailing date of the invoice. Interest will be charged on outstanding or unpaid amounts on the 31st day from the invoice mailing date and thereafter until payment is received in full or until the unpaid amounts are transferred to property taxes (only applies to certain property related fees), at which time legislative interest rates would apply.		FIN.2
8.		Accounts Receivable Administration Fee - admin cost recovery charge on certain invoices		15%	FIN.2
9.		On-line Payment Processing Fee		3% of the payment amount	
E	FORESTY SERVICES				
1.	Minor Forest Products and Activity Permit				
	(a)	Commercial Permit fee per month	GST	\$285.71	LIC.18
	(b)	Botanical Products per month	GST	\$142.86	LIC.18
	(c)	Personal Permit fee per week (any product)	GST	\$33.33	LIC.18
2.	Trees for Filming Purposes				
	(a)	Conifers (Fir, Hemlock, Cedar-less than 10%) under 15 feet (4.5 meters) per regular pick-up truck load	GST	\$300.00	
	(b)(i)	Conifers- Under 15 feet - per tree	GST	\$61.90	
	(c)	Large conifers (all species) over 15 feet	GST	Price on request, depending on diameter, species, market value	

Description of Existing Fee/Charge		Applicable Taxes to be Added	Effective January 1, 2023	Policy Reference	
	(d)	Deciduous trees - any size – per regular pick-up truck load	GST	\$250.00	
	(e)	Salvage material (various) ie: wood waste, shake and shingle, biofuels,		Price on request, depending on diameter, species, market value	
	3.	Forestry Gate Keys			
	(a)	Deposit required for each key issued. Lost keys will not be issued a refund of deposit.		\$60.00	PRO.26
	(b)	Key(s) returned by the due date as outlined in the key loan agreement, the deposit for each key in 3(a) above will be refunded in full.		-\$60.00	PRO.26
	(c)	Lost keys will not be issued any deposit refunds		\$0.00	PRO.26
F	LIBRARY SERVICES				
	1.	MEETING ROOM RENTAL			
	(a)	Non-Profit Organizations (per 4 hours)		\$26.00	
		Non-Profit Organizations (per 4+ hours)		\$52.00	
	(b)	For Profit Organizations (per 4 hours)		\$62.00	
		For Profit Organizations (per 4+ hours)		\$122.00	
	(c)	Rotary Seminar Room (per 4 hours)		\$11.00	
	2.	Equipment Rental			
	(a)	Flip Chart/White Board		\$3.00	
	(b)	Meeting Room 55" TV fee		\$5.00	
	(c)	Rotary Room TV fee		\$5.00	
	(d)	Blu-Ray Player & Kit fee		\$10.00	
G	RCMP SERVICES				
	1.	Accidents			
	(a)	Accident Report - MV6020	GST	\$51.43	
	(b)	Field Diagram	GST	\$38.10	
	(c)	Scale Drawing	GST	\$43.81	
	(d)	Traffic Analyst Report	GST	\$657.14	
	(e)	Mechanical Inspection Report	GST	\$219.05	
	(f)	Preliminary Analyst Report	GST	\$109.52	

Description of Existing Fee/Charge		Applicable Taxes to be Added	Effective January 1, 2023	Policy Reference
2.	Consent / Court Orders / Investigational Cases			
(a)	Administrative Charge - per 30 minutes (Court Orders/File Copies)	GST	\$32.38	
(b)	Police Report (brief synopsis of incident)	GST	\$61.90	
(c)	Court Ordered Police Report	GST	\$80.95	
(d)	Packaging & shipping/mailing fee		\$8.00	
(e)	Photocopy (per page)		\$0.57	
(f)	Searching fee for multiple RCMP files (per hour rate)	GST	\$54.29	
(g)	Courier Fee		\$12.00	
3.	Criminal Record Searches			
(a)	Volunteers	Exempt	\$0.00	
(b)	Recovery House tenants	Exempt	\$0.00	
(c)	Welton Tower Prospective Tenants	Exempt	\$0.00	
(d)	Boswyk Centre Prospective Tenants	Exempt	\$0.00	
(e)	Students	Exempt	\$25.00	
(f)	Employment (incl. Recovery Hours employees)	Exempt	\$65.00	
(g)	Rental (Landlord/Tenant)	Exempt	\$65.00	
(h)	Adoption	Exempt	\$65.00	
4.	Other Services			
(a)	Canadian Police Certificate	Exempt	\$65.00	
(b)	US Waivers/Visa	Exempt	\$65.00	
(c)	Pardon Application	Exempt	\$65.00	
(d)	Fingerprints	Exempt	\$65.00	
(e)	Canadian Citizenship/Immigration	Exempt	\$65.00	
(f)	Name Change	Exempt	\$65.00	
(g)	Private Investigator/Security Officer	Exempt	\$65.00	
(h)	Taxi Permits	Exempt	\$65.00	
(i)	Per hour per police officer	Exempt	\$145.00	
5.	ICBC			
(a)	Accident Report - CL59 (MV6020)	Exempt	\$49.00	
(b)	Accident Report - CL-152 requests	Exempt	\$57.00	
(c)	Denial of Insurance	Exempt	\$49.00	

Description of Existing Fee/Charge		Applicable Taxes to be Added	Effective January 1, 2023	Policy Reference
6.	Photographs			
(a)	Video tapes	Included	\$45.00	
(b)	Photocopy of photographs		\$2.00	
7.	Digital CD			
(a)	(1 to 5 images)	Included	\$45.00	
(b)	(6 to 10 images)	Included	\$50.00	
(c)	(11 or more images)	Included	\$55.00	
8.	Audio Tapes	GST	\$42.86	
H	GOOD NEIGHBOUR BYLAW COST RECOVERY			
	Section 19 Nuisance Abatement Charges			
1.	Fire Department			
(a)	Property Attendance by Fire Department	Exempt	Time and Materials (includes equipment) as set out in the Inter Agency Operational Procedures and Reimbursement Rates Manual	
2.	RCMP Detachment			
(a)	Property Attendance by RCMP	Exempt	\$300.00	
3.	City Staff			
(a)	Property Attendance by City staff during standard operating hours Monday to Friday	Exempt	\$153.75	
(b)	Property Attendance by City staff during at any other time	Exempt	\$410.00	
	Section 23 Enforcement and Penalty			
4.	Property Clean-up			
(a)	Third Party Contractors Work	Exempt	Actual Cost	
(b)	Disposal Costs	Exempt	Actual Cost	
(c)	City Staff Labour Charges	Exempt	Actual Cost	
(d)	City Equipment Costs	Exempt	Actual Costs per fleet charge rate	

Description of Existing Fee/Charge		Applicable Taxes to be Added	Effective January 1, 2023	Policy Reference
I	TOURISM AND COMMUNICATIONS			
1.	Administration Fee for addition to the Tourism Mission website for tourism-based businesses that fall outside of the City of Mission licensing boundary (no City of Mission business license)	GST/PST	\$76.75	

**SCHEDULE 2 – Parks, Recreation and Culture General Admission
and Rental Fees and Charges**

Definitions:

Youth / Minor Group - Mission based provincially recognized organization such as Mission Minor Hockey, Baseball & others.

Adult Group - A sport association or organization comprised of at least 75% Mission residents.

Commercial / Non-Resident - Any individual or organization who is in business for profit or are not residents of the District.

Private / Non-profit - A Mission resident or non-profit organization

Family - Maximum of 2 adults with children under the age of 19 residing in the same

household. ALL RATES ARE EFFECTIVE January 1, 2023

	Individual	Family
PLAY Pass Administration Fee * Program open to Mission residents only	5.00	10.00

LEISURE CENTRE DROP-IN ADMISSIONS Tax extra on all admissions except for child	Infant (Under the age of 3)	Child (3 - 12 years)	Youth (13 - 18 years)	Adult (19 - 59 years)	Sixty Plus (60 years or older)	Family
Single Admission	N/C	3.35	3.95	6.14	5.05	12.38
Monthly Pass	N/C	29.05	33.65	55.00	42.85	110.50
Three-Month Pass	N/C	77.50	90.50	147.15	113.35	294.30
Six-Month Pass	N/C	145.35	166.20	270.95	209.10	542.90
Yearly Pass	N/C	252.40	281.95	459.70	361.00	915.45
Multi-Pass	N/C	33.30	38.60	63.60	50.25	N/A

1. The City of Mission shall charge drop-in admissions to use Parks, Recreation and Culture facilities including the pool, weight room, arena, studio, racquet courts & gymnasium.
2. Disabled person's assistant will not be charged an admission when acting in the capacity of an attendant.

POOL RENTALS (Per hour / plus tax)	Youth / Minor Group	Adult Group (19 years and up)	Commercial/ Non- Resident	Private / Non-Profit	School District No. 75 (Mission)
Lane Rental	11.65	23.31	42.66	27.47	As per Joint Use Agreement
Entire Pool (first 50 people)	128.81	181.35	329.91	208.50	
Additional Lifeguard (for waterslide or each additional 50 people)	\$39.10 per hour + 20%	\$39.10 per hour + 20%	\$39.10 per hour + 20%	\$39.10 per hour + 20%	

ARENA RENTALS (Per hour / plus tax) (Prime Time used on Stats)	Youth / Minor Group	Adult Group (19 years & up)	Commercial /Non- Resident	Private / Non- Profit	Junior B	School District No. 75 (Mission)
Ice - Prime Time	126.00	313.45	442.32	358.43	146.74	As per Joint Use Agreement
Ice - Non-Prime Time	86.12	169.90	294.33	200.38	124.75	
Dry Floor - Prime Time	40.69	83.33	167.94	108.22	57.75	
Dry Floor - Non-Prime Time	29.77	65.69	133.27	70.69	40.00	

CURLING RINK RENTALS (Per hour / plus tax)	Youth / Minor Group	Adult Group (19 years and up)	School District No. 75 (Mission)
Curling Ice - Prime Time	Rates set by the Mission Curling Club		
Curling Ice - Non- Prime Time			
Dry Floor - Prime Time	28.71	58.88	As per Joint Use Agreement
Dry Floor - Non-Prime Time	20.19	40.16	

ROOM RENTALS (Per hour / plus tax)	Youth / Minor Group	Adult Group (19 years and up)	Commercial/ Non- Resident	Private / Non- Profit	School District No. 75 (Mission)
Multi-Purpose Room (capacity 11-25)	13.42	17.17	35.48	26.01	As per Joint Use Agreement
Multi-Purpose Room (capacity 26-50)	17.27	22.16	45.36	31.94	
Multi-Purpose Room (capacity over 100)	41.93	85.00	163.14	97.80	

MOBILE STAGE (plus tax)	Community Event - No Admission	Community Event - Paid Admission	Private Event	School District No. 75 (Mission)
Mobile Stage - Rate per day	N/A	1,114.10	557.55	As per Joint Use Agreement
Mobile Stage - Extra days	Negotiable	Negotiable	Negotiable	
Mobile Stage - Towing Costs	At Cost	At Cost	At Cost	At Cost
Mobile Stage - Damage Deposit	Minimum \$1000	Minimum \$1000	Minimum \$1000	As per Joint Use Agreement

MISCELLANEOUS FEES (plus tax)	Youth / Minor Group	Adult Group (19 years and up)	Commercial / Non-Resident	Private / Non-Profit	School District No. 75 (Mission)
Skate & Ice Cleat Rentals	3.57	3.57	3.57	3.57	3.57
Skate Helmet Rentals	0.89	0.89	0.89	0.89	0.89
Parking Lot usage for special events - per day	N/A		Negotiable	Negotiable	N/A
Event Camping - 1-20 units	176.46				N/A
Event Camping - Over 20 units	286.62 plus waste removal cost				N/A
Skateboard Park	N/A		Negotiable	Negotiable	N/A
Community Parks	Negotiable				
Special Event Licenses - per day (Beer Gardens)	N/A	125.00	125.00	125.00	N/A
Parks Half Day Tournament	26.84	58.14	N/A	66.30	As per Joint Use Agreement
Parks Full Day Tournament	53.58	116.28	N/A	133.62	
Set-up, Take Down, Deliveries	Cost + 20%				
Busking Annual Permit	\$27.54 for individual				
	\$55.08 for group				
	\$16.32 fee for lost permits				
Parks Gift Program	Bench with back - \$3,672.00				
	Bench without back - \$3,937.20				
	Picnic Table – Standard - \$5,100.00				
	Picnic Table – Wheelchair Accessible - \$5,100.00				
Program Fees Promotional Passes	Tree - \$535.00				
	Fees based on market conditions, actual costs associated, overhead and comparative pricing from other providers				
The Director of Parks, Recreation & Culture has the ability to make allowances for unusual circumstances or promotional purposes and to quickly establish fees for new initiatives or marketing purposes. The Department cannot waive or reduce fees but will work co-operatively with organizations on joint programs where there is clear public benefit. All requests for waiver or reduction of fees will be forwarded to Council for consideration.					

FIELD RENTALS (Per Game / Per Field / plus tax)	Youth / Minor League (teams with players up to 19 years)	Youth / Minor Tournament (teams with players up to 19 years)	Adult League (19 years and up)	Adult Tournament (19 years and up)	Commercial / Non-Resident	Private / Non-Profit
Sports Park Grass Fields	N/C	8.64	17.37	34.75	Negotiated \$510 Minimum	
Sports Park Artificial Turf Field - Main	20.19	20.19	40.37	40.37		
Sports Park Artificial Turf Field – Warm-up	10.05	10.05	20.19	20.19		
Other Sports Fields	N/C	7.08	11.55	28.93		
Lights **	13.50	13.50	13.50	13.50	13.50	13.50

**No charge for lights on ATF Warm-up field when ATF Main lights are booked.

FRASER RIVER HERITAGE PARK			
Rental Fees (plus taxes)	Non-Profit Free Community Events	Non-Profit Community Events with Admission Fees	Commercial Events
Park Event (grounds use) per day*	No Charge	\$224.00	\$1125.00
Park Open Space	No Charge	\$27.44	N/A
Picnic Shelter per hour	\$28.90	\$36.05	\$108.40
Flag Plaza per hour	\$28.90	\$36.05	\$108.40
Gazebo & Bell Tower per hour	\$15.60	\$29.25	\$87.95
<ul style="list-style-type: none"> • Non-profit free community events – if booking the grounds use, the picnic shelter, flag plaza and gazebo and bell tower will be offered free. • Fees are based on a 9-hour day. Events longer than 9 hours may be charged an additional \$50/hr over the posted rates. • Damage deposits for all bookings may be required. • The City of Mission has agreements in place with concession and parking vendors which define core events where their services must be used if it is deemed by the City that these services are required. • The City of Mission reserves the right to require park users to provide additional washrooms, garbage collection and security at their cost. 			

BOSWYK CENTRE ROOM RENTALS (Per hour / plus tax)	Seniors	Adult	Private /Non-Profit	Commercial/ Non-Resident
Multi-Purpose Rooms (capacity 11-25)	25.49	27.37	36.21	45.68
Multi-Purpose Rooms (capacity 26-50)	29.92	32.36	42.84	55.56
Floor Curling Room A or B	29.92	32.36	42.84	55.56
Floor Curling Room A and B	53.85	58.25	75.84	100.00
Community Room A or B	32.91	35.60	46.35	61.11
Community Room A and B	64.08	65.81	67.22	84.09
<ol style="list-style-type: none"> All rates are per hour unless otherwise noted. Special events with unusual requirements such as lights, sound, extra staff, security and/or multiple day bookings will be subject to negotiation and the operational needs of the facility. All bookings must end no later than 10 pm. No licensed events or access to the kitchen will be allowed during the first year of operation. Any damage to the facility, failure to follow rules and conditions of the rental agreement could result in denial of future access to the facility. Seniors organizations are defined as organizations whose primary functions are operated by seniors and whose goals and objectives are senior focused and whose membership is seniors based. 				

CLARKE THEATRE/HERITAGE PARK CENTRE						
Theatre Rental Services (plus taxes)	Daily Rate Up to 8 Hours	Patron Fee / Seat	Hourly Rate	Rehearsal Rate/Hour	Film Only Up To 8 Hours	Technicians/Hour (If more than 2 Tech. Required)
Commercial – Local	\$1020.00	\$2.04	\$142.80	\$86.70	\$1101.60	\$64.26
Non-Profit Local	\$867.00	\$2.04	\$96.90	\$66.30	\$765.00	\$64.26
Commercial	\$1,224.00	\$2.04	\$171.36	\$102.00	\$1,224.00	\$64.26
Non-Profit	\$969.00	\$2.04	\$114.24	\$84.66	\$918.00	\$64.26
School*	\$0	\$2.04	\$0	\$0	\$0	\$64.26
HP Community Gym Multi-Purpose Room (per hour/plus tax)		Youth /Minor Group \$45.11	Adult Group (19 years and up) \$91.33	Commercial/ Non- Resident \$169.94	Private /Non-Profit \$105.88	**

SCHEDULE 3

Mission City Downtown

Action Plan Area

