

Minutes of the **Committee of the Whole (Planning Committee - Planning Processes /Waterfront Phase IV Update)** meeting of the **DISTRICT OF MISSION** held in the Conference Room of the Municipal Hall, 8645 Stave Lake Street, Mission, British Columbia, on Wednesday, March 7, 2012 commencing at 9:33 a.m.

Council Members Present: Councillor Dave Hensman (Chair)
Mayor Ted Adlem
Councillor Jeff Jewell
Councillor Tony Luck
Councillor Larry Nundal
Councillor Jenny Stevens

Council Members Absent: Councillor Nelson Tilbury

Staff Members Present: Glen Robertson, Chief Administrative Officer
Paul Gipps, Deputy Chief Administrative Officer
Stacey Crawford, Economic Development Officer
Sharon Fletcher, Director of Planning
Barclay Pitkethly, Deputy Director of Planning
Christine Brough, Executive Assistant

1. CALL TO ORDER

The meeting was called to order.

2. ADOPTION OF AGENDA

COW12/011
MAR 7/12

Moved by Councillor Nundal, seconded by Councillor Jewell, and

RESOLVED:

1. That the following items be included as discussion items under "New Business" Item 3(a):
 - a) Role of the Approving Officer; and
 - b) Rezoning Processes for Applications in Compliance with the Official Community Plan;
2. That the March 7, 2012 Committee of the Whole (Planning Committee) agenda be adopted as amended.

CARRIED

3. NEW BUSINESS

COW 12/012
MAR 7/12

Planning Processes

A report dated March 7, 2012 from the Deputy Director of Planning explaining the purpose of the meeting was provided for the committee's information.

The Deputy Director of Planning stated that, at the request of the Planning Committee Chair, he has prepared a presentation on the following:

- a) The hierarchy of legislation:

- i. the Local Government Act;
 - ii. the Official Community Plan;
 - iii. bylaws; and
 - iv. policies.
- b) District of Mission processes; and
 - c) the authority of Council.

Mr. Pitkethly gave his presentation to the committee then illustrated the points provided using past applications as examples.

Committee members asked questions to clarify their understanding of legislative requirements, Council authority and Planning Department processes. General discussion ensued on environmental issues, policy and procedure enhancements implemented over the past 12 months, the importance of customer service, and the role of the Approving Officer. Additional discussion took place on parkland dedication and contribution, the tree cutting policy, and community amenity contributions and development cost charges as they pertain to secondary dwellings.

COW 12/013
MAR 7/12

Waterfront Phase IV Update

A report dated March 7, 2012 from the Director of Planning regarding Waterfront Phase IV was provided for the committee's consideration.

The Director of Planning provided an overview of the Waterfront Planning Process and outlined the process for and deliverables from Phase IV. Discussion ensued on Phase IV, traffic flow through the planning area, and Council's vision for the future of the waterfront.

In recognition of the importance of reducing the impact of the traffic in the area, the committee directed staff to include the concept of trenching the bypass in the Phase IV discussions. Staff was also directed to include the proposed floating restaurant in the plan.

The committee requested that staff organize an all-day Council tour of various village neighbourhoods and downtown and waterfront communities.

4. ADJOURNMENT

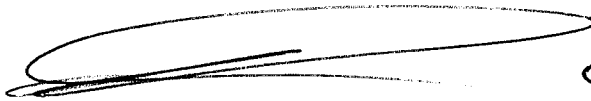
COW12/014
MAR 7/12

Moved by Mayor Adlem, seconded by Councillor Councillor Luck, and

RESOLVED: That the meeting be adjourned.

CARRIED

The meeting was adjourned at 12:18 p.m.



WALTER (TED) ADLEM
MAYOR



PAUL GIPPS
DEPUTY CHIEF ADMINISTRATIVE OFFICER